

**City of Zillah**  
**Study Session Minutes**  
March 16, 2015

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Community and Development Director Ardele Steele, Fire Chief Paul Stonemetz, Police Chief Dave Simmons, Public Works Director Tim Tilley and City Administrator Sharon Bounds

Absent: Councilmember Skyler Bower and City Attorney Jamie Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated March 16, 2015.
- B. Review minutes of Council Meeting dated March 16, 2015.
- C. Review payroll voucher numbers 31727 to 31738 dated March 13, 2015 in the amount of \$60,453.33.
- D. Review claim voucher numbers 44823 to 44881 dated March 16, 2015 in the amount of \$120,040.90.
- E. Review void claim voucher #44751 in the amount of \$81.76 and claim voucher #44793 in the amount of \$5,058.00.

**NEW BUSINESS**

**Yakima Valley Tourism Annual Report/John Cooper:** John Cooper, President of Yakima Valley Tourism presented the 2014 Annual Report. He explained that Yakima County was the fastest growing county in the state last year. He also reported that they are looking at the possibility of designating Yakima Valley Highway as a scenic byway.

Mayor Clark asked Mr. Cooper if he was familiar with companies who put together recordings for cities and businesses. Mr. Cooper said a few years back he was familiar with a company who put together vignettes. He did mention that it would be important to prioritize what we want and it might be important to make them short (time) as they can get very costly and because the general public doesn't stay-tuned to long videos. He said that YVT could assist in marketing the video if the city decided to go that way.

**Review Resolution No. 2015-07 approving Task Order No. 2015-2/Vet Memorial Project:** Michael Battle of HLA presented information related to the Task Order and details of the project were discussed.

**Review Resolution No. 2015-08 Amending the Six Year TIP (2015-2020):** Ms. Steele explained that the change to the plan was to include the ROW for the Vintage Valley Extension Project.

### VISITOR'S COMMENTS

**Boy Scouts:** Elijah Lowe of troop number 553 was present. He explained that he belongs to the troop run by Greg Robertson that meets at the Catholic church. He is at the meeting to fulfill requirements related to earning his communication badge.

### COUNCIL/STAFF REPORTS

**Police Department:** Police Chief Dave Simmons suggested it might be a good idea for the groups involved in the Veterans Projects to consider installing a video system so that the sites can be monitored. Discussion was held as to the cost and quality of a system.

**Public Works:** Public Works Director Tim Tilley reported on the status of the WHIPPCO Well.

**Administration:** City Administrator Sharon Bounds reported that she will bring an Ordinance amending the budget for various items to the next meeting. She also asked Council if they would be interested in receiving a request for tourism funds for the west entrance sign project. Council was agreeable and she said she would relay the information and bring a request to the next meeting.

### ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6:58 p.m.

  
Sharon Bounds, City Administrator

  
Mayor Gary Clark

**City of Zillah**  
**City Council Minutes**  
March 16, 2015

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:10 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Community and Development Director Ardele Steele, Police Chief Dave Simmons, Public Works Director Tim Tilley and City Administrator Sharon Bounds

Absent: Councilmember Skyler Bower and City Attorney Jamie Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda items A through E as follows:*

- A. Approve minutes of Study Session dated March 16, 2015.
- B. Approve minutes of Council Meeting dated March 16, 2015.
- C. Approve payroll voucher numbers 31727 to 31738 dated March 13, 2015 in the amount of \$60,453.33.
- D. Approve claim voucher numbers 44823 to 44881 dated March 16, 2015 in the amount of \$120,040.90.
- E. Approve void claim voucher #44751 in the amount of \$81.76 and claim voucher #44793 in the amount of \$5058.00.

*Motion carried unanimously.*

**PUBLIC HEARINGS**

**Amend Six Year TIP (2015-2020):** Mayor Clark opened the Public Hearing at 7:15 p.m. Ms. Steele explained the change is to include the ROW for the Vintage Valley Extension Project. No public comment was received. Mayor Clark closed the public hearing at 7:16 p.m.

**Long Plat/Zillah Heights #3:** Mayor Clark opened the Public Hearing at 7:16 p.m. Ms. Steele explained that the decision is currently under appeal so she asked that the hearing be continued to April 20<sup>th</sup>. No public comment was received. Mayor Clark closed the public hearing at 7:17 p.m.

## NEW BUSINESS

**Vote on Resolution No. 2015-07 approving Task Order No. 2015-2/Vet Memorial Project:** *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2015-07 approving Task Order No. 2015-2 for the Veterans Memorial Project. Motion carried unanimously.*

**Vote on Resolution No. 2015-08 Amending the Six Year TIP (2015-2020):** *Mr. Stewart moved, seconded by Ms. Gonzales to approve Resolution No. 2015-08 amending the Six Year TIP (2015-2020). Motion carried unanimously.*

## COUNCIL/STAFF REPORTS

**Planning Department:** Planning and Community Development Director Ardele Steele reported that the YVCOG meeting on Wednesday night is at the Ahtanum Youth Park. She also invited everyone to the open house for the visioning that the County is doing. It's at the Civic Center on Thursday night.

## ADJOURNMENT

*Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:18 p.m. Motion carried unanimously.*



Sharon Bounds, City Administrator



Mayor Gary Clark