

**City of Zillah  
Study Session Minutes  
November 19, 2018**

**CALL TO ORDER**

Mayor Pro-tem Brian Williams called the meeting to order at 6:03 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack @ 6:05, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, and Brian Williams

Also Present: Planning and Community Development Director Ardele Steele and Fire Chief Paul Stonemetz

Absent: Councilmember Jeff Miles, City Administrator Sharon Bounds, Public Works Director John Simmons, Police Chief Tim Quantrell and City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated November 5, 2018.
- B. Review minutes of Council Meeting dated November 5, 2018.
- C. Review claim voucher number 50470 to 50540 dated November 19, 2018 in the amount of \$148,485.50.
- D. Review payroll voucher numbers 33447 to 33485 dated November 15, 2018 in the amount of \$114,339.28.
- E. Review Monthly Close-Out dated October 31, 2018

**NEW BUSINESS**

- A. **Review Resolution No. 2018-49 / 2019 Irrigation** Ms. Steele discussed the irrigation rates and the increases for 2019. Ms. Steele also stated that this was a continuation of increases passed a couple of years ago.
- B. **Review Ordinance No. 1475 / Establishing Business License Regulations** Ms. Steele explained the new state requirements regarding business licensing (Gross income limits and the change in definitions) and the need to adjust our code to be in compliance.
- C. **Review Ordinance No. 1476 / ZIIP Fees** Ms. Steel Explained that the Public Works Committee took a look at the Zillah Infrastructure Improvement Program fees about a month ago. After careful consideration, the committee chose to recommend a fee increase of one cent per year for the next three years.
- D. **Review Resolution No. 2018-50 / Development Agreement w/Sonder Group** Ms. Steele explained that the development agreement with Sonder Group would place the Old Warehouse facility on a path to full compliance with the Zillah Municipal Code and parking Standards.

- E. Review 2019 Preliminary Budget (separate document) Ms. Steele stated that there were no changes to the document at this time.

#### VISITOR'S COMMENTS

Sarah Royer spoke with council and shared how "Sonder Group" came about for the business name.

#### COMMITTEE/COMMISSION REPORT

YVCOG Committee: Ms. Gonzales reported that the Yakima Valley Conference of Governments was extended to June 2019 to handle the Homeless program.

#### MAYOR'S REPORT

Mayor Carmack shared a "Go Cougs" for the Apple Cup game. He also announced the retirement of Nancy Danko, Building Inspector/Code Enforcement Officer from the City of Zillah. Mayor Carmack wrapped up his report with information on the upcoming fundraiser for the Splash Park- A Dinner & movie (Elf) night at the Zillah Civic Center on December 12, 2018.

#### COUNCIL/STAFF REPORTS


Planning: Ms. Steele reported on recent planning activities. Ms. Steele let council know that Carol Wane has resigned from the Planning Commission.

Fire Department: Chief Stonemetz reported that everything's good. He mentioned the upcoming Old fashion Xmas and deferred to Councilmember Husted to explain more about the event.

#### AJOURNMENT

The meeting was adjourned at 6:26 p.m.

  
Ardele Steele, Planning & Community Dev. Dir.

  
Dr. Scott Carmack, Mayor

**City of Zillah  
City Council Minutes  
November 19, 2018**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:02 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, and Brian Williams

Also Present: Planning and Community Development Director Ardele Steele and Fire Chief Paul Stonemetz

Absent: Councilmember Jeff Miles, City Administrator Sharon Bounds, Public Works Director John Simmons and Police Chief Tim Quantrell and City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:*

- A. Approve minutes of Study Session dated November 5, 2018.
- B. Approve minutes of Council Meeting dated November 5, 2018.
- C. Approve claim voucher number 50470 to 50540 dated November 19, 2018 in the amount of \$148,485.50.
- D. Approve payroll voucher numbers 33447 to 33485 dated November 15, 2018 in the amount of \$114,339.28.
- E. Approve Monthly Close-Out dated October 31, 2018

*Motion carried unanimously.*

**PUBLIC HEARING**

Mayor Carmack opened the Public Hearing at 7:01 p.m. No public comment was given. Mayor Carmack closed the Public Hearing at 7:01 p.m.

**NEW BUSINESS**

**Vote on Resolution No. 2018-49/2019 Irrigation:** *Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2018-49 establishing 2019 Irrigation Rates. Motion carried unanimously.*

**Vote on Ordinance No. 1475 Establishing Business License Regulations:** Ms. Husted moved, seconded by Mr. Stewart to approve Ordinance No. 1475 Repealing Ordinance No. 1168, 1231 & 1261 and Establishing Business License Regulations for the City of Zillah. Motion carried unanimously.

**Vote on Ordinance No. 1476 / ZIIP Fees:** Mr. Stewart moved, seconded by Mr. Williams to approve Ordinance No. 1476 amending ZMC 3.38 establishing the Zillah Infrastructure Improvement Program. Motion carried unanimously.

**Vote on Resolution No. 2018-50/Development Agreement w/Sonder Group:** Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2018-50 approving a Development Agreement with Sonder Group, LLC. Motion carried unanimously.

#### **VISITOR'S COMMENTS**

**Boy Scout Troop 553** came to thank the Zillah Fire Department for showing them around the station and for risking their lives. They presented thank you cards to Chief Stonemetz

#### **MAYOR'S REPORT**

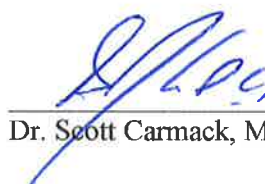
**Mayor Carmack** – “Go Cougs”, a reminder of the upcoming dinner & movie on Dec. 12<sup>th</sup> and the Old Fashion Country Xmas on Dec. 1<sup>st</sup> from 2-4 pm. He also congratulated the Zillah Football team on their season, but was sorry it came to an end.

#### **AJOURNMENT**

Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:11p.m. Motion carried unanimously.



Ardele Steele, Planning & Community Dev. Dir.



Dr. Scott Carmack, Mayor