

City of Zillah
Study Session Minutes
January 19, 2016

CALL TO ORDER

The meeting was called to order by Mayor Pro-tem Brian Williams at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams, Councilmembers Doug Stewart, Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director Tim Tilley, Police Chief Dave Simmons, Planning & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Absent: Mayor Gary Clark

CONSENT AGENDA

- A. Review minutes of Study Session dated January 4, 2016.
- B. Review minutes of Council Meeting dated January 4, 2016.
- C. Review payroll voucher numbers 32189 to 32204 dated January 15, 2016 in the amount of \$66,394.95.
- D. Review claim voucher number 46018 dated January 31, 2016 in the amount of \$325.00.
- E. Review claim voucher numbers 46019 to 46044 dated December 31, 2015 in the amount of \$47,455.44.
- F. Review claim voucher numbers 46045 to 46065 dated January 19, 2016 in the amount of \$106,717.58.
- G. Review WA ST Liquor License for M&H Wine Co.
- H. Review WA ST Liquor License for The Warehouse Restaurant & Lounge.
- I. Review WA ST Liquor License for Squeeze Inn Restaurant & Lounge.

NEW BUSINESS

Report on School Levy/Kevin McKay: School Superintendent Kevin McKay provided information related to the upcoming M&O Levy. He stated that the voters ballots will be out this week.

Report on Veterans Memorial Project/Jerry Bradley: Jerry Bradley provided information about the Veterans Memorial Project. He reviewed the history of the project and stated that they are currently seeking funds for it. He showed pictures and a model of the project.

Review Resolution No. 2016-02/YVCOG Amendment: Ms. Bounds explained that YVCOG is no longer able to use Yakima County as their fiscal agent and because of that, they have to change their Articles of Association. They have asked the City to approve a Resolution agreeing to the change.

Review Resolution No. 2016-03/TIB Consulting Agreement: Ms. Bounds explained that the city was recently awarded funds from TIB for an overlay project. This is the consultant agreement that goes along with the project.

Review Resolution No. 2016-04/Public Defense Contract: Chief Simmons explained that this contract was recently negotiated with the public defender, has been reviewed by the attorney and is being recommended for approval.

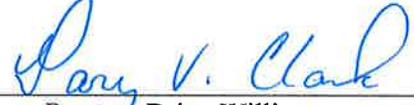
COUNCIL/STAFF REPORTS

Police Department: Chief Simmons reported that one of his police officers recently gave notice so he is going through the hiring process. Chief Simmons reported that Bev Arens, Court Administrator, will be retiring after 30 years with the city and Debbie Mendoza, Judge, will be retiring after 20 years with the city. There will be a retirement celebration on January 29th at 2:00 p.m. He also stated that the PD will now be open 9-5 and the court 9-1. They are installing a drop box for court payments this week.

ADJOURNMENT

Mayor Pro-tem Brian Williams adjourned the meeting at 6:52 p.m.


Sharon Bounds, City Administrator


Mayor Pro-tem Brian Williams

City of Zillah
City Council Minutes
January 19, 2016

CALL TO ORDER

The meeting was called to order by Mayor Pro-tem Brian Williams at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pro-tem Brian Williams led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams, Councilmembers Doug Stewart, Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director Tim Tilley, Police Chief Dave Simmons, Planning & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Absent: Mayor Gary Clark

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda items A through I as follows:

- A. Approve minutes of Study Session dated January 4, 2016.
- B. Approve minutes of Council Meeting dated January 4, 2016.
- C. Approve payroll voucher numbers 32189 to 32204 dated January 15, 2016 in the amount of \$66,394.95.
- D. Approve claim voucher number 46018 dated January 31, 2016 in the amount of \$325.00.
- E. Approve claim voucher numbers 46019 to 46044 dated December 31, 2015 in the amount of \$47,455.44.
- F. Approve claim voucher numbers 46045 to 46065 dated January 19, 2016 in the amount of \$106,717.58.
- G. Approve WA ST Liquor License for M&H Wine Co.
- H. Approve WA ST Liquor License for The Warehouse Restaurant & Lounge.
- I. Approve WA ST Liquor License for Squeeze Inn Restaurant & Lounge.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2016-02/YVCOG Amendment: *Ms. Gonzales moved, seconded by Mr. Carmack to approve Resolution No. 2016-02 recognizing an amendment to YVCOG's Articles of Association. Motion carried unanimously.*

Vote on Resolution No. 2016-04/Public Defense Contract: *Mr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2016-04 approving a contract for public defense services between City of Zillah and Patrick True. Motion carried unanimously.*

Vote on Resolution No. 2016-03/TIB Consulting Agreement: *Mr. Stewart moved, seconded by Jeff Miles to approve Resolution No. 2016-03 approving the TIB Consultant Agreement for Engineering and Construction services for the FY 2017 Overlay, Multiple Locations Project. Motion carried unanimously.*

EXECUTIVE SESSION

Mayor Pro-tem Williams called for Executive Session at 7:05 p.m. for 20 minutes in order to discuss items related to RCW 42.30.140(4)(a). Executive Session ended at 7:23 p.m. and Regular Session began.

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Stewart to adjourn the meeting at 7:25 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Pro-tem Brian Williams