

City of Zillah
Study Session Minutes
January 20, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Community and Development Director Ardele Steele Police Chief Dave Simmons, Public Works Director Tim Tilley, City Administrator Sharon Bounds, and Attorney Tyler Howell

CONSENT AGENDA

- A. Review minutes of Study Session dated January 5, 2015.
- B. Review minutes of Council Meeting dated January 5, 2015.
- C. Review payroll voucher numbers 31653 to 31667 dated January 15, 2014 in the amount of \$62,597.85.
- D. Review voided payroll check #31630 in the amount of \$10,896.38.
- E. Review voided AP check #44388 and #44575 in the amount of \$100.00
- F. Review voided AP check #44482-44538, 44658-44661 (printer jam)
- G. Review voided AP check #44555 dated 12/31/2014 in the amount of \$121.54 and AP check #44559 dated 12/31/2014 in the amount of \$184.69.
- H. Review claim voucher numbers 44595 to 44632 dated December 31, 2014 in the amount of \$56,355.36 and claim voucher number 44633 to 44657 dated January 20, 2015 in the amount of \$103,185.09.

NEW BUSINESS

Introductions: Mayor Clark introduced Paul Stonemetz as the new Fire Chief. Chief Stonemetz provided current information related to the Fire Department operations.

School District Update/Kevin McKay: Mr. McKay showed a replica of a sign that the school had drawn to show how the city sign on the west entrance of town could be re-designed. Everyone was favorable of the design. It was agreed that partnerships would be important part of completing the improvements to the sign. Mr. McKay also provided an update on the school district and their long range, capital project plans.

Review Resolution No. 2015-03 approving TIB Consultant Agreement: Ms. Bounds explained that the agreement is for the project on Second Avenue for funds recently awarded from TIB. The agreement was reviewed by the City Attorney and is ready for approval.

Review Ordinance No. 1373/2015 Salaries: Ms. Bounds explained that the changes to this ordinance are to add salaries relating to the MPO Program for the police officers.

Review Resolution No. 2015-04/Re-authorizing use of emp Road-Z. Lakes: Ms. Steele explained that this extends a prior approval for the emergency access road for the Zillah Lakes Project.

Discuss Water Comp Plan: Ms. Steele explained that the water comp plan has been finished but the city is waiting for approval from DOH prior to having council approve it. A Public Hearing will be held during council and she is asking that the hearing be continued until the February 17th meeting.

Review 3rd St. Vacation: Ms. Steele provided information about the street vacation. She explained that she is still waiting on paperwork related to the easements and is asking that the public hearing held during council be continued until the February 2nd meeting.

COUNCIL/STAFF REPORTS

Public Works: Mr. Tilley reported that there have been some major motor/casing problems with the Whipco well that he is currently working on.

Administration: Ms. Bounds reported that the Civic Center has recently received the quote for light replacement at the civic center. The out of pocket cost will be apx. \$7,500 but the senior group will apply for funds to cover that.

The city recently applied to DOE for a planning grant.

EXECUTIVE SESSION

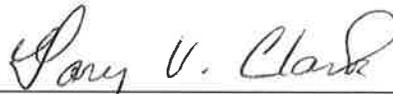
Mayor Clark called for Executive Session at 6:53 p.m. for 10 minutes in order to discuss issues as per RCW 42.30.140(4)(a). Executive Session ended at 7:01 p.m. and Regular Session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:02 p.m.



Sharon Bounds, City Administrator



Mayor Gary Clark

City of Zillah
City Council Minutes
January 20, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Skyler Bower, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Community and Development Director Ardele Steele Police Chief Dave Simmons, City Administrator Sharon Bounds, and Attorney Jamie Tyler Howell

Absent Public Works Director Tim Tilley

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams that City Council approve the Consent Agenda, items A through H as follows:

- A. Approve minutes of Study Session dated January 5, 2015.
- B. Approve minutes of Council Meeting dated January 5, 2015.
- C. Approve payroll voucher numbers 31653 to 31667 dated January 15, 2015 in the amount of \$62,597.85.
- D. Approve voided payroll check #31630 in the amount of \$10,896.38.
- E. Approve voided AP check #44388 and #44575 in the amount of \$100.00
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- H. Approve claim voucher numbers 44595 to 44632 dated December 31, 2014 in the amount of \$56,355.36 and claim voucher number 44633 to 44657 dated January 20, 2015 in the amount of \$103,185.09.

Motion carried unanimously.

PUBLIC HEARING

Water Comp. Plan (continued): Mayor Clark opened the public hearing at 7:05 p.m. Ms. Steele provided information and asked that the hearing be continued until the meeting on February 17th. Mayor Clark closed the public hearing at 7:07 p.m.

Street Vacation (3rd St): Mayor Clark opened the public hearing at 7:08 p.m. Ms. Steele provided information and asked that the hearing be continued until the meeting on February 2nd. Mayor Clark closed the public hearing at 7:09 p.m.

NEW BUSINESS

Vote on Resolution No. 2015-03 approving TIB Consultant Agreement: *Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2015-03 approving the TIB Consultant Agreement for Second Avenue & 5th Street-2nd Street to 5th Street and First Avenue to Second Avenue. Motion carried unanimously.*

Vote on Ordinance No. 1373/2015 Salaries: *Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve Ordinance No. 1373 approving 2015 Salaries. Motion carried unanimously.*

Vote on Resolution No. 2015-04/Re-authorizing use of Temp Road/Zillah Lakes: *Mr. Stewart moved, seconded by Mr. Bower that City Council approve Resolution No. 2015-04 re-authorizing use of the Temporary Emergency Access Road for Phase 1 of the Zillah Lakes Development. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele reminded everyone of the YVCOG meeting in Selah tomorrow.

Zillah Police Department: Chief Simmons reported that progress has been made in working on the MPO Program for the officers. The framework is in place for an incentive based program and the plan is to have the policy and MOU back to council for approval on February 2nd. Salaries related to the program were approved on the salary ordinance tonight and are effective February 1st.

Administration: Ms. Bounds explained that staff has been working on making the agenda packets on the iPads, more user friendly and asked for input from Council.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:16 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Mayor Gary Clark