City of Zillah Study Session Minutes

June 20, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack,

Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Planning &

Community Development Director/Interim Public Works Director Ardele Steele,

Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Councilmember Brian Williams

CONSENT AGENDA

- A. Review minutes of Study Session dated June 6, 2016.
- B. Review minutes of Council Meeting dated June 6, 2016.
- C. Review WA ST Liquor License for Stonehenge.
- D. Review WA ST Liquor License for Cherry Patch Mini Mart.
- E. Review claim voucher number 46704 to 46751 dated June 20, 2016 in the amount of \$92,366.84.
- F. Review payroll voucher numbers 32388 to 32405 dated May 15, 2016 in the amount of \$74,412.95.
- G. Review Month-end Close-out for May 2016.

NEW BUSINESS

Review Ordinance No. 1413 Amending ZMC 15.20: Ms. Steele explained that Washington State recently made changes to their building codes. The city is now adopting those changes through Ordinance No. 1413.

Review Resolution No. 2016-29 Adopting Six Year TIB (2017-2022): Ms. Steele explained that this Six Year Transportation Improvement Plan is reviewed and adopted annually. A public hearing will be held during city council meeting.

Review Resolution No. 2016-30 Approving Final Plat/Zillah Heights Estates: Ms. Steele provided information related to the final plat for Zillah Heights Estates #3. Mr. Carmody explained that all of the conditions of the plat have now been met.

VISITOR'S COMMENTS

<u>Cutler Way:</u> Sandi Adams (a resident on Cutler Way) asked council what their plan for dust abatement is, on Cutler Way. It was explained that the city can send out the water truck to take care of dust abatement immediately. The longer term goals are to finish the water line installation and then to possibly do chip-seal on the roadway. Mayor Clark explained that the city will be getting a new public works director next month and that will be discussed with him. Sandi asked that they be notified with the city's plan for the road.

Zillah Chamber: Curt Vangstead (Chamber President) was present. He explained that Chamber won't be using some of the motel tax money they were granted for the "Full Experience" event this year as the event has been cancelled. He extended thanks to the city for working so well with Chamber this past year. Pat Wise will be the Chamber president next year.

<u>Scouts:</u> Curt Vangstead introduced Sal Cobar who works with the Boy Scouts. He and his troop put out and picked up all of the flags in the cemetery for Memorial Day this year. Mayor Clark extended thanks to them for that.

COUNCIL/STAFF REPORTS

<u>Police Department:</u> Chief Simmons explained that officer Rosenow is now gone and he is in the process of hiring Jacob Olivas. He also explained that there has recently been an increase in some vandalism incidents.

<u>Planning/Public Works:</u> Ms. Steele explained that they are working on an issue with a cemetery bench, someone ran into the guardrail on the First Avenue bridge and they are keeping an eye on the water towers for usage. She also reported on some of the current building projects in town.

Administration: Ms. Bounds shared that she will be meeting with the department heads on the risk management plan for the 4th of July. There will be no fireworks show this year and the public is invited to come down to Cemetery Park to set off fireworks. Mr. Miles shared that the American Legion will be selling safe and sane fireworks in the fireworks stand this year.

MAYOR

<u>Vet Memorial Project:</u> Mayor Clark explained that the Vet Memorial Project is moving forward. Facebook and a Go-fund-me accounts have been set up. The public was encouraged to share that. Phase 1 of the project is expected to begin this summer.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:32 p.m.

Sharon Bounds, City Administrator

Gary Clark, Mayor

City of Zillah City Council Minutes

June 20, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack,

Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Planning &

Community Development Director/Interim Public Works Director Ardele Steele,

Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Councilmember Brian Williams

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through G as follows:

- A. Review minutes of Study Session dated June 6, 2016.
- B. Review minutes of Council Meeting dated June 6, 2016.
- C. Review WA ST Liquor License for Stonehenge.
- D. Review WA ST Liquor License for Cherry Patch Mini Mart.
- E. Review claim voucher number 46704 to 46751 dated June 20, 2016 in the amount of \$92,366.84.
- F. Review payroll voucher numbers 32388 to 32405 dated May 15, 2016 in the amount of \$74,412.95.
- G. Review Month-end Close-out for May 2016.

Motion carried unanimously.

PUBLIC HEARING

<u>Six Year TIB 2017-2022:</u> Mayor Clark opened the Public Hearing at 7:01 p.m. No public comment was given. Mayor Clark closed the Public Hearing at 7:02 p.m. and regular session began.

NEW BUSINESS

<u>Vote on Ordinance No. 1413 Amending ZMC 15.20:</u> Ms. Gonzales moved, seconded by Dr. Carmack to approve Ordinance No. 1413 amending ZMC Chapter 15.20. Motion carried unanimously.

<u>Vote on Resolution No. 2016-29 Adopting Six Year TIB (2017-2022):</u> Dr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2016-29 amending the Six Year TIP for 2017-2022. Motion carried unanimously.

<u>Vote on Resolution No. 2016-30 Approving Final Plat/Zillah Heights Estates:</u> Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2016-30 approving the Final Plat of the Zillah Heights Estate #3 Addition (File No. LP 2015-02). Motion carried unanimously.

ADJOURNMENT

Ms. Gonzales moved, seconded by Dr. Carmack to adjourn the meeting at 7:03 p.m. Motion carried unanimously.

Sharon Bounds, City Administrator

trator Gary Clark, Mayor