

**City of Zillah  
Study Session Minutes  
November 7, 2016**

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:02 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele, Acting Police Chief Tim Quantrell, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody (arrived at 6:25 p.m.)

**CONSENT AGENDA**

- A. Review minutes of Study Session dated October 17, 2016.
- B. Review minutes of Council Meeting dated October 17, 2016.
- C. Review WA ST Liquor License for La Canasta Meat Market LLC.
- D. Review claim voucher number 47267 dated October 31, 2016 in the amount of \$1,178.74.
- E. Review claim voucher numbers 47268 to 47349 dated November 7, 2016 in the amount of \$73,862.37.
- F. Review voided check #47283 dated November 11, 2016 in the amount of \$361.83 and check #47259 dated October 17, 2016 in the amount of \$3,841.31.
- G. Review payroll voucher numbers 32560 to 32585 dated October 31, 2016 in the amount of \$125,272.13.
- H. Review Month-end Close-out for October 2016.

**NEW BUSINESS**

**Review Resolution No. 2016-44/Corrections/Detention with Yakima County:** Chief Quantrell reported that this contract for jail services has not changed in content and needs to be renewed for 2017.

**Review Ordinance No. 1421/2017 Utility Tax:** Ms. Bounds provided information related to the utility taxes proposed for 2017.

**Review Resolution No. 2016-45/2017 Irrigation Rates:** Ms. Bounds provided information related to the proposed irrigation rates for 2017.

**Review Resolution No. 2016-46/Authorization to sign:** Ms. Bounds explained that this resolution authorizes the City Administrator as the signator on their documents.

**Review Ordinance No. 1422/2016 Budget Amendment:** Ms. Bounds provided details on the contents of the budget amendments.

**Review Resolution No. 2016-47/Approving Agreement with G. S. Long:** Ms. Bounds explained that this agreement between GS Long and the city is for the purchase of a vehicle for the fire department.

**Review 2017 Preliminary Budget:** Ms. Bounds provided information about the 2017 preliminary budget and answered questions.

**Review Union Request:** Union representative Bob Koerner presented a request to council to consider opening up the union contracts to re-negotiate the city cap. He explained that the medical premium increased by 8% which is above the cap that the city approved within the contracts for 2017.

### COUNCIL/STAFF REPORTS

**Planning Department:** Ms. Steele explained that TAP funding applications will be accepted within the next month. The city would like to apply for a park and ride next to the Teapot property.

**Fire Department:** Chief Stonemetz reported that the old fire engine has now been taken to the fire station to be stored. They are considering seeking donations to pay for new tires for it.

**Public Works:** John Simmons reported that there was a vehicle accident last week which was not the fault of the city. The vehicle is currently being evaluated and will be repaired. He also reported that the Lift Station project is underway.


### EXECUTIVE SESSION

Mayor Clark called for Executive Session at 6:41 p.m. in order to discuss issues related to RCW 42.30.140(4)(a) for 15 minutes. Executive Session ended at 6:55 p.m. and Regular Session began.

### ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6:59 p.m.

  
Sharon Bounds, City Administrator

  
Gary Clark Mayor

**City of Zillah  
City Council Minutes  
November 7, 2016**

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:01 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Absent: Fire Chief Paul Stonemetz, Public Works Director John Simmons and Acting Police Chief Tim Quantrell

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through H as follows:*

- A. Approve minutes of Study Session dated October 17, 2016.
- B. Approve minutes of Council Meeting dated October 17, 2016.
- C. Approve WA ST Liquor License for La Canasta Meat Market LLC.
- D. Approve claim voucher number 47267 dated October 31, 2016 in the amount of \$1,178.74.
- E. Approve claim voucher numbers 47268 to 47349 dated November 7, 2016 in the amount of \$73,862.37.
- F. Approve voided check #47283 dated November 11, 2016 in the amount of \$361.83 and check #47259 dated October 17, 2016 in the amount of \$3,841.31.
- G. Approve payroll voucher numbers 32560 to 32585 dated October 31, 2016 in the amount of \$125,272.13.
- H. Approve Month-end Close-out for October 2016.

*Motion carried unanimously.*

**PUBLIC HEARING**

**2017 Preliminary Budget:** Mayor Clark opened the Public Hearing at 7:02 p.m. No public comment was given. Mayor Clark closed the Public Hearing at 7:03 p.m.

## NEW BUSINESS

**Vote on Resolution No. 2016-44/Corrections/Detention with Yakima County:** *Mr. Williams moved, seconded by Dr. Carmack to approve Resolution No. 2016-44 approving the 2017 Interlocal Corrections/Detention Agreement with Yakima County for jail services. Motion carried unanimously.*

**Vote on Ordinance No. 1421/2017 Utility Tax:** *Ms. Gonzales moved, seconded by Dr. Carmack to approve Ordinance No. 1421 reducing the utility tax on water charges. Motion carried unanimously.*

**Vote on Resolution No. 2016-45/2017 Irrigation Rates:** *Dr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2016-45 establishing 2017 Irrigation Rates. Motion carried unanimously.*

**Vote on Resolution No. 2016-46/Authorization to sign:** *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2016-46 Authorizing City Administrator to sign and deliver documents to WSDOT. Motion carried unanimously.*

**Vote on Ordinance No. 1422/2016 Budget Amendment:** *Mr. Miles moved, seconded by Mr. Williams to approve Ordinance No. 1422/2016 Budget Amendment. Motion carried unanimously.*

**Vote on Resolution No. 2016-47/Approving Agreement with G. S. Long:** *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2016-47 Approving a Purchase Agreement with G. S. Long. Co. Inc. Motion carried unanimously.*

## MAYOR'S REPORT

Mayor Clark encouraged everyone to vote tomorrow.

## ADJOURNMENT

*Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:06 p.m. Motion carried unanimously.*

  
Sharon Bounds, City Administrator

  
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Gary Clark Mayor