

**City of Zillah**  
**Study Session Minutes**  
March 4, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 6:02 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Police Chief Dave Simmons, Public Works Director Tim Tilley and Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody

Absent: Council members Kevin Russell and Brian Williams

**CONSENT AGENDA**

- A. Review minutes of Study Session dated February 19, 2013.
- B. Review minutes of Council Meeting dated February 19, 2013.
- C. Review payroll vouchers, numbers 30650 to 30670 and Direct Deposit dated February 28, 2013 in the amount of \$72,129.60.
- D. Review claim voucher numbers 42125 to 42158 dated March 4, 2013 in the amount of \$21,429.65.

**NEW BUSINESS**

**Review AWC Scholarship Application:** Mayor Clark welcomed Kassie Ruggles and asked her a few questions. Discussion was held and it was the consensus of council to nominate her for the AWC Quality Communities Scholarship.

**Review Recommendation to ratify appointment of Planning Commission member:** Mayor Clark welcomed Judy Boekholder and explained that the Planning Commission recently recommended her to fill the vacant seat. He would like to appoint her and asked council to ratify the appointment. Brief discussion was held.

**Review Resolution No. 2013-06/Contract for Public Defense Services:** Chief Simmons provided information related to the contract.

**Review Resolution No. 2013-07/Local Agency Agreement:** Mayor Clark explained that the scoring committee met recently and scored the SOQ's submitted for the Carlsonia Construction Project. HLA received the highest score and are recommended they be selected. This agreement is for professional construction engineering and administration services by HLA.

## COMMITTEE/COMMISSION REPORTS

**Parks Committee:** Mr. Miles reported that the parks committee recently met to discuss the spray park. If this moves forward there will need to be fundraising efforts.

## MAYOR'S REPORT

**Sports teams:** Mayor Clark congratulated the Zillah sports teams for their placement this year.

## COUNCIL STAFF REPORTS

**Planning:** Ms. Steele reported that staff is on track with the street project applications. She went to Olympia last week and it went well. The TAC group meets tomorrow to prioritize the projects.

**Lighting:** Chief Simmons reported that the lights in his building have recently been replaced and it should be much more energy efficient.

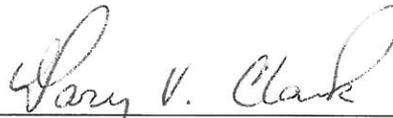
**Water lines:** Mr. Tilley reported that the next couple of weeks they will be installing some water lines on Curler way.

## ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6:18 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark

**City of Zillah**  
**City Council Minutes**  
March 4, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

- Present: Mayor Gary Clark, Council members Doug Stewart, Janice Gonzales and Jeff Miles
- Also Present: Fire Chief/Bldg. Inspector Dan Hargroves, Public Works Director Tim Tilley and Clerk/Treasurer Sharon Bounds and City Attorney Jamie Carmody
- Absent: Council members Kevin Russell and Brian Williams and Police Chief Dave Simmons

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Ms. Gonzales that City Council approve the Consent Agenda items A through D as follows:*

- A. Approve minutes of Study Session dated February 19, 2013.
- B. Approve minutes of Council Meeting dated February 19, 2013.
- C. Approve payroll vouchers, numbers 30650 to 30670 and Direct Deposit dated February 28, 2013 in the amount of \$72,129.60.
- D. Approve claim voucher numbers 42125 to 42158 dated March 4, 2013 in the amount of \$21,429.65.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote to Nominate/AWC Scholarship:** *Ms. Gonzales moved, seconded by Mr. Stewart that City Council nominate Cassidy Ruggles for the Quality Communities Scholarship through AWC. Motion carried unanimously*

**Vote to ratify appointment of Planning Commission member:** Mayor Clark commented that Ms. Boekholder has a great deal of experience to offer the Planning Commission. *Mr. Stewart moved, seconded by Ms. Gonzales that City Council ratify the Mayor's appointment of Judy Boekholder to fill the vacant planning commission seat. Motion carried unanimously.*

**Vote on Resolution No. 2013-06/Contract for Public Defense Services:** Ms. Gonzales moved, seconded by Mr. Miles that City Council approve Resolution No. 2013-06 approving a Contract for Public Defense Services between City of Zillah and George W. Colby. Motion carried unanimously

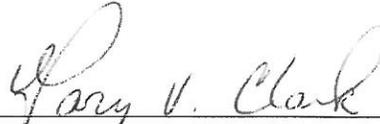
**Vote on Resolution No. 2013-07/Local Agency Agreement:** Mr. Miles moved, seconded by Mr. Stewart that City Council approve Resolution No. 2013-07 approving the Local Standard Consultant Agreement for construction of Carlsonia with HLA. Motion carried unanimously.

**ADJOURNMENT**

Ms. Gonzales moved, seconded by Mr. Stewart that the City Council adjourn the meeting at 7:03 p.m. Motion carried unanimously



Clerk/Treasurer Sharon Bounds



Mayor Gary Clark