

City of Zillah
Study Session Minutes
November 19, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons (arrived at 6:13 p.m.), Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated November 5, 2012.
- B. Review minutes of Council Meeting dated November 5, 2012.
- C. Review payroll vouchers, numbers 30482 to 30499 and Direct Deposit dated November 15, 2012 in the amount of \$55,950.07.
- D. Review claim voucher numbers 41741 to 41796 dated November 19, 2012 in the amount of \$174,520.71.
- E. Review Month-end Close-out for October 2012.

NEW BUSINESS

Review Resolution No. 2012-37 approving purchase agreement: Mr. Tilley provided information relating to the backhoe he found for the city. This Resolution approves the purchase with NC Machinery Company.

Review 2013 Preliminary Budget: Ms. Bounds stated that no changes were made to the preliminary budget since the last submission. Council reviewed the list of committee assignments.

COUNCIL/STAFF REPORTS

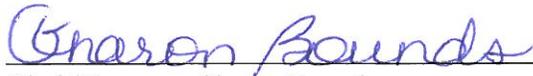
Collective Gardens/Medical Marijuana: Ms. Steele provided information related to the status of the regulations that Planning Commission has been working on for Collective Gardens. Discussion was held and it was decided that the ordinance would be held until the time that the moratorium expires. The hope is that some important decisions are made and directions given from the state and federal agencies involved giving the city better direction in moving forward. Now that the State of Washington has legalized marijuana Chief Simmons stated he would like to see the city add language to the personnel policy affirming that city employees not use marijuana and also drug testing for employees involved in accidents. Mr. Carmody stated he would look into policies such as those.

EXECUTIVE SESSION

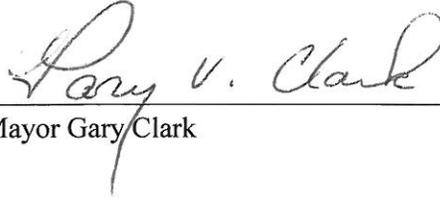
Mayor Clark called for Executive Session at 6:40 p.m. for 20 minutes in order to discuss contractual issues. Mayor Clark closed Executive Session at 6:59 p.m. and regular session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:00 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
City Council Minutes
November 19, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Kevin Russell, Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session dated November 5, 2012.
- B. Approve minutes of Council Meeting dated November 5, 2012.
- C. Approve payroll vouchers, numbers 30482 to 30499 and Direct Deposit dated November 15, 2012 in the amount of \$55,950.07.
- D. Approve claim voucher numbers 41741 to 41796 dated November 19, 2012 in the amount of \$174,520.71.
- E. Approve Month-end Close-out for October 2012.

Motion carried unanimously.

PUBLIC HEARING

2013 Preliminary Budget: Mayor Clark opened the public hearing at 7:06 p.m. No public comment was given. Mayor Clark closed the public hearing at 7:07 p.m.

NEW BUSINESS

Vote on Resolution No. 2012-37 approving purchase agreement: *Ms. Gonzales moved, seconded by Mr. Williams to approve Resolution No. 2012-37 approving a purchase agreement with NC Machinery Co. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

Equipment: Chief Simmons informed council that he has been looking for a ATV/Quad/Kubota which could be used for plowing snow on the sidewalks and for use at the firing range. He asked if he could use the following funds in order to purchase it, fully equipped: \$3,600 remaining from the sale of the surplused police vehicles, \$5,000 from current expense, \$2,000 from the street fund, \$3,000 from the crime prevention fund, etc. not to exceed \$15,000 including tax. Council agreed to the request to be paid from line items that are currently within budget.

Electronic documents: Ms. Bounds explained that the zoning code has recently been revised and instead of copying the document for the council she would like to make it available electronically over the weekend for review. That was acceptable with council.

ADJOURNMENT

Mr. Russell moved, seconded by Ms. Gonzales that Council to adjourn the meeting at 7:25 p.m. Motion carried unanimously.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark