

City of Zillah
Study Session Minutes
June 16, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Planning & Community Development Director Ardele Steele, Police Chief Dave Simmons and City Administrator Sharon Bounds

Absent: Councilmembers Doug Stewart and Skyler Bower, Fire Chief Paul Stonemetz, Public Works Director Tim Tilley and City Attorney Jamie Carmody

Mr. Miles asked that item 5F under New Business, be removed from the Study Session Agenda.

CONSENT AGENDA

- A. Review minutes of Study Session dated June 1, 2015.
- B. Review minutes of Council Meeting dated June 1, 2015.
- C. Review payroll voucher numbers 31848 to 31861 dated June 15, 2015 in the amount of \$64,644.91.
- D. Review voided payroll voucher number 31780 dated April 30, 2015 in the amount of \$108.29.
- E. Review voided claim voucher number 45090 dated May 18, 2015 in the amount of \$70,785.38.
- F. Review claim voucher number 45136 dated June 30, 2015 in the amount of \$70,785.38.
- G. Review claim voucher numbers 45137 to 45194 dated June 15, 2015 in the amount of \$165,735.04.
- H. Review Month-end Close-out Report for May 2015.

NEW BUSINESS

Review Resolution No 2015-24 Approving the 6 Year TIP (2016-2021): Ms. Steele provided information relating to the attached six year TIP (2016-2021). She explained that the city needs to carefully draft this plan because the funding agencies are looking closer at these plans when granting their funds.

Review Resolution No 2015-25 Final Phase 3/Koerner Addition: Ms. Steele recommended approval of Phase 3 of the Koerner Addition. She explained that it was previously delayed due to the sewer but that has since been resolved.

Review Ordinance No. 1381 amending Ordinances 1376 & 1377: Ms. Bounds explained that there was a clerical error on two of the budget amendment ordinances, not to the amendment but to the beginning and ending balances. This Ordinance corrects those entries.

Review Ordinance No. 1382 / 2015 Budget Amendment: Ms. Bounds provided details related to the budget amendments.

Review Recommendation to Ratify Planning Commission Appointment: Mayor Clark explained that Jay Spurlocks' 6 year term is up so he needs to be re-appointed to the Planning Commission. He is agreeable with the appointment. Mayor Clark asked that the Council ratify the appointment.

ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6:28 p.m.


Sharon Bounds, City Administrator


Mayor Gary Clark

City of Zillah
City Council Minutes
June 16, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Ms. Gonzales led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Planning & Community Development Director Ardele Steele, Police Chief Dave Simmons and City Administrator Sharon Bounds

Absent: Councilmembers Doug Stewart and Skyler Bower, Fire Chief Paul Stonemetz, Public Works Director Tim Tilley and City Attorney Jamie Carmody

Mr. Miles moved, seconded by Mr. Williams that Council remove item 8A under New Business. Motion carried unanimously.

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through H as follows:

- A. Review minutes of Study Session dated June 1, 2015.
- B. Review minutes of Council Meeting dated June 1, 2015.
- C. Review payroll voucher numbers 31848 to 31861 dated June 15, 2015 in the amount of \$64,644.91.
- D. Review voided payroll voucher number 31780 dated April 30, 2015 in the amount of \$108.29.
- E. Review voided claim voucher number 45090 dated May 18, 2015 in the amount of \$70,785.38.
- F. Review claim voucher number 45136 dated June 30, 2015 in the amount of \$70,785.38.
- G. Review claim voucher numbers 45137 to 45194 dated June 15, 2015 in the amount of \$165,735.04.
- H. Review Month-end Close-out Report for May 2015.

Motion carried unanimously.

PUBLIC HEARING

6 Year TIP (2016-2021): Mayor Clark opened the Public Hearing at 7:03 p.m. Ms. Steele provided information relating to the 6 Year TIP and that now all of our projects go through DOT. YVCOG and TAC have dictated that the plan needs to illustrate the city top priorities. No Public Comment was given. Mayor Clark closed the Public Hearing at 7:07 p.m.

NEW BUSINESS

Vote on Resolution No 2015-24 Approving the 6 Year TIP (2016-2021): Ms. Gonzales moved, seconded by Mr. Miles that City Council approve Resolution No. 2015-24 amending the 6 Year TIP (2016-2021). Motion carried unanimously.

Vote on Resolution No 2015-25 Final Phase 3/Koerner Addition: Mr. Miles moved, seconded by Mr. Williams that City Council approve Resolution No. 2015-25 approving the Final Phase 3 of the Koerner Addition. Motion carried unanimously.

Vote on Ordinance No. 1381 amending Ordinances 1376 & 1377: Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1381 amending Ordinances 1376 & 1377. Motion carried unanimously.

Vote on Ordinance No. 1382 / 2015 Budget Amendment: Ms. Gonzales moved, seconded by Mr. Miles that City Council approve Ordinance No. 1382 / 2015 Budget Amendment. Motion carried unanimously.

Vote on Recommendation to Ratify Planning Commission Appointment: Ms. Gonzales moved, seconded by Mr. Williams that City Council ratify the re-appointment of Jay Spurlock to Planning Commission. Motion carried unanimously.

COMMITTEE/COMMISSION REPORTS

Finance Committee Report: Mr. Miles reported that the Finance Committee met on June 1st to review the finances dated April 30, 2015. Revenues as well as expenditures seem to be tracking well and according to budget expectations.

COUNCIL/STAFF REPORT

Planning/Building Department: Ms. Steele reported that McDonalds is now open for business after their remodel. Mayor Clark explained that the remodel looks great. Ms. Steele reported that the building permit has been issued to Vintage Valley Inn for their new construction. There are also two new homes currently going in.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales that City Council adjourn the meeting at 7:13 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Gary Clark