

City of Zillah
Study Session Minutes
May 4, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Skyler Bower, Doug Stewart, Brian Williams and Jeff Miles

Also Present: Community and Development Director Ardele Steele, Police Chief Dave Simmons, Public Works Director Tim Tilley, City Administrator Sharon Bounds and City Attorney Jamie Carmody

Absent: Councilmember Janice Gonzales and Fire Chief Paul Stonemetz

CONSENT AGENDA

- A. Review minutes of Study Session dated April 20, 2015.
- B. Review minutes of Council Meeting dated April 20, 2015.
- C. Review payroll voucher numbers 31779 to 31804 dated April 30, 2015 in the amount of \$88,688.92.
- D. Review claim voucher numbers 44994 to 45042 dated May 4, 2015 in the amount of \$15,355.81.
- E. Review voided claim voucher number 44972 (printed in error).

NEW BUSINESS

Review Resolution No. 2015-17 Approving Water Comp Plan. Ms. Steele explained that the City just received notice from DOH that they are approving the Water Comp Plan so the city can move forward in approving it. A public hearing is scheduled during the Council meeting.

Review Ord. No. 1380 Amending City Comprehensive Plan. Ms. Steele explained that the The City Comprehensive Plan needs to be amended because of the Water Comp Plan being approved. The attached Ordinance amends the plan.

Review Resolution No. 2015-18 Approving Agreement for Zillah Hgts #3. Mr. Carmody explained that there were issues related to the installation of a sewer line for this project. Discussion was held and the items within this agreement were agreed upon by the developer and the city.

Review Resolution No. 2015-19 Approving Preliminary Plat for Zillah Hgts #3. Mr. Carmody provided information related to the Preliminary Plat. He also explained that the city appeal related to the

hearing examiner decision will be formally withdrawn during the council meeting.

Review Resolution No. 2015-20 Awarding construction contract for 2nd Ave to 5th St. Project. Mr. Tilley explained that bids were opened last week and this is to award the contract to Columbia Asphalt who was the low bid. Ms. Bounds explained that the low bid came in over the amount of the funding by apx. \$25,000 so TIB was notified and they agreed to fund the difference.

Review Resolution No. 2015-21 Approving ILA w/Yakima County Technology Svcs. Chief Simmons provided information related to the agreement for services and said there would be no cost increase.

MAYOR'S REPORT

Mayor Clark reported that this coming weekend is Zillah Community Days.

COUNCIL/STAFF REPORTS

Planning/Building Department: Ms. Steele reported that McDonalds will be closed during the month of May for remodel.

Public Works: Public Works Director Tim Tilley reported that there continues to be problems with the pump motor for the WIPPCO well. The contractor will be in town tomorrow to look at the pump. Mr. Tilley shared that the Fishing Derby will be held on Wednesday evening this year instead of Friday. Mr. Tilley reported that the west city entry sign was installed today.

Administration: City Administrator Sharon Bounds commended everyone for their efforts in working together for Community Days. It takes a lot of people to pull off the event. She also mentioned that she just ordered a large street map sign that will be hung outside of city hall. It will be to assist the traveling public.

ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6:23 p.m.



Sharon Bounds, City Administrator



Mayor Gary Clark

City of Zillah
City Council Minutes
May 4, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Skyler Bower, Doug Stewart, Brian Williams and Jeff Miles

Also Present: Community and Development Director Ardele Steele, Police Chief Dave Simmons, Public Works Director Tim Tilley, City Administrator Sharon Bounds and City Attorney Jamie Carmody

Absent: Councilmember Janice Gonzales and Fire Chief Paul Stonemetz

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session dated April 20, 2015.
- B. Approve minutes of Council Meeting dated April 20, 2015.
- C. Approve payroll voucher numbers 31779 to 31804 dated April 30, 2015 in the amount of \$88,688.92.
- D. Approve claim voucher numbers 44994 to 45042 dated May 4, 2015 in the amount of \$15,355.81.
- E. Approve voided claim voucher number 44972 (printed in error).

Motion carried unanimously.

PUBLIC HEARINGS

Preliminary Plat/Zillah Heights #3 (continued): Mayor Clark opened the Public Hearing at 7:01 p.m. Mr. Carmody outlined the rules relating to this closed record public hearing. Ms. Steele provided information related to the project and requested that Exhibit D be withdrawn. Mr. Carmody explained that the appeal will be withdrawn due to the terms of the agreement that was presented relating to the sewer line.

Eric Martinen-116 Date Street, Toppenish: Mr. Martinen explained that he is an investor in the project. He asked about a certain requirement relating to a condition on irrigation. Ms. Steele explained that he is referring to prior wording that was contained within a staff report but that staff report was revised and no longer contains that reference.

Tom Upton-PO Box 254, Yakima WA 98901: He provided information related to the preliminary plat and spoke in favor of approval.

Mr. Carmody asked the developers if they would confirm approval of the agreement relating to the sewer line. Mr. Martinen stepped forward again and confirmed that the terms of the agreement were acceptable by the developers. Ms. Steele officially withdrew the city appeal.

Mayor Clark closed the Public Hearing at 7:20 p.m. and regular session began.

Water Comprehensive Plan (continued): Mayor Clark opened the Public Hearing at 7:20 p.m. Ms. Steele explained that DOH officially accepted the city water comp plan so it is now ready for approval by council. No comment was provided. Mayor Clark closed the Public Hearing at 7:22 p.m. and regular session began.

NEW BUSINESS

Vote on Resolution No. 2015-17 Approving Water Comp Plan. *Mr. Williams moved, seconded by Mr. Stewart that City Council approve Resolution No. 2015-17 approving the 2014 Water Comp Plan. Motion carried unanimously.*

Vote on Ord. No. 1380 Amending City Comprehensive Plan. *Mr. Stewart moved, seconded by Mr. Bower that City Council approve Ordinance No. 1380 amending the City Comprehensive Plan. Motion carried unanimously.*

Vote on Resolution No. 2015-18 Approving Agreement for Zillah Hgts #3. *Mr. Bower moved, seconded by Mr. Miles that City Council approve Resolution No. 2015-18 approving an agreement between City of Zillah and the developers of Zillah Heights Estates #3 Addition. Motion carried unanimously.*

Vote on Resolution No. 2015-19 Approving Preliminary Plat for Zillah Hgts #3. *Mr. Miles moved, seconded by Mr. Williams that City Council approve Resolution No. 2015-19 approving Preliminary Plat for Zillah Heights Estates #3 Addition. Motion carried unanimously.*

Vote on Resolution No. 2015-20 Awarding construction contract for 2nd Ave to 5th St. Project. *Mr. Williams moved, seconded by Mr. Stewart that City Council approve Resolution No. 2015-20 awarding construction contract for the 2nd Avenue and 5th Street Improvements Project to Columbia Asphalt & Gravel, Inc. contingent on TIB approval. Motion carried unanimously.*

Vote on Resolution No. 2015-21 Approving ILA w/Yakima County Technology Svcs. *Mr. Stewart moved, seconded by Mr. Bower that City Council approve Resolution No. 2015-21 approving an Interlocal Agreement between City of Zillah and Yakima County Technology services. Motion carried unanimously.*

ADJOURNMENT

Mr. Miles moved, seconded by Mr. Williams that City Council adjourn the meeting at 7:26 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Gary Clark