

City of Zillah
Study Session Minutes
December 17, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales (arrived at 6:12 p.m.), Brian Williams and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Kevin Russell

CONSENT AGENDA

- A. Review minutes of Study Session dated December 3, 2012.
- B. Review minutes of Council Meeting dated December 3, 2012.
- C. Review payroll vouchers, numbers 30561 to 30577 and Direct Deposit dated December 14, 2012 in the amount of \$52,364.98.
- D. Review claim voucher numbers 41843 to 41923 dated December 17, 2012 in the amount of \$122,754.87.
- E. Review Month-end Close-out for November 2012.

NEW BUSINESS

Review Resolution No. 2012-21/Civic Center Lease Agreement-J. Tuman: J. Tuman (Management Team President) was present. He explained that the management team had recently reviewed the agreement and are ok with approval. The only changes to the agreement were to extend the dates. Mayor Clark extended appreciation to the seniors for the work they put into running the Civic Center.

MAYOR'S REPORT

Mayor Clark reported that he held his annual Clark dinner yesterday and thanked everyone for their help and support. It turned out well. J. Tuman thanked Mayor Clark for putting on the dinner.

Moment of Silence: Mayor Clark called for a moment of silence in respect for those lost in the recent shootings in Connecticut.

EXECUTIVE SESSION

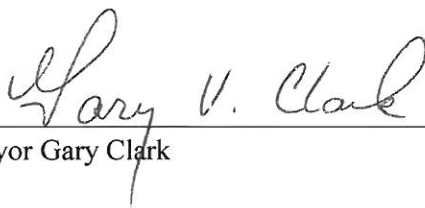
Mayor Clark called for Executive Session at 6:13 for 10 minutes in order to discuss contractual issues. The Executive Session was extended for an additional 20 minutes. Executive Session was closed at 6:39 and regular session began.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:39 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

City of Zillah
City Council Minutes
December 17, 2012

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:02 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Public Works Director Tim Tilley, Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council member Kevin Russell and Fire Chief/Bldg. Inspector Dan Hargroves (left on a call-out)

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to add the following items under New Business:
Item 8B, Vote on Resolution No. 2012-42 approving the Letters of Understanding/Clerical & Public Works Units
Item 8C, Vote on Resolution No. 2012-43 approving Policy No. 2012-02/Admin Policy
Item 8B, Vote on Resolution No. 2012-44 approving the Letter of Understanding/Police Dept Unit
Motion carried unanimously.

CONSENT AGENDA

Ms. Gonzales moved, seconded by Mr. Williams that City Council approve the Consent Agenda items A through E as follows:

- A. Approve minutes of Study Session dated December 3, 2012.
- B. Approve minutes of Council Meeting dated December 3, 2012.
- C. Approve payroll vouchers, numbers 30561 to 30577 and Direct Deposit dated December 14, 2012 in the amount of \$52,364.98.
- D. Approve claim voucher numbers 41843 to 41923 dated December 17, 2012 in the amount of \$122,754.87.
- E. Approve Month-end Close-out for November 2012.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2012-41/Civic Center Lease Agreement-J. Tuman: *Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2012-21 approving the Civic Center Lease Agreement. Motion carried unanimously.*

Vote on Resolution No. 2012-42/Approving the Letters of Understanding/Clerical and Public Works units: *Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2012-42 approving the Letters of Understanding for the Clerical and Public Works Units. Motion carried unanimously.*

Vote on Resolution No. 2012-43/Approving Admin Policy No. 2012-02: *Ms. Gonzales moved, seconded by Mr. Williams that City Council approve Resolution No. 2012-43 approving Admin Policy No. 2012-02. Motion carried unanimously.*

Vote on Resolution No. 2012-44/Approving the Letter of Understanding/Police unit: *Mr. Miles moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2012-44 approving the Letter of Understanding for the Police Unit contingent on contractual agreement between the City of Zillah and the Police Unit. Motion carried unanimously.*

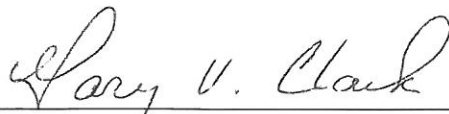
MAYOR'S REPORT

Mayor Clark extended appreciation to everyone for all of their hard work and dedication during 2012.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales that City Council adjourn the meeting at 7:09 p.m. Motion carried unanimously.


Clerk/Treasurer Sharon Bounds


Mayor Gary Clark