

City of Zillah
Study Minutes
Telephonic Meeting
June 15, 2020

Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamation 20-28 waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a telephonic meeting was held.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

- A. Review minutes of Study Session Meeting dated June 1, 2020.
- B. Review minutes of Council Meeting dated June 1, 2020.
- C. Review claim voucher numbers 52883 to 52943 dated June 15, 2020 in the amount of \$400,102.31.
- D. Review payroll voucher numbers 33988 to 33997 dated June 15, 2020 in the amount of \$80,832.34.
- E. Review Monthly Close-Out Report dated May 31, 2020.

NEW BUSINESS

Review Proclamation Supporting Face Covering: Mayor Carmack explained that he and Ms. Bounds have been participating in weekly meetings with valley leaders to discuss the efforts everyone in the County has made, in dealing with COVID-19. One thing that was discussed is that we need to encourage our folks to wear masks and do what we can to bring the infection rate down. This Proclamation is for that purpose.

Review Resolution No. 2020-21/Interagency Agreement/CARES Act: Ms. Bounds explained that this agreement was approved at the last meeting but when it was sent to DOC she was told it was missing a couple of attachments and would need to be re-approved. The agreement itself has not changed except for the attachments C and D added.

Review Resolution No. 2020-22/Fireworks Stand Permit: Ms. Bounds explained that the American Legion has done a fireworks stand for several years. They recently submitted an application for approval to do it again this year. Everything that is needed has been submitted so the city would be good to go. Mr. Miles reported that this is probably the last year they will operate the stand since fireworks will be prohibited next year except for those getting permits. Mayor Carmack added that, due to COVID-19, the cemetery park will not be open this year for people to set off their fireworks.

MAYOR'S REPORT

YVCOG Letter: Mayor Carmack explained that YVCOG has written a letter to Governor Inslee on behalf of it's members. They are petitioning the Governor's office to loosen some of the restrictions on some of the businesses so that they can open and operate during this time. Discussion was held. Ms. Gonzales stated that she is against the letter being sent. Mayor Carmack polled council and it was decided that the city would vote in support of the letter at the next YVCOG meeting.

Mayor Carmack brought up that the city continues to issue yard sale permits. City Hall has been good at warning everyone to follow social distancing and masking requirements but that doesn't seem to be followed. Discussion was held and Mayor Carmack polled Council as to whether to continue issuing yard sale permits. Answers varied but it was decided that yard sale permits would not continue to be issued during this time.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz reported that the hydrant testing was finished last week and that things are good with the fire department.

Police Department: Chief Quantrell reported that the police department is doing good.

Public Works Department: Mr. Simmons provided information about the Teapot and Vintage Valley Projects. He also said they have a lot of wood chips from all of the trees they had to remove after the big storm.

Building/Planning: Ms. Steele reported that they met with BK today and they have a new completion date of September 11th. She also reported on some of the other building activities. Ms. Gonzales asked if they are issuing permits for inside work. She said only if it's a homeowner doing the project, an emergent situation or someone was already in the middle of the project.

Administration: Ms. Bounds reported tha the city newsletter will go out next week.

AJOURNMENT

The meeting was adjourned at 6:35 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

CALL TO ORDER

Mayor Scott Carmack called the meeting to order at 6:35 p.m.

ROLL CALL

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session Meeting dated June 1, 2020.
- B. Approve minutes of Council Meeting dated June 1, 2020.
- C. Approve claim voucher numbers 52883 to 52943 dated June 15, 2020 in the amount of \$400,102.31.
- D. Approve payroll voucher numbers 33988 to 33997 dated June 15, 2020 in the amount of \$80,832.34.
- E. Approve Monthly Close-Out Report dated May 31, 2020.

Motion carried unanimously.

NEW BUSINESS

Vote to Ratify Proclamation Supporting Face Covering: *Mr. Williams moved, seconded by Ms. Gonzales to Ratify the Mayor's Proclamation in support of wearing face coverings during COVID-19 outbreak. Motion carried unanimously.*

Vote on Resolution No. 2020-21/Interagency Agreement/CARES Act: Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2020-21 approving an Interagency Agreement with Department of Commerce for Coronavirus Relief Funds for Local Governments. Motion carried unanimously.

Vote on Resolution No. 2020-22/Fireworks Stand Permit: Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2020-22 approving a Fireworks Stand Permit submitted by Alpha Pyrotechnics, Inc. and authorize the Mayor to sign it. Motion carried unanimously.

COMMITTEE/COMMISSION REPORTS

Home Consortium Meeting: Ms. Gonzales reported that she attended a board meeting for the Home Consortium. They were discussing whether or not to move \$200k from the housing fund to a fund to be used for rental assistance. It was decided that the funds would be moved with a deadline for use of those funds. The remaining funds would be moved back if they were not used. Also, criteria would be set up so that clients would not double-dip if they were receiving funds elsewhere.

AJOURNMENT

The meeting was adjourned at 6:45 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor