

**City of Zillah
Study Session Minutes
March 20, 2017**

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales (arrived at 6:05 p.m.) and Brian Williams

Also Present: City Administrator Sharon Bounds, Fire Chief Paul Stonemetz, Community Development Director Ardele Steele, Police Chief Tim Quantrell, Public Works Director John Simmons and City Attorney Jamie Carmody

Absent: Councilmember Dr. Scott Carmack

CONSENT AGENDA

- A. Review minutes of Study Session dated March 6, 2017.
- B. Review minutes of Council Meeting dated March 6, 2017.
- C. Review WA ST Liquor License for Juanitos Foods #2.
- D. Review claim voucher numbers 47809 to 47883 dated March 20, 2017 in the amount of \$68,920.06.
- E. Review payroll voucher numbers 32753 to 32769 dated March 15, 2017 in the amount of \$67,814.71.
- F. Review Month-end Close-out for February 2017.

NEW BUSINESS

Review Resolution No. 2017-11 Adopting 2017 Yakima County Solid and Moderate Risk Waste Management Plan: Karma Suchan, Yakima County Solid Waste Manager provided information about the plan and answered questions.

Discuss Recycle Bins – Yakima Waste: Mr. Simmons shared that there has been illegal dumping around the recycle bins on the city property at the west end of Stewart Park. He plans to work with Yakima Waste in moving the recycle bins closer to the road, to put up signage and cameras. This is in an effort to allow the city to keep the bins with minimal illegal dumping. He is also having the lot graded to smooth out the various holes. Troy from Yakima Waste was present and said they would make sure to dump the bins often so that they won't become over full. This effort will be implemented and if it doesn't work then the bins may be removed.

Review Ordinance No. 1434 Approving City Rates: Ms. Bounds reported that the swimming fees have been removed from the ordinance and the spring parks and rec. fees were changed.

Review Resolution No. 2017-10 Adopting a City Procurement Manual: Ms. Bounds provided information about the contents of the manual and explained that the effort was to put all of the applicable regulations related to procurement in one manual for staff use. Mr. Carmody explained that the rules can be complicated and thought it was a good idea to create the manual.

VERG Project Revision-Ardele Steele: Ms. Steele played the video presentation that the VERG group put together for the city and the county. She asked council if they would be willing to fund a complete presentation in the future. Apparently the DRYVE group has some money they may be willing to grant towards the project, up to \$2,000. Council was in favor of the effort depending on the cost. They also suggested asking the businesses to participate since it's something that might benefit them.

VISITOR'S COMMENTS

Skate Park: Steve Gay approached the council on behalf of the school asking if the city would be willing to relocate their lights (that won't be used anymore at the skate park) to the school tennis courts since the school is offering to allow the extended use of their tennis courts to the public. Council was agreeable and directed Ms. Bounds to check into the proper process to do that.

COUNCIL/STAFF REPORTS


Planning Department: Ms. Steele provided information about current building projects and code enforcement activity.

Fire Department: Chief Stonemetz reported that \$240 was raised at the Chamber Banquet for the antique truck. He also explained that the aid vehicle that the city shares with the county recently blew an engine. The repairs will be costly and the city will be responsible to pay for ½ of the repairs.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

**City of Zillah
City Council Minutes
March 20, 2017**

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:08 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales and Brian Williams

Also Present: City Administrator Sharon Bounds, Fire Chief Paul Stonemetz, Community Development Director Ardele Steele, Police Chief Tim Quantrell, Public Works Director John Simmons and City Attorney Jamie Carmody

Absent: Councilmember Dr. Scott Carmack

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda items A through F as follows:

- A. Review minutes of Study Session dated March 6, 2017.
- B. Review minutes of Council Meeting dated March 6, 2017.
- C. Review WA ST Liquor License for Juanitos Foods #2.
- D. Review claim voucher numbers 47809 to 47883 dated March 20, 2017 in the amount of \$68,920.06.
- E. Review payroll voucher numbers 32753 to 32769 dated March 15, 2017 in the amount of \$67,814.71.
- F. Review Month-end Close-out for February 2017.

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1434 Approving City Rates: *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1434 approving City Rates. Motion carried unanimously.*

Vote on Resolution No. 2017-10 Adopting a City Procurement Manual: *Ms. Gonzales moved, seconded by Mr. Stewart to approve Resolution No. 2017-10 Adopting a City Procurement Manual. Motion carried unanimously.*

Vote on Resolution No. 2017-11 Adopting 2017 Yakima County Solid and Moderate Risk Waste Management Plan: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2017-11 Adopting Yakima County Solid and Moderate Risk Waste Management Plan. Motion carried unanimously.*

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:10 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor