

**City of Zillah
Study Session Minutes
November 21, 2016**

CALL TO ORDER

The meeting was called to order by Mayor Pro-tem Brian Williams at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams and Councilmembers Doug Stewart, Dr. Scott Carmack (arrived at 6:05 p.m.), Janice Gonzales (arrived at 6:15 p.m.) and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele, Acting Police Chief Tim Quantrell, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Mayor Gary Clark

CONSENT AGENDA

- A. Review minutes of Study Session dated November 7, 2016.
- B. Review minutes of Council Meeting dated November 7, 2016.
- C. Review WA ST Liquor License for La Victoria, LLC.
- D. Review claim voucher numbers 47350 to 47422 dated November 21, 2016 in the amount of \$108,939.85.
- E. Review payroll voucher numbers 32586 to 32598 dated November 9, 2016 in the amount of \$65,180.93.

NEW BUSINESS

Review Ordinance No. 1423/2016 Budget Amendment: Ms. Bounds provided information about the budget amendment.

Review the 2017 Preliminary Budget: Ms. Bounds explained that the budget document has not changed since the last meeting and asked for questions. She stated that a final budget would be submitted at the next meeting for approval.

VISITOR'S COMMENTS

Mountain View Fellowship: Pastor Johnathon Moore introduced himself as the new Pastor of Mountain View Fellowship and he explained that he would like their congregation to be involved in the community.

COMMITTEE/COMMISSION REPORTS

Lighting Contest: Dr. Carmack reported that the Revitalization Committee members will be judging the lighting contest this year.

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele reported that she will begin the application for the TAP funding next week. She will submit for a Park & Ride next to the Teapot Property. She also reported that TIB recently awarded funding to the city for the First Avenue, Mead to Pearson Street Project. It's apx. 1 million dollars. Ms. Bounds commended Ms. Steele for her participation in the transportation groups and in building the successful applications.

Police Department: Chief Quantrell informed Council of a minor accident with one of the city police vehicles recently. It was a minor fender bender. He also reported that the barrels have been distributed throughout town for the City Toy Drive.


Public Works: Mr. Simmons reported that the lift station project is complete and the walk-through will be done tomorrow. He also reported on work that has been done on the Vet Project.

Administration: Ms. Bounds provided details about the City Lighting Contest, the City Toy Drive and the Chamber Country Christmas.

ADJOURNMENT

Mayor Pro-tem Brian Williams adjourned the meeting at 6:20 p.m.


Sharon Bounds, City Administrator


Brian Williams, Mayor Pro-tem

**City of Zillah
City Council Minutes
November 21, 2016**

CALL TO ORDER

The meeting was called to order by Mayor Pro-tem Brian Williams at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pro-tem Brian Williams led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele, Acting Police Chief Tim Quantrell, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Mayor Gary Clark

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session dated November 7, 2016.
- B. Approve minutes of Council Meeting dated November 7, 2016.
- C. Approve WA ST Liquor License for La Victoria, LLC.
- D. Approve claim voucher numbers 47350 to 47422 dated November 21, 2016 in the amount of \$108,939.85.
- E. Approve payroll voucher numbers 32586 to 32598 dated November 9, 2016 in the amount of \$65,180.93.

Motion carried unanimously.

PUBLIC HEARING

2017 Preliminary Budget: Mayor Pro-tem Brian Williams opened the public hearing at 7:01 p.m. No public comment was given. Mayor Pro-tem Brian Williams closed the public hearing at 7:02 p.m. and regular session began.

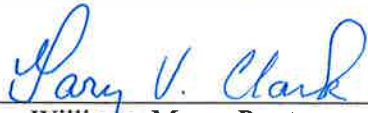
NEW BUSINESS

Vote on Ordinance No. 1423/2016 Budget Amendment: *Ms. Gonzales moved, seconded by Dr. Carmack to approve Ordinance No. 1423/2016 Budget Amendment. Motion carried unanimously.*

ADJOURNMENT

Dr. Carmack moved, seconded by Ms. Gonzales to adjourn the meeting at 7:03 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Brian Williams, Mayor Pro-tem