

**City of Zillah
Study Session Minutes
October 16, 2017**

CALL TO ORDER

Mayor Gary Clark called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales (arrived at 6:20 p.m.), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Public Works Director John Simmons and Police Chief Tim Quantrell and City Attorney Jamie Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated October 2, 2017.
- B. Review minutes of Council Meeting dated October 2, 2017.
- C. Review claim voucher numbers 48634 to 48705 dated October 16, 2017 in the amount of \$68,340.18.
- D. Review payroll voucher numbers 32998 to 33008 dated October 13, 2017 in the amount of \$70,737.89.
- E. Review voided check 48596
- F. Review Monthly Close-out Report for September 2017.

NEW BUSINESS

Since Roger Harnack of the Daily Sun was not at the meeting yet, the Mayor went to the next agenda item and will return to "Motel Tax Request" when he arrives.

Review Resolution No. 2017-43/YVCOG Governance Agreement: Ms. Bounds provided information about the agreement explaining that the original documents were destroyed by fire and this new governance agreement is being approved by the agencies involved with YVCOG.

Review Resolution No. 2017-44/Firearm Repayment Agreement: Chief Simmons provided information relating to the agreement and answered questions.

Review Resolution No. 2017-45/Agreement for Public Defense Services-Schuler: Ms. Bounds explained that most of the court agreements expire at the end of 2017 and the following agreements with both Mr. Schuler and Mr. Northcott are for public defense services. Changes include dates and the rate increase to \$300 per case.

Review Resolution No. 2017-46/Agreement for Public Defense Services-Northcott: Info for this agreement was given in the previous agenda item.

Review Resolution No. 2017-47/ Eighth Addendum with Yakima Waste: Ms. Bounds explained that when Mr. Kovalenko of Yakima Waste was at a prior meeting he requested an annual CPI increase at 80% and Council was agreeable with that so this agreement is being back for approval. The increase for 2018 will be 2.4%. Mr. Carmack asked if Yakima Waste had addressed his request to change the recycle bin pick up days. Mr. Simmons stated that they had not yet done so.

Review Ordinance No. 1450 Establishing Garbage Rates: Ms. Bounds explained that the garbage rates will be increased by 2.4% for 2018.

Motel Tax Request: Ms. Bounds explained that Roger Harnack of the Daily Sun News was not included in the list of applicants that came to the last meeting to apply for tourism funds for advertising for 2018 so he was given this opportunity to present his proposal to council. Mr. Harnack provided information about advertising opportunities and council will consider the request.

Review Ordinance No. 1451 Approving 2017 Budget Amendments: Ms. Bounds provided information about the amendments included in the ordinance and answered questions.

Review Ordinance No. 1452/2018 Ad Valorem: Ms. Bounds explained that a public hearing will be held during the council meeting to consider property taxes for 2018. The ordinance increases them by the 1% which is allowed.

Review 35 Lot Long Plat/red Clover Properties, LLC: Ms. Steele provided minimal information about the proposed long plat and explained that a public hearing will be held during the council meeting. The applicant is asking that the hearing be opened and continued to the next meeting so that his representation can be present.

Review 2018 Preliminary Budget: Ms. Bounds explained that a public hearing will be held during the council meeting to consider the 2018 preliminary budget. She provided information about the budget and answered questions.

COMMITTEE/COMMISSION REPORTS

Union Negotiations: It was announced that union negotiations are currently underway with the police department and another meeting will be held on Thursday at 5:00 p.m.

MAYOR'S REPORT

Vet Project: Mayor Clark explained that the Vet Project is being finished and the dedication service will be held on November 11th at 11:00 a.m. He thanked John and Sharon for all of the work put into it. He invited everyone to attend.

COUNCIL/STAFF REPORTS

Planning: Ms. Steele reported on the most recent planning activities in the city.

Fire Department: Chief Stonemetz reported that this is fire safety month and that they have two more presentations to complete in the next couple of weeks.

Police Department: Chief Quantrell provided an update on his progress with the new police vehicles.


Public Works: Mr. Simmons reported that the irrigation is soon going off. He also mentioned that the walkway is being poured at the Vet Project tomorrow.

Administration: Ms. Bounds said that the auditor is scheduled for November 13th. She also invited everyone to the Float Barn Clean-up day on October 28th at 9:00 a.m.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:53 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

**City of Zillah
City Council Minutes
October 16, 2017**

CALL TO ORDER

Mayor Gary Clark called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Public Works Director John Simmons and Police Chief Tim Quantrell and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session dated October 2, 2017.
- B. Approve minutes of Council Meeting dated October 2, 2017.
- C. Approve claim voucher numbers 48634 to 48705 dated October 16, 2017 in the amount of \$68,340.18.
- D. Approve payroll voucher numbers 32998 to 33008 dated October 13, 2017 in the amount of \$70,737.89.
- E. Approve Void Check 48596
- F. Approve Monthly Close-out Report for September 2017.

Motion carried unanimously.

PUBLIC HEARINGS

35 Lot Long Plat/Red Clover Properties,LLC: Mayor Clark opened the public hearing at 7:03 p.m. Ms. Steele provided information about the long plat and stated that the applicant is requesting that the hearing be continued to the next meeting so that his representation could be present at the meeting. Mayor Clark continued the hearing until the next meeting.

2018 Ad Valorem: Mayor Clark opened the public hearing at 7:04 p.m. Ms. Bounds provided information about the Ad Valorem/Property Tax and no public comment was given. Mayor Clark closed the public hearing at 7:06 p.m.

2018 Preliminary Budget: Mayor Clark opened the public hearing at 7:06 p.m. No public comment was given. Mayor Clark closed the public hearing at 7:07 p.m.

NEW BUSINESS

Vote on Resolution No. 2017-43/YVCOG Governance Agreement: *Mr. Williams moved seconded by Ms. Gonzales to approve Resolution No. 2017-43 approving the Governance Agreement with YVCOG. Motion carried unanimously.*

Vote on Resolution No. 2017-44/Firearm Repayment Agreement: *Ms. Gonzales moved seconded by Dr. Carmack to approve Resolution No. 2017-44 approving a Firearm Loan Repayment Contract. Motion carried unanimously.*

Vote on Resolution No. 2017-45/Agreement for Public Defense Services-Schuler: *Dr. Carmack moved seconded by Mr. Stewart to approve Resolution No. 2017-45 approving an Agreement for Public Defense Conflict Services between City of Zillah and William A Schuler. Motion carried unanimously.*

Vote on Resolution No. 2017-46/Agreement for Public Defense Services-Northcott: *Mr. Stewart moved seconded by Mr. Miles to approve Resolution No. 2017-46 approving an Agreement for Public Defense Conflict Services between City of Zillah and Robert R. Northcott. Motion carried unanimously.*

Vote on Resolution No. 2017-47/ Eighth Addendum with Yakima Waste: *Mr. Miles moved seconded by Mr. Williams to approve Resolution No. 2017-47 approving the Eighth Addendum with Yakima Waste Systems, Inc. Motion carried (4 yes, Stewart, Gonzales, Williams, Miles – 1 no, Carmack).*

Vote on Ordinance No. 1450 Establishing Garbage Rates: *Mr. Williams moved seconded by Ms. Gonzales to approve Ordinance No. 1450 establishing garbage collection rates for 2018. Motion carried unanimously.*

Vote on Ordinance No. 1451 Approving 2017 Budget Amendments: *Ms. Gonzales moved seconded by Dr. Carmack to approve Ordinance No. 1451 approving 2017 Budget Amendments. Motion carried unanimously.*

Vote on Ordinance No. 1452/2018 Ad Valorem: *Dr. Carmack moved seconded by Mr. Stewart to approve Ordinance No. 1452 approving 2018 Property Taxes. Motion carried unanimously.*

MAYOR'S REPORT

Mayor Clark reported that the 85th Anniversary celebration of the Squeeze Inn went well on Saturday and he's sure that the businesses involved benefited from it.

COUNCIL/STAFF REPORTS

Administration: Ms. Bounds mentioned that Chamber of Commerce is sponsoring a political forum tomorrow night at the civic center at 6:30 p.m. Mayor Clark, Dr. Carmack, Brian Williams, Jeff Miles and school board members have been invited to answer questions.

ADJOURNMENT

Mr. Williams moved seconded by Ms. Gonzales to adjourn the meeting at 7:13 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator



Gary Clark, Mayor