

**City of Zillah
Study Session Minutes
January 17, 2017**

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele, Acting Police Chief Tim Quantrell, Public Works Director John Simmons and City Attorney Jamie Carmody

Absent: Councilmember Janice Gonzales and Fire Chief Paul Stonemetz

CONSENT AGENDA

Ms. Bounds explained that the Consent Agenda's for both meetings have been changed and handed out to the council to reflect the following change: Item C. Approve WA St Liquor License for Squeeze Inn Restaurant & Lounge has been added.

- A. Review minutes of Study Session dated January 3, 2017.
- B. Review minutes of Council Meeting dated January 3, 2017.
- C. Approve WA St Liquor License for Squeeze Inn Restaurant & Lounge.
- D. Review claim voucher numbers 47568 to 47589 dated January 17, 2017 in the amount of \$104,093.31.
- E. Review payroll voucher numbers 32688 to 32699 dated January 13, 2017 in the amount of \$63,712.10.

NEW BUSINESS

School Report – Doug Burge: School Superintendent Doug Burge and Assistant Superintendent Justin Irion presented information related to the upcoming school bond.

Review Ordinance No. 1428/Utility Tax Discount: Ms. Bounds explained the changes to this ordinance were to insert updated utility tax information.

Review Resolution No. 2017-01/Consultant Agreement: Ms. Bounds explained that TIB awarded funds to the city for the First Avenue Project-Meade Drive to Pearson Street for 2017. This is the consulting agreement related to that project.

Review Ordinance No. 1429/ Establishing Capital Equipment Fund: Ms. Bounds explained that this fund is a sub fund of the General fund. It is being created for the purpose of using it to fund capital assets and equipment.

MAYOR'S REPORT

Mayor Clark extended thanks for the public works department for all of the work they've been doing in plowing all of the snow.

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele reported on current planning activity.

Public Works: Mr. Simmons reported on efforts his crew has made towards the snow removal and plowing within the city and explained that there has been overtime for his crew during this effort.

Administration: Ms. Bounds reported that there has been damage to the Waste Treatment building recently due to snow and ice and she is currently working with the insurance company on that.


EXECUTIVE SESSION

Mayor Clark called for Executive Session at 6:47 p.m. for 10 minutes in order to discuss an issue related to RCW 42.30.110(g). Executive Session ended at 6:56 p.m. and Regular Session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:58 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

**City of Zillah
City Council Minutes
January 17, 2017**

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:01 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds and City Attorney Jamie Carmody

Absent: Councilmember Janice Gonzales and Community Development Director Ardele Steele, Acting Police Chief Tim Quantrell, Public Works Director John Simmons and Fire Chief Paul Stonemetz

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated January 3, 2017.
- B. Review minutes of Council Meeting dated January 3, 2017.
- C. Approve WA St Liquor License for Squeeze inn Restaurant & Lounge.
- D. Review claim voucher numbers 47568 to 47589 dated January 17, 2017 in the amount of \$104,093.31.
- E. Review payroll voucher numbers 32688 to 32699 dated January 13, 2017 in the amount of \$63,712.10.

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1428/Utility Tax Discount: *Mr. Williams moved, seconded by Dr. Carmack that City Council approve Ordinance No. 1428/Discounts for utility tax. Motion carried unanimously.*


Vote on Resolution No. 2017-01/Consultant Agreement: *Dr. Carmack moved, seconded by Mr. Stewart that City Council approve Resolution No. 2017-01 approving a TIB Consultant Agreement for the First Avenue Improvements-Meade Drive to Pearson Street Project. Motion carried unanimously.*

Vote on Ordinance No. 1429/ Establishing Capital Equipment Fund: *Mr. Stewart moved, seconded by Mr. Miles that City Council approve Ordinance No. 1429 establishing a Capital Equipment fund. Motion carried unanimously.*

ADJOURNMENT

Mr. Williams moved, seconded by Mr. Stewart to adjourn the meeting at 7:04 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor