

**City of Zillah
Study Session Minutes
October 3, 2016**

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele, Police Chief Dave Simmons, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Councilmembers Dr. Scott Carmack, Janice Gonzales and Brian Williams

CONSENT AGENDA

- A. Review minutes of Study Session dated September 19, 2016.
- B. Review minutes of Council Meeting dated September 19, 2016.
- C. Review claim voucher numbers 47137 to 47188 dated October 3, 2016 in the amount of \$31,752.73.
- D. Review voided payroll check #32420 dated June 30, 2016 in the amount of \$50.00.
- E. Review payroll voucher numbers 32520 to 32544 dated September 30, 2016 in the amount of \$93,807.46.

NEW BUSINESS

Motel Tax Applicants: Mayor Clark called in the Motel Tax Fund applicants as follows:

- Associated Clubs. Shelli Quantrell requested \$3,000 for advertising associated with the Community Float and the Community Yard Sale.
- Zillah Chamber of Commerce. Pat Wise requested \$3,000 for advertising associated with the Not Just A Farmers Market.
- Yakima Valley Tourism. Stephanie Gangle presented their advertising opportunities and requested up to \$9,200.
- Yakima Valley Newspaper. Bruce Smith presented the advertising opportunity in their Visitor's Guide. The cost for the inside front page glossy page is \$3,625.
- Zillah Senior Civic Center Management Team. No one was able to attend to present their advertising opportunity but will present it at a future meeting.

Review 2017 YVCOG Budget: Larry Matson from YVCOG provided information related to the 2017 YVCOG budget and requested that the city approve it.

Review Request from Yakima Waste: Keith Kovalenko from Yakima Waste explained that Yakima County Solid Waste Division recently requested an additional (pass-through) tipping fee and provided information related to the request.

Review Proclamation/Fire Prevention Week: Chief Stonemetz stated that October 9-15 is Fire Prevention Week. This proclamation declares that and explains that the focus this year is to replace smoke detectors if they are 10 years old or to change batteries on them every 6 mos.

Review Resolution No. 2016-38/Contract for Public Defense Services: Ms. Bounds explained that this contract is between Robert Northcott and the City of Zillah for Public Defense Services as a Conflict Defense Attorney for the court. Sometimes there are conflicts with the other attorneys or they are not available so the court needs options.

Review Ordinance No. 1419/2016 Budget Amendment: Ms. Bounds provided information related to the Budget Amendments.


Review Resolution No. 2016-39/Contract For Judge Pro Tempore: Ms. Bounds explains that the current contract with Susan Arb for Judge Pro Tem services expires at the end of 2016. No changes were made other than to the dates.

Review 2017 Preliminary Budget: Ms. Bounds provided detailed information related to the preliminary budget and brief discussion was held.

ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6:57 p.m.


Sharon Bounds, City Administrator


Gary Clark Mayor

**City of Zillah
City Council Minutes
October 3, 2016**

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Brian Williams (via speakerphone) and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele, Police Chief Dave Simmons, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Councilmembers Janice Gonzales and Brian Williams

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Stewart to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session dated September 19, 2016.
- B. Approve minutes of Council Meeting dated September 19, 2016.
- C. Approve claim voucher numbers 47137 to 47188 dated October 3, 2016 in the amount of \$31,752.73.
- D. Approve voided payroll check #32420 dated June 30, 2016 in the amount of \$50.00.
- E. Approve payroll voucher numbers 32520 to 32544 dated September 30, 2016 in the amount of \$93,807.46.

Motion carried unanimously.

NEW BUSINESS

Vote on 2017 YVCOG Budget: *Mr. Stewart moved, seconded by Mr. Miles to approve the 2017 YVCOG Budget as presented. Motion carried unanimously.*

Vote on Proclamation/Fire Prevention Week: *Mayor Clark read the Proclamation. Mr. Miles moved, seconded by Mr. Stewart to ratify the Proclamation declaring October 9-15, 2016 as Fire Prevention Week. Motion carried unanimously.*

Vote on Resolution No. 2016-38/Contract for Public Defense Services: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2016-38 approving a contract for public defense services with Robert R. Northcott. Motion carried unanimously.*

Vote on Ordinance No. 1419/2016 Budget Amendment: *Mr. Miles moved, seconded by Mr. Stewart to approve Ordinance No. 1419/2016 Budget Amendment. Motion carried unanimously.*

Vote on Resolution No. 2016-39/Contract For Judge Pro Tempore: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2016-39 approving a contract for Pro Tempore Judicial Services with Susan C. Arb. Motion carried unanimously.*


EXECUTIVE SESSION

Mayor Clark called for Executive Session at 7:08 p.m. for 20 minutes in order to discuss items related to RCW 42.30.110(1)(iii). At 7:25 p.m. the Executive Session was extended by 25 minutes. Executive Session ended at 7:40 p.m. and Regular Session began.

ADJOURNMENT

Mr. Miles moved, seconded by Mr. Stewart to adjourn the meeting at 7:42 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark Mayor