

City of Zillah
City Council Minutes
April 18, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director/Interim Public Works Director Ardele Steele, Police Chief Dave Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Councilmember Janice Gonzales

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda items A through G as follows:

- A. Approve minutes of Study Session dated April 4, 2016.
- B. Approve minutes of Council Meeting dated April 4, 2016.
- C. Approve WA State Liquor License for LA Superior Zillah.
- D. Approve payroll voucher numbers 32311 to 32328 dated March 15, 2016 in the amount of \$98,516.14.
- E. Approve claim voucher number 46431 dated April 5, 2016 in the amount of \$7,249.18.
- F. Approve claim voucher number 46432 to 46495 dated April 18, 2016 in the amount of \$111,323.62.
- G. Approve month-end close-out report for February & March 2016.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2016-18 supporting the Yakima River Basin Water Enhancement Project:

Mr. Williams moved, seconded by Dr. Carmack to approve Resolution No. 2015-18 supporting the Yakima River Basin Water Enhancement Project. Motion carried unanimously.

Vote on Resolution No. 2016-19 approving a purchase contract: *Dr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2015-19 approving a contract for the purchase of a lawnmower with Lynn's Power Equipment, Inc. Motion carried unanimously.*

Vote on Resolution No. 2016-20 awarding a construction contract: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2015-20 awarding construction contract for Glen Drive vicinity and 4th Street resurfacing improvements project to Columbia Asphalt & Gravel, Inc. Mayor Clark noted that the bid came in under the engineers estimate. Motion carried unanimously.*

Vote on request for street closure: *Mr. Miles moved, seconded by Mr. Williams to approve a street closure request on May 7th for First Avenue between 5th and 7th Street as per the attached Special Events Permit Application. Motion carried unanimously.*

Vote on Resolution No. 2016-21 approving a service agreement: *Mr. Williams moved, seconded by Dr. Carmack to approve Resolution No. 2015-21 approving a service agreement for county and city prosecuting attorneys for use of the JIS system. Motion carried unanimously.*

Vote on Resolution No. 2016-22 approving a MOU: *Dr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2015-22 approving a MOU adopting protocol for domestic violence for the Zillah Police Department. Motion carried unanimously.*

MAYOR'S REPORT

Car Show: Mayor Clark reported that the Car Show scheduled for this weekend has been cancelled.

COUNCIL/STAFF REPORTS

Planning/Public Works: Ms. Steele reported that the Overlay Project won't begin until after Community Days.

Zillah Police Department: Chief Simmons reported that he's had issues with his A/C unit. DIVCO said he may need a new compressor.

EXECUTIVE SESSION

Mayor called for Executive Session at 7:10 p.m. for 10 minutes in order to discuss items related to RCW 42.30.110 (1)(g). Mr. Carmody stated that there may be action taken after. At 7:20 Executive Session was extended for 10 minutes. Executive Session ended at 7:29 p.m. and regular session began.

NEW BUSINESS

Mr. Williams moved, seconded by Mr. Stewart to add item 8G to the agenda under New Business "Vote on Ordinance No. 1406/2016 Salaries. Motion carried unanimously.

Vote on Ordinance No. 1406/2016 Salaries: *Dr. Carmack moved, seconded by Mr. Stewart to approve Ordinance No. 1406/2016 Salaries. Motion carried unanimously.*

ADJOURNMENT

Mr. Miles moved, seconded by Mr. Williams to adjourn the meeting at 7:32 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor

City of Zillah
Study Session Minutes
April 18, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 6:02 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director/Interim Public Works Director Ardele Steele, Police Chief Dave Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Councilmember Janice Gonzales

CONSENT AGENDA

- A. Review minutes of Study Session dated April 4, 2016.
- B. Review minutes of Council Meeting dated April 4, 2016.
- C. Review WA State Liquor License for LA Superior Zillah.
- D. Review payroll voucher numbers 32311 to 32328 dated March 15, 2016 in the amount of \$98,516.14.
- E. Review claim voucher number 46431 dated April 5, 2016 in the amount of \$7,249.18.
- F. Review claim voucher number 46432 to 46495 dated April 18, 2016 in the amount of \$111,323.62.
- G. Review month-end close-out report for February & March 2016.

NEW BUSINESS

Presentation for Yakima River Basin Water Enhancement Project: Nicky Pasi, Conservation Outreach Associate and County Commissioner Mike Leita presented information related to the Yakima River Basin Water Enhancement Project. They answered questions and asked for the city's support in approving a Resolution supporting the project.

Review Resolution No. 2016-19 approving a purchase contract: Ms. Steele explained that this contract is for the purchase of a lawnmower for public works. The expenditure was approved in the supplemental budget requests.

Review Resolution No. 2016-20 awarding a construction contract: Ms. Bounds explained that a bid opening was held last week for the city overlay project. The low bidder (Columbia Asphalt and Gravel, Inc.) came in under the engineering estimate and are being recommended for approval.

Review request for street closure: Ms. Bounds provided information related to the street closure request and answered questions.

Review Resolution No. 2016-21 approving a service agreement: Chief Simmons provided information about this data exchange agreement with JIS.

Review Resolution No. 2016-22 approving a MOU: Chief Simmons provided information about the MOU adopting protocol for domestic violence and answered questions related to it.

COMMITTEE/COMMISSION REPORTS

Theme Committee: Dr. Carmack reported that the Theme Committee met again last week. He said they were working on voting on the colors they are going to suggest the businesses use downtown. He stated that he approached some of the business owners and that there were a few challenges with that.

MAYOR'S REPORT

Car Show Cancellation: Mayor Clark announced that the Car Show scheduled for this weekend has been cancelled.

COUNCIL/STAFF REPORTS

Planning/Public Works: Ms. Steele reported that there have been a couple of development applications she's been working on recently. They are near Cooper Lane and Cutler Way. She reported that the Treatment Plant was broken into this morning. The fence was damaged and a few items were missing.

Police Department: Chief Simmons reported that agreement are in the works, relating to issues with the police departments assisting on the reservation. He has been told that the State Patrol will not sign those agreements but the process is moving forward.

Attorney: Mr. Carmody shared that the engineers recently located apx. 100 acres of senior water rights. The price is high but it might be a good idea for the city to look into purchasing it for the future. Mayor Clark said that they would look into it.

Marijuana: Mayor Clark explained that he took a call recently from someone interested in marijuana retail business in Zillah. He asked Council if they were interested in looking at the ordinance again or revising it. The consensus was that they are ok with the current ordinance and would like to keep it as is.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:57 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor