

**City of Zillah**  
**Study Session Minutes**  
**May 6, 2019**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director John Simmons, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz and Planning and Community Development Director Ardele Steele

Absent: City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated April 15, 2019.
- B. Review minutes of Council Meeting dated April 15, 2019.
- C. Review WA ST Liquor Special Occasion License for Zillah Chamber.
- D. Review claim voucher number 51153 to 51153 dated April 30, 2019 in the amount of \$2,800.71.
- E. Review claim voucher number 51154 to 51241 dated May 6, 2019 in the amount of \$46,019.48.
- F. Review payroll voucher numbers 33610 to 33625 dated April 30, 2019 in the amount of \$112,987.67.
- H. Review Voided Check No. 51021.
- I. Review Monthly Close-Out dated March 31, 2019.

**NEW BUSINESS**

**Regional Mobility Grant/Representative Jeremie Dufault:** Representative Dufault was present with his daughter and his legislative assistant Alec Regimbal. Rep. Dufault announced that the Teapot Park & Ride Project had been funded. He shared about the process he went through in working with the transportation committee to get it funded. Mayor Carmack expressed their appreciation for their hard work. He also questioned Rep. Dufault about the bill he's been supporting relating to TBD monies and discussion was held.

**Review Proclamation/May as Building Safety Month:** Mayor Carmack read the proclamation and brief discussion was held.

**Review Resolution No. 2019-09 Approving Fire Works Stand Permit:** Ms. Bounds explained that a fireworks stand permit application was submitted by Alpha Pyrotechnics for the fireworks stand for the 4<sup>th</sup> of July season and needs to be approved by city council.

### MAYOR'S REPORT

**Community Days.** Mayor Carmack invited everyone to come to Zillah Community Days this weekend. He asked that anyone wanting to volunteer and anyone having extra awnings to loan to contact him.

### COUNCIL/STAFF REPORT

**Fire Department:** Chief Stonemetz reported the the EDITH house will be at the grade school this week. He reported on current fire activity.

**Police Department:** Chief Quantrell reported that the school had an incident last week with an inflatable device. There was one critical injury and 4 other minor injuries reported. Emergency response went well.

**Public Works:** Mr. Simmons reported that his department is busy getting ready for Zillah Community Days this weekend.


**Administration:** Ms. Bounds commended the fire and police departments for their great responses to the school incident last week. She also shared that John Simmons received a volunteer award from the Zillah School District.

**Planning/Building:** Ms. Steele reported on the most recent building and planning activities.

### AJOURNMENT

The meeting adjourned at 6:43 p.m.

  
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Sharon Bounds, City Administrator

  
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Dr. Scott Carmack, Mayor  
Janice Gonzales  
Mayor Pro-tem

**City of Zillah  
City Council Minutes  
May 6, 2019**

**CALL TO ORDER**

Mayor Carmack called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director John Simmons, Police Chief Tim Quantrell, Fire Chief Paul Stonemetz and Planning and Community Development Director Ardele Steele

Absent: City Attorney James Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through I as follows:*

- A. Approve minutes of Study Session Meeting dated April 15, 2019.
- B. Approve minutes of Council Meeting dated April 15, 2019.
- C. Approve WA ST Liquor Special Occasion License for Zillah Chamber.
- D. Approve claim voucher number 51153 to 51153 dated April 30, 2019 in the amount of \$2,800.71.
- E. Approve claim voucher number 51154 to 51241 dated May 6, 2019 in the amount of \$46,019.48.
- F. Approve payroll voucher numbers 33610 to 33625 dated April 30, 2019 in the amount of \$112,987.67.
- H. Approve Voided Check No. 51021.
- I. Approve Monthly Close-Out dated March 31, 2019.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on Proclamation/May as Building Safety Month:** *Mr. Williams moved, seconded by Ms. Gonzales to approve the Proclamation designating May as Building Safety Month for the City of Zillah. Motion carried unanimously.*

**Vote on Resolution No. 2019-09 Approving Fire Works Stand Permit:** Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2018-09 approving the Fireworks Stand Permit submitted by Alpha Pyrotechnics, Inc. and authorizes the Mayor to sign it. Motion carried. (4 yes, Stewart, Husted, Gonzales, Williams - 1 abstain, Miles).

### MAYOR'S REPORT

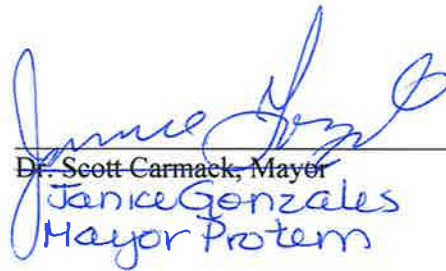
Mayor Carmack invited everyone to Zillah Community Days this weekend.

### AJOURNMENT

Mr. Stewart moved, seconded by Ms. Husted to adjourn the meeting at 7:03 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



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Dr. Scott Carmack, Mayor  
Janice Gonzales  
Mayor Pro Tem