

City of Zillah
Study Session Minutes
October 5, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales (arrived at 6:13 p.m.), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Planning & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Absent: Councilmember Skyler Bower and Public Works Director Tim Tilley

CONSENT AGENDA

- A. Review minutes of Study Session dated September 21, 2015.
- B. Review minutes of Council Meeting dated September 21, 2015.
- C. Review payroll voucher numbers 32013 to 32035 dated September 30, 2015 in the amount of \$88,285.75.
- D. Review claim voucher number 45577 dated September 22, 2015 in the amount of \$300.00.
- E. Review claim voucher numbers 45578 to 45630 dated October 5, 2015 in the amount of \$102,752.69.
- F. Review voided check #45464 in the amount of \$1613.05 and check #45568 in the amount of \$400.00.

NEW BUSINESS

Review 2016 YVCOG Budget/Larry Mattson: Larry Mattson, Executive Director of YVCOG provided information related to the 2016 Budget and answered questions.

Review Resolution No. 2015-37 Approving Supplemental Agreement No. 2: Ms. Bounds explained that the change to this agreement is to extend the timeframe to be consistent with the funding.

Review Ordinance No. 1387 Amending Ordinance No. 1289: Ms. Steele explained that text changes are being recommended to the Zoning Ordinance. These changes were triggered by a recent Insurance Audit with WCIA. They recommended text changes relating to a public participation plan, group homes, temporary encampments and wireless facilities. Mr. Carmody provided statutory information about each of those issues and supported the addition of language. He stated that language in the ordinance looks to be very solid. It's also important for the city to meet the mandatory requirements from the city insurance carrier.

Review Proclamation / Fire Prevention Week: Mayor Clark read the Proclamation and declared October 4–10 as Fire Prevention Week. Chief Stonemetz mentioned that he along with Ms. Steele and Ms. Danko are scheduled to do trainings during October at Zillah Chamber, Zillah Lion's Club, Zillah Senior's, and Northridge Apartments.

COUNCIL/STAFF REPORTS

Fire: Chief Stonemetz reported that the Fallen Firefighter Memorial is almost complete and he is working on a date to dedicate it. It may be November 7th.

Planning: Ms. Steele reported that she recently worked the booths at the Fair for the DRYVE and TransAction Groups. Attendance was very good.

ZPD: Chief Simmons reported that he has been working on remodeling the basement area.

Public Works: Ms. Bounds reported that there was recently a problem with the pumps at the lift station in Vintage Valley. The public works department worked a lot over the weekend to keep it operational and the pumps should be fixed this week.

Administration: Ms. Bounds stated that the budget committee will need to convene to discuss some of the budget issues.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:43 p.m.


Sharon Bounds, City Administrator


Mayor Gary Clark

City of Zillah
City Council Minutes
October 5, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds and City Attorney Jamie Carmody

Absent: Councilmember Skyler Bower and Police Chief Dave Simmons, Public Works Director Tim Tilley and Planning & Community Development Director Ardele Steele

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Williams moved, seconded by Mr. Stewart that City Council add Executive Session to the Agenda. Motion carried unanimously.

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales that City Council approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session dated September 21, 2015.
- B. Approve minutes of Council Meeting dated September 21, 2015.
- C. Approve payroll voucher numbers 32013 to 32035 dated September 30, 2015 in the amount of \$88,285.75.
- D. Approve claim voucher number 45577 dated September 22, 2015 in the amount of \$300.00.
- E. Approve claim voucher numbers 45578 to 45630 dated October 5, 2015 in the amount of \$102,752.69.
- F. Approve voided check #45464 in the amount of \$1613.05 and check #45568 in the amount of \$400.00.

Motion carried unanimously.

PUBLIC HEARING

Text Amendments to Title 17: Mayor Clark opened the public hearing at 7:02 p.m. Ms. Steele provided information about the amendments.

Jay Spurlock – 1501 Culter Way: Mr. Spurlock (Planning Commission Chair) stated that the Planning Commission made a recommendation to leave out the section relating to homeless encampments. He stated that there are at times conflicting laws between state and federal agencies and would it really be in the best interest of the city to include that language. He asked Mr. Carmody for his opinion and for clarification.

Mr. Carmody stated that statutorily, it's required that the city allow them. The ordinance before council allows them but provides regulations controlling them. He said that the language is very solid and tight.

Mayor Clark closed the Public Hearing at 7:18 p.m.

NEW BUSINESS

Vote to Approve the 2016 YVCOG Budget: *Mr. Stewart moved, seconded by Ms. Gonzales to Approve the 2016 YVCOG Budget. Motion carried unanimously.*

Vote on Resolution No. 2015-37 Approving Supplemental Agreement No. 2: *Mr. Williams moved, seconded by Mr. Stewart to Approve Resolution No. 2015-37 Approving Supplemental Agreement No. 2 for the Vintage Valley Parkway Improvements Project. Motion carried unanimously.*

Vote on Ordinance No. 1387 Amending Ordinance No. 1289: *Mr. Stewart moved, seconded by Ms. Gonzales to Approve Ordinance No. 1387 Amending Ordinance No. 1289. Motion carried unanimously.*

Vote to Ratify Proclamation/Fire Prevention Week: *Ms. Gonzales moved, seconded by Mr. Miles to Ratify Proclamation declaring October 4010, 2015 as Fire Prevention Week. Motion carried unanimously.*

EXECUTIVE SESSION

Mayor Clark called for Executive Session at 7:21 p.m. for 15 minutes in order to discuss an item related to RCW 42.30.140 (4)(a). At 7:35 Executive Session was extended for 30 minutes. Executive Session ended at 7:55 p.m.

ADJOURNMENT

Mr. Miles moved, seconded by Ms. Gonzales to adjourn the meeting at 7:56 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Gary Clark