

**City of Zillah  
Study Session Minutes  
October 21, 2019**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele and Public Works Director John Simmons

Absent: Fire Chief Paul Stonemetz and City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated October 7, 2019.
- B. Review minutes of Council Meeting dated October 7, 2019.
- C. Review claim voucher numbers 51905 to 51996 dated October 21, 2019 in the amount of \$126,470.81
- D. Review payroll voucher numbers 33772 to 33780 dated October 15, 2019 in the amount of \$83,688.89.
- E. Review Voided Check No. 51800.
- F. Review Monthly Close-Out Report dated September 30, 2019

**PUBLIC HEARING**

**Sewer Rates:** Mayor Carmack opened the Public Hearing at 6:01 p.m. Dean Smith of HLA provided information and exhibits about the new proposed sewer rate structure and answered questions. He stated that while working on the sewer comprehensive plan it became apparent that the city needed to raise rates in order pay for maintenance and operations and funding the capital improvements. The new rate structure is being proposed that will be more equitable among the residents of Zillah. Charges should prove to be less for those consuming less water since it's proposed to be charged at a lesser base rate than the previous one and is also charged for water consumption. Because of that, it also encourages water conservation.

Tim Dufault – Part owner of Rainier Vista Apartments. Handed out information to staff and council requesting a lesser charge be assessed for apartment with 5 or more units. He argued that his rates are lower in Ellensburg and Sunnyside and asked that Zillah consider a lesser rate be charged for them. Further discussion was held and examples were given to show what the new billing vs. the current billing would be for certain households including the apartments being discussed. It was found that with this new rate structure, there would be savings for those using less water and there would also be a savings of apx. \$2,000 per year for sewer for the 40 unit apartment from what is currently being paid.

Mayor Carmack closed the Public Hearing at 6:45 p.m.

## NEW BUSINESS

**Review Ordinance No. 1492 Establishing Sewer Rates:** No comment was made.

**Review 2020 YVCOG Budget/Chris Wickenhagen:** Ms. Wickenhagen provided historical information about YVCOG and explained the benefits of membership. She highlighted the projects that have currently been awarded to Zillah.

**Review Ordinance3 No. 1493/2020 Ad Valorem Tax:** Ms. Bounds provided information about the property tax increase explaining that the increase is 1% plus an amount for new construction.

**Review Resolution No. 2019-33/Surplus:** Ms. Bounds provided information about the item being surplussed.


**Review Resolution No. 2019-34/Withdrawal from MVTV:** Mayor Carmack explained that he and Ms. Bounds have discussed this withdrawal from MVTV with Toppenish. The partnership has been much appreciated over the years but due to other priorities he would like to withdraw and use the money elsewhere. The city will most likely purchase some recording equipment and will stream it on youtube or on the city website.

**Review 2020 Preliminary Budget:** Ms. Bounds reviewed the supplemental budget requests submitted by the department heads and the motel tax requests that are being proposed in the 2020 budget. Those items were agreeable with council.

## AJOURNMENT

The meeting was adjourned at 7:00 p.m.

  
Sharon Bounds, City Administrator

  
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Dr. Scott Carmack, Mayor

**City of Zillah  
City Council Minutes  
October 21, 2019**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Planning and Community Development Director Ardele Steele and Public Works Director John Simmons

Absent: Fire Chief Paul Stonemetz and City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:*

- A. Approve minutes of Study Session Meeting dated October 7, 2019.
- B. Approve minutes of Council Meeting dated October 7, 2019.
- C. Approve claim voucher numbers 51905 to 51996 dated October 21, 2019 in the amount of \$126,470.81
- D. Approve payroll voucher numbers 33772 to 33780 dated October 15, 2019 in the amount of \$83,688.89.
- E. Approve Voided Check No. 51800.
- F. Approve Monthly Close-Out Report dated September 30, 2019

*Motion carried unanimously.*

**PUBLIC HEARING**

**2020 Ad Valorem Tax:** Mayor Carmack opened the Public Hearing at 7:01p.m. No public comment was provided. Mayor Carmack closed the Public Hearing at 7:01 p.m.

**NEW BUSINESS**

**Vote on Ordinance No. 1492 Establishing Sewer Rates:** *Mr. Williams moved, seconded by Ms. Husted to approve Ordinance No. 1492 establishing Public Sewer Rates. Discussion was held. Ms. Gonzales stated that since she has only seen the ordinance once and the rate structure is detailed, she would like more time to consider it before approving it. Mr. Williams amended his prior motion to add that the vote on the ordinance would be on hold until the next meeting. The amended motion carried unanimously.*

**Vote on 2020 YVCOG Budget/Chris Wickenhagen:** Ms. Gonzales moved, seconded by Ms. Husted to approve the 2020 YVCOG Budget as presented. Motion carried unanimously.

**Vote on Ordinance3 No. 1493/2020 Ad Valorem Tax:** Ms. Husted moved, seconded by Mr. Stewart to approve Ordinance No. 1493 approving the 2020 Property Taxes. Motion carried unanimously.

**Vote on Resolution No. 2019-33/Surplus:** Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2019-33 declaring certain items of personal property as surplus. Motion carried unanimously.

**Vote on Resolution No. 2019-34/Withdrawl from MVTV:** Mr. Miles moved, seconded by Mr. Williams to approve Resolution No. 2019-34 authorizing termination of city participation in ILA for Administration of Cable Television Franchises. Motion carried unanimously.


### **MAYOR'S REPORT**

Mayor Carmack thanked Ms. Gonzales for running the council meetings while he was out of town.

### **AJOURNMENT**

Mr. Williams moved, seconded by Mr. Miles to adjourn the meeting at 7:06 p.m. Motion carried unanimously.

  
Sharon Bounds, City Administrator

  
Dr. Scott Carmack, Mayor