

City of Zillah
Study Session Minutes
November 2, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Janice Gonzales (arrived at 6:10 p.m.), Doug Stewart, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director Tim Tilley, Police Chief Dave Simmons, Planning & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Absent: Councilmember Skyler Bower

CONSENT AGENDA

- A. Review minutes of Study Session dated October 19, 2015.
- B. Review minutes of Council Meeting dated October 19, 2015.
- C. Review payroll voucher numbers 32051 to 32075 dated October 30, 2015 in the amount of \$90,643.51.
- D. Review claim voucher numbers 45699 to 45738 dated November 2, 2015 in the amount of \$20,699.54.
- E. Review voided claim voucher #45649 dated October 19, 2015 in the amount of \$174.80.

NEW BUSINESS

Review Ordinance No. 1388/Ad Valorem Tax: Ms. Bounds provided information related to the 2016 Property Tax.

Review Ordinance No. 1389/2015 Budget Amendment: Ms. Bounds provided information about the budget amendments. Mr. Tilley also explained some of the expenses.

Review Ordinance No. 1390 establishing sewer rates: Ms. Bounds explained that the current sewer rates ordinance will expire at the end of this year. A sewer rate study was done this year and it was recommended that the city continue with the 3% increase.

Review Resolution no. 2015-42/Surplus Property: Ms. Bounds explained that the radios being surplussed will be used as a trade in and there are three desks that are being surplussed as well.

Review Resolution no. 2015-43/Contract for HE Services/Hordan: Ms. Bounds explained that the contract for Mr. Hordan for Hearing Examiner Services is being renewed. Changes include minor language related to billing and a \$5 per hour increase.

Review Resolution no. 2015-44/Contract for HE Services/Spurgin: Ms. Bounds explained that the contract for Mr. Spurgin for Hearing Examiner Pro tem Services is being renewed. Changes include minor language related to billing.

Review Resolution no. 2015-45/Interlocal Agreement/Jail Services/Toppenish: Chief Simmons explained that this is a three year contract and that there is a clause that either party may terminate the agreement upon 30 days notice.

Review Resolution no. 2015-46/Amended Six Year TIP 2016-2021: Ms. Steele provided information about the amended TIP. Those changes include adding streets and city wide elements as well.

Review 2016 Preliminary Budget: Ms. Bounds pointed out changes that were made since the last review and answered questions.

COUNCIL/STAFF REPORTS

Planning: Ms. Steele mentioned that she is working with the county on the Comprehensive Plan and the UGA.

ZPD: Chief Simmons stated that some improvements have recently been done to the basement area in the PD.

Public Works: Mr. Tilley reported that there was a power outage Friday afternoon and that things ran smoothly because he has back-up generators in place.

Administration: Ms. Bounds stated that city hall does not have a back-up generator but would like to look into getting on for the future.

EXECUTIVE SESSION

Mayor Clark called for Executive Session at 6:25 p.m. for 10 minutes in order to discuss items related to RCW 42.30.140(4)(a). Executive Session closed at 6:35 p.m. and Regular Session began.

VISITOR'S COMMENTS

Debbie Mendoza – Zillah's Municipal Court Judge, was present to thank Council for the opportunity to serve as judge for the past 20 years. She stated that she would like to see the city reconsider cutting the police clerk position so that there is true separation of the work that is done for the court and the police department. She also does not think that it would be a good idea for the court to only be open half of the day. Mayor Clark extended thanks for her years of service to the city.

John Smith – YCDA was present to introduce himself to council. He wants to work with Zillah on it's economic development and will go on a tour of the city in the near future.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:52 p.m.


Sharon Bounds, City Administrator


Mayor Gary Clark

City of Zillah
City Council Minutes
November 2, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Janice Gonzales, Doug Stewart, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Planning & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Absent: Councilmember Skyler Bower and Public Works Director Tim Tilley

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda items A through E as follows:

- A. Review minutes of Study Session dated October 19, 2015.
- B. Review minutes of Council Meeting dated October 19, 2015.
- C. Review payroll voucher numbers 32051 to 32075 dated October 30, 2015 in the amount of \$90,643.51.
- D. Review claim voucher numbers 45699 to 45738 dated November 2, 2015 in the amount of \$20,699.54.
- E. Review voided claim voucher #45649 dated October 19, 2015 in the amount of \$174.80.

Motion carried unanimously.

PUBLIC HEARING

Mayor Clark opened the Public Hearing at 7:02 p.m. Ms. Steele provided information related the amendment to the Six Year TIP 2016-2021. No public comment was given. Mayor Clark closed the public Hearing at 7:04 p.m.

Mayor Clark opened the Public Hearing at 7:04 p.m. Ms. Bounds provided information related the Property Tax. No public comment was given. Mayor Clark closed the public Hearing at 7:05 p.m.

NEW BUSINESS

Vote on Ordinance No. 1388/Ad Valorem Tax: *Mr. Williams moved, seconded by Mr. Stewart that City Council approve Ordinance No. 1388/2016 Property Taxes. Motion carried unanimously.*

Vote on Ordinance No. 1389/2015 Budget Amendment: *Mr. Stewart moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1389/2015 Budget Amendment. Motion carried unanimously.*

Vote on Ordinance No. 1390 establishing sewer rates: *Ms. Gonzales moved, seconded by Mr. Miles that City Council approve Ordinance No. 1390 establishing public sewer rates. Motion carried unanimously.*

Vote on Resolution no. 2015-42/Surplus Property: *Mr. Williams moved, seconded by Mr. Stewart that City Council approve Resolution No. 2015-42 declaring certain items of personal property as surplus. Motion carried unanimously.*

Vote on Resolution no. 2015-43/Contract for HE Services/Hordan: *Mr. Stewart moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2015-43 approving contract for professional services between City of Zillah and William P. Hordan for Hearing Examiner Services. Motion carried unanimously.*

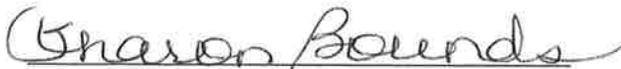
Vote on Resolution no. 2015-44/Contract for HE Services/Spurgin: *Ms. Gonzales moved, seconded by Mr. Miles that City Council approve Resolution No. 2015-44 approving contract for professional services between City of Zillah and Patrick Spurgin of Spurgin Law Offices for Hearing Examiner Pro-tem Services. Motion carried unanimously.*

Vote on Resolution no. 2015-45/Interlocal Agreement/Jail Services/Toppenish: *Mr. Miles moved, seconded by Mr. Williams that City Council approve Resolution No. 2015-45 approving an Interlocal Jail Agreement between City of Zillah and City of Toppenish. Motion carried unanimously.*

Vote on Resolution no. 2015-46/Amended Six Year TIP 2016-2021: *Mr. Williams moved, seconded by Mr. Stewart that City Council approve Resolution No. 2015-46 adopting the amended Six Year TIP for 2016-2021. Motion carried unanimously.*

ADJOURNMENT

Mr. Williams moved, seconded by Mr. Stewart to adjourn the meeting at 7:10 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Gary Clark