

City of Zillah
Study Session Minutes
February 2, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:01 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Community and Development Director Ardele Steele Police Chief Dave Simmons, Public Works Director Tim Tilley and City Administrator Sharon Bounds

Absent: Councilmember Skyler Bower and City Attorney Jamie Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated January 20, 2015.
- B. Review minutes of Council Meeting dated January 20, 2015.
- C. Review WA State Liquor License for the Warehouse Restaurant & Lounge.
- D. Review payroll voucher numbers 31668 to 31692 dated January 30, 2015 in the amount of \$87,867.18.
- E. Review claim voucher numbers 44662 to 44711 dated February 2, 2015 in the amount of \$45,939.38.
- F. Review Month-end Close-out for November 2014.

NEW BUSINESS

Review Ordinance No. 1374/Street Vacation (3rd Street): Ms. Steele provided information relating to the Street Vacation.

Review Ordinance No. 1375/2015 Budget Amendment: Ms. Bounds explained that this budget amendment is for the computer for the Fire Chief. In setting up his office he found that the current computer was very old, did not work well and was not compatible with any new programs he needed to use. Ms. Bounds asked if the city was on a replacement program for their computers. She stated that her department is on a 5 year replacement program but was not sure of the schedule the other departments were on.

Review Resolution No. 2015-05/Amending 6 Year TIP (2015-20020): Ms. Steele explained that the Second Avenue Project that was recently funded through TIB needs to be added to the Street Plan.

Review Resolution No. 2015-06/LOA/MPO: Chief Simmons provided details relating to the MPO Program for the officers and answered questions from council.

Review Revised list of Committee Assignments: Ms. Bounds explained that two members were added to the Parks Committee so that they could work with the city on the Veterans Memorial. She provided information about the recent efforts and will keep them updated as things progress.

Discuss Public Participation Program: Ms. Steele reviewed highlights of the Public Participation Program that she has been working on with the Planning Commission and explained that it is nearly finalized.

MAYOR'S REPORT

Mayor Clark extended congratulations to the Seattle Seahawks who represented our state at the Superbowl. Although they did not win they did a great job.

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele informed council that the county is starting the GMA process again explained how the committee members will need to participate.

ZPD: Chief Simmons explained that his department has issues with their phone system and he will need to address it in the near future. He estimated a new system for his department would be around \$10k. He also stated that city hall has the same system. Ms. Gonzales asked Ms. Bounds if she has issues and she replied that the system is meeting their current needs. She has recently ordered two phone replacements on the internet. Chief Simmons will work with Ms. Bounds on this in the future.

Chief Simmons reported that one space out in front of his building has been eliminated and he thanked public works for doing that today.

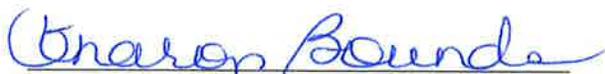
Chief Simmons explained his computer replacement program.

Public Works: Mr. Tilley gave a status update on the Whipco well pump repair.

Administration: Ms. Bounds gave a status updates on the Firefighter Memorial, new uniforms, CPR and Anti-harassment trainings.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:42 p.m.



Sharon Bounds, City Administrator



Mayor Gary Clark Pro-tem Brian Williams

City of Zillah
City Council Minutes
February 2, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Community and Development Director Ardele Steele Police Chief Dave Simmons, Public Works Director Tim Tilley and City Administrator Sharon Bounds,

Absent: Councilmember Skyler Bower and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session dated January 20, 2015.
- B. Approve minutes of Council Meeting dated January 20, 2015.
- C. Approve WA State Liquor License for the Warehouse Restaurant & Lounge.
- D. Approve payroll voucher numbers 31668 to 31692 dated January 30, 2015 in the amount of \$87,867.18.
- E. Approve claim voucher numbers 44662 to 44711 dated February 2, 2015 in the amount of \$45,939.38.
- F. Approve Month-end Close-out for November 2014.

Motion carried unanimously.

PUBLIC HEARINGS

Street Vacation (3rd Street) Continued: Mayor Clark opened the public hearing at 7:01 p.m. Ms. Steele provided information related to the Street Vacation. No public comment was given. Mayor Clark closed the public hearing at 7:02 p.m.

Amendment to Six Year TIP (2015-2020): Mayor Clark opened the public hearing at 7:02 p.m. Ms. Steele provided information related to the Amendment. No public comment was given. Mayor Clark closed the public hearing at 7:03 p.m.

NEW BUSINESS

Vote on Ordinance No. 1374/Street Vacation (3rd Street): *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1374 approving a Street Vacation for 3rd Street. Motion carried unanimously.*

Vote on Ordinance No. 1375/2015 Budget Amendment: *Ms. Gonzales moved, seconded by Mr. Stewart to approve Ordinance No. 1375 approving the 2015 Budget Amendment. Motion carried unanimously.*

Vote on Resolution No. 2015-05/Amending 6 Year TIP (2015-2020): *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2015-05 amending the Six Year TIP for 2015-2020. Motion carried unanimously.*

Vote on Resolution No. 2015-06/LOA/MPO: *Mr. Miles moved, seconded by Mr. Williams to approve Resolution No. 2015-06 Approving the Letter of Agreement for the MPO Program for the Zillah Police Department. Motion carried unanimously.*

Vote on Revised list of Committee Assignments: *Mr. Williams moved, seconded by Ms. Gonzales to approve the attached list of Committee Assignments. Motion carried unanimously.*

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Stewart to adjourn the meeting at 7:05 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Mayor Gary Clark Pro-tem Brian Williams