

**City of Zillah
Study Session Minutes
May 21, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales (arrived at 6:40 p.m.), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Public Works Director John Simmons and Fire Chief Paul Stonemetz

Absent: City Attorney James C. Carmody and Police Chief Tim Quantrell

CONSENT AGENDA

- A. Review minutes of Study Session dated May 7, 2018.
- B. Review minutes of Council Meeting dated May 7, 2018.
- C. Review WA ST Liquor License for Chevron West, La Placita Taqueria Y Antg Mex, and Devin Shell.
- D. Review claim voucher number 49635 to 49695 dated May 21, 2018 in the amount of \$407,543.45.
- E. Review payroll voucher numbers 33250 to 33260 dated May 15, 2018 in the amount of \$79,411.65.
- F. Review Month-end Close-out Report dated April 2018.

NEW BUSINESS

Review Ordinance No. 1465/Chronic Nuisance Regulations: Sergeant Alan Williams provided information and answered questions about the ordinance and the Crime Free Housing Program the city is considering for approval. A public hearing will be held during the council meeting to consider public input relating to the ordinance and the program.

Review Resolution No. 2018-19 Awarding Construction Contract for West Third Avenue/G Street Improvements Project: Ms. Bounds explained that the city solicited bids for the 3rd/G Street Project. Four bids were received and Columbia came in as the lowest responsible bidder. Staff is recommending approval of the contract.

Review Resolution No. 2018-20 Approving Consultant Agreement for West Third Avenue/G Street Improvements Project: Ms. Bounds explained that this is the consultant agreement for construction engineering for the 3rd/G Street Project and is being recommended for approval.

Review Resolution No. 2018-21 Approving Amendment No. 1 to Task Order No. 2016-01: Ms. Bounds explained that this is an amendment to a prior task order approved for the well project. It's an increase to the fees for electrical engineering on the well project.

Review Resolution No. 2018-22 Awarding Construction Contract for City Hall Addition: Mayor Carmack explained that this project is for an addition to city hall. It's a small addition but is very much needed. It has been in process for quite some time. He wants to assure the public that it's not an extensive addition and he will visit with the seniors at their lunch meeting this week to explain more about it. Ms. Bounds explained that they've had 7 folks working in city hall and they are bursting at the seams with very little storage and meeting space. The addition will provide two more offices and a storage room.

VISITOR'S COMMENTS

Jason McCormick was visiting the meeting and he stated support for the Crime Free Housing Program.

MAYOR'S REPORT

Mayor Carmack reported that Community Days was a huge success and was probably the best in years. He stated that the press needed to be contacted in the future as there was no coverage from them.

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele provided information about recent building and code enforcement activity.

Fire Department: Chief Stonemetz reported on recent fire activity.

ZPD: Sergeant Montgomery reported that there has been an uptick on shoplifting at Leprechaun Foods recently.

Public Works: John Simmons reported that the wells were down last Sunday but all has been solved now. He also reported on other public works issues.

Administration: Ms. Bounds extended many thanks to various groups and clubs for their roles in making Community Days come together. It takes many folks to make the event happen.

ADJOURNMENT

Mayor Carmack adjourned the meeting at 6:51 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
May 21, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Public Works Director John Simmons and Fire Chief Paul Stonemetz

Absent: City Attorney James C. Carmody and Police Chief Tim Quantrell

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through F as follows:

- A. Approve minutes of Study Session dated May 7, 2018.
- B. Approve minutes of Council Meeting dated May 7, 2018.
- C. Approve WA ST Liquor License for Chevron West, La Placita Taqueria Y Antg Mex, and Devin Shell.
- D. Approve claim voucher number 49635 to 49695 dated May 21, 2018 in the amount of \$407,543.45.
- E. Approve payroll voucher numbers 33250 to 33260 dated May 15, 2018 in the amount of \$79,411.65.
- F. Approve Month-end Close-out Report dated April 2018.

Motion carried unanimously.

PUBLIC HEARING

Adopting ZMC 8.14-Chronic Nuisance/Crime Free Housing Program: Mayor Carmack opened the Public Hearing at 7:02 p.m. Sergeant Montgomery provided information about the Chronic Nuisance Ordinance and the Crime Free Housing Program. There were a few landlords in the crowd that asked various questions that were answered by Sergeant Montgomery. Mayor Carmack closed the Public Hearing at 7:14 p.m.

NEW BUSINESS

Vote on Ordinance No. 1465/Chronic Nuisance Regulations: *Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1465 adopting ZMC Chapter 8.14 entitled Chronic Nuisance Properties-Criminal Offenses. Motion carried unanimously.*

Vote on Resolution No. 2018-19 Awarding Construction Contract for West Third Avenue/G Street Improvements Project: *Ms. Gonzales moved, seconded by Ms. Husted that City Council approve Resolution No. 2018-19 Awarding a Construction Contract for the West Third Avenue and G Street Improvements Project. Motion carried unanimously.*

Vote on Resolution No. 2018-20 Approving Consultant Agreement for West Third Avenue/G Street Improvements Project: *Ms. Husted moved, seconded by Mr. Stewart that City Council approve Resolution No. 2018-20 Approving the TIB Consultant Agreement for the West Third Avenue and G Street Improvements Project. Motion carried unanimously.*

Vote on Resolution No. 2018-21 Approving Amendment No. 1 to Task Order No. 2016-01: *Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2018-21 Addendum No. 1 to Task Order No. 2016-01 for the Well Project. Motion carried unanimously.*

Vote on Resolution No. 2018-22 Awarding Construction Contract for City Hall Addition: *Mr. Miles moved, seconded by Mr. Williams that City Council approve Resolution No. 2018-22 Awarding a Construction Contract for the 2018 City Hall Addition project to Moritzky Construction, LLC. Motion carried unanimously.*

MAYOR'S REPORT

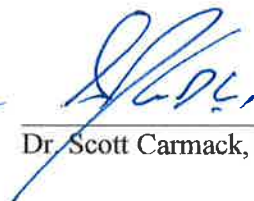
Mayor Carmack reported that Community Days was a huge success this year. He also reported that he recently shot a turkey.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales that City Council adjourn the meeting at 7:17 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor