

**City of Zillah  
Study Session Minutes  
April 2, 2018**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 6:01 p.m.

**ROLL CALL**

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: Planning and Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated March 19, 2018.
- B. Review minutes of Council Meeting dated March 19, 2018.
- C. Review WA ST Liquor License for Zillah Oaks Inn, Severino Cellars and Juanito's Foods #2.
- D. Review claim voucher number 49421 to 49480 dated April 2, 2018 in the amount of \$48,015.87
- E. Review payroll voucher numbers 33201 to 33220 dated March 30, 2018 in the amount of \$107,238.92
- F. Review Voided check #49282

**NEW BUSINESS**

**Review Resolution No. 2018-12/Approving Firearm Repayment Agreement:** Chief Quantrell provided information related to the agreement and answered questions.

**Review Resolution No. 2018-13/Source Well Improvement Project:** Ms. Bounds explained that the bid opening for the project was held last Tuesday and P.O.W. Construction came in as the lowest bidder. Staff is recommending approval of a construction contract.

**Review Resolution No. 2018-14/ ILA with Yakima County Sheriff/LEAD:** Chief Quantrell provided information related to the agreement and answered questions. Mayor Carmack asked if the city could recover revenue from confiscated items and Chief Quantrell said he would check into it.

**Review Resolution No. 2018-15/Representation and Fee Agreement:** Ms. Bounds explained that Ms. Thomas had approached the city about providing legal services. It was decided that she could be used for conflict or other work at the city's request or when Mr. Carmody's schedule was busy. Mayor Carmack said that she will come to the council meeting for introductions.

## COMMITTEE/COMMISSION REPORTS AND MAYOR'S REPORT

Ms. Bounds reported that a meeting had been held to plan Community Days. Others also reported stating that there will be a fireworks show on Saturday night, there will be a big boom at the start of the parade, there will be a float in the parade listing all of the events of the day and tickets being sold to set off the detonator for the big boom, there will be a beer garden and two live bands and a dunk tank.

Mayor Carmack reported that the cook shack improvements are mostly done. Some minor things and the painting still needs to be done.

Mayor Carmack mentioned that he spoke with Mike Sevigny today and the cost of the new construction for the fire station addition is at \$450K to \$500k.

## COUNCIL/STAFF REPORTS

Mr. Simmons stated that the parks signs have now been put up. The black fence in Stewart Park should be up by Community Days. The playground equipment is supposed to ship on April 30<sup>th</sup> so it will be a rush to install before Community Days. Speakers throughout the city between 5<sup>th</sup> and 7<sup>th</sup> Street should be working on Community Days so folks in those areas will be able to hear the parade announcers. The public works department has recently been busy with maintenance issues.

Ms. Bounds mentioned that the public works has done a great job trimming, etc. in the Cemetery and it looks very nice.

Chief Quantrell stated that he would like to change the parking on the SE corner of Second Ave and 7<sup>th</sup> Street to parallel parking. That was agreeable with the group.


Ms. Bounds mentioned that a property owners meeting was held for the 3<sup>rd</sup>/G Street project.

## ADJOURNMENT

Mayor Carmack adjourned the meeting at 6:40 p.m.



Sharon Bounds, City Administrator

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~~Dr. Scott Carmack, Mayor~~ Pro-Tem  
Brian Williams

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City Council Minutes  
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**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning and Community Development Director Ardele Steele, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz, Public Works Director John Simmons

Absent: City Attorney Jamie Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:*

- A. Approve minutes of Study Session dated March 19, 2018.
- B. Approve minutes of Council Meeting dated March 19, 2018.
- C. Approve WA ST Liquor License for Zillah Oaks Inn, Severino Cellars and Juanito's Foods #2.
- D. Approve claim voucher number 49421 to 49480 dated April 2, 2018 in the amount of \$48,015.87
- E. Approve payroll voucher numbers 33201 to 33220 dated March 30, 2018 in the amount of \$107,238.92
- F. Approve Voided check #49282

*Motion Carried unanimously.*

**NEW BUSINESS**

**Vote on Resolution No. 2018-12/Approving Firearm Repayment Agreement:** *Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Resolution No. 2018-12 approving a Firearm Loan Repayment Contract. Motion Carried unanimously.*

**Vote on Resolution No. 2018-13/Source Well Improvement Project:** *Ms. Gonzales moved, seconded by Ms. Husted that City Council approve Resolution No. 2018-13 awarding a construction contract for the source Well Improvements Project. Motion Carried unanimously.*

**Vote on Resolution No. 2018-14/ ILA with Yakima County Sheriff/LEAD:** Ms. Husted moved, seconded by Mr. Stewart that City Council approve Resolution No. 2018-14 approving an interlocal agreement with Yakima County Sheriff on behalf of LEAD Taskforce. Motion Carried unanimously.

**Vote on Resolution No. 2018-15/Representation and Fee Agreement:** Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2018-15 approving a Representation and Fee Agreement. Motion Carried unanimously. Ms. Thomas was introduced and thanked the city.

#### MAYOR'S REPORT

Mayor Carmack shared that Zillah Community Days this year will be bigger and better than ever and there will be a fireworks show on Saturday night.

#### ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:05 p.m. Motion Carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor Pro-tem  
Brian Williams