

**City of Zillah
Study Session Minutes
June 4, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart (arrived at 6:08 p.m.), Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: City Attorney James C. Carmody and Fire Chief Paul Stonemetz

CONSENT AGENDA

- A. Review minutes of Study Session dated May 21, 2018.
- B. Review minutes of Council Meeting dated May 21, 2018.
- C. Review claim voucher number 49696 to 49777 dated June 4, 2018 in the amount of \$82,698.59
- D. Review payroll voucher numbers 33261 to 33278 dated May 31, 2018 in the amount of \$112,456.44.
- E. Review voided check #49678 in the amount of \$2,138.75 and check #49669 in the amount of \$3,659.25

NEW BUSINESS

Review Resolution No. 2018-23 Authorizing Interfund Loan: Ms. Bounds provided information about the interfund loan.

MAYOR'S REPORT

Cemetery: Mayor Carmack explained that complaints were received after Memorial Day about the condition of the cemetery. Most of the complaints were about dry areas and headstones that were covered in dirt. Moles dig and leave mounds. The water turns on and the dirt covers the headstone. Public works is addressing the issues and is looking into installing underground water lines and also using irrigation water instead of all domestic. Mayor Carmack also suggested that the fountain be fixed so that the water can be turned on at specific times during the year. He also suggested individuals can volunteer during community clean-up day to help at the cemetery.

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele provided information about recent planning activity.

ZPD: Chief Quantrell stated that he is looking at a camera system for the city and a representative will be in next week to talk to staff.

Public Works: Mr. Simmons reported that the playground equipment finally showed up last week but was damaged so it had to be sent back. It will be another 6-8 weeks before the next equipment arrives. He also reported that the city hall addition is in progress.

Administration: Ms. Bounds explained that staff is in the process of amending the cell agreements. They were originally drafted back in the early 2000's and were very one sided leaning in favor of the cell companies. She is working on them and plans to have something back to council for consideration in the next couple of months.

ADJOURNMENT

Mayor Carmack adjourned the meeting at 6:31 p.m.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
June 4, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele

Absent: City Attorney James C. Carmody, Fire Chief Paul Stonemetz, Police Chief Tim Quantrell and Public Works Director John Simmons

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated May 21, 2018.
- B. Review minutes of Council Meeting dated May 21, 2018.
- C. Review claim voucher number 49696 to 49777 dated June 4, 2018 in the amount of \$82,698.59
- D. Review payroll voucher numbers 33261 to 33278 dated May 31, 2018 in the amount of \$112,456.44.
- E. Review voided check #49678 in the amount of \$2,138.75 and check #49669 in the amount of \$3,659.25

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2018-23 Authorizing Interfund Loan: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2018-23 Authorizing and Interfund Loan. Motion carried unanimously.*

MAYOR'S REPORT

Mayor Carmack expressed condolences to the family in Zillah that lost the child to drowning last week.

ADJOURNMENT

Mr. Williams moved to adjourn the meeting at 7:01p.m. Motion carried unanimously.



Sharon Bounds, City Administrator

Dr. Scott Carmack, Mayor