

City of Zillah
Study Session Minutes
June 6, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director/Interim Public Works Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Police Chief Dave Simmons

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles asked to remove item 5E from the agenda and to add (if time allows) item 10A to the Agenda under Executive Session "Discuss issues related to RCW 42.30.110(g) & RCW 42.30.110(I)(i)(iii).

CONSENT AGENDA

- A. Review minutes of Study Session dated May 16, 2016.
- B. Review minutes of Council Meeting dated May 16, 2016.
- C. Review WA ST Liquor License for the Old Warehouse.
- D. Review WA ST Liquor License for Victoria's.
- E. Review voided claim voucher number 46587 dated May 16, 2016 in the amount of \$216.32.
- F. Review claim voucher number 46618 dated May 31, 2016 in the amount of \$1,599.27.
- G. Review claim voucher numbers 46619 to 46703 dated June 6, 2016 in the amount of \$44,022.23.
- H. Review payroll voucher numbers 32366 to 32387 dated May 31, 2016 in the amount of \$88,911.93.

NEW BUSINESS

Zillah School District Report: Outgoing School Superintendent Kevin McKay announced that after eleven years, he is leaving the Zillah School District for a Superintendent position at Sunnyside High School. He introduced Sandy Adams, School Board Chair. He also announced that Doug Burge has been hired as the new School Superintendent and Justin Irion as Assistant School Superintendent. Mr. McKay

thanked the city for working so well with the school and the Mayor thanked him for all of his hard work and dedication.

Discuss Skate Park – Steve Gay: Officer Gay (SRO) explained that he has been working with some of the students at the school who are interested in having a skate park in Zillah. He played a short video and introduced Eric Savalos and 8th grader at ZMS. Eric explained that as a skateboarder, there are very few areas that he and his friends can skateboard in Zillah. They are always looking for locations but are constantly being turned away for liability or other reasons. They would like the city to consider working with them in constructing a skate park in the city. Discussion was held about various issues associated with the effort and the Mayor suggested that their group put together a proposal and bring it back to the next meeting.

Review Resolution No. 2016-27 Approving Fireworks Stand Permit: Ms. Bounds explained this permit is being applied for by J&M LLC for the Fireworks Stand. This is the same company that has applied the past several years.

Review Resolution No. 2016-28 Awarding Construction Contract: Justin Bellamy from HLA reported that a bid opening was held on May 24th and four bids were opened. The lowest bid came in apx. \$20k higher than their engineering estimate. He recommended the bid be awarded but explained that they will work with the contractor to see where corners can be cut in order to save money.

VISITOR'S COMMENTS

YVCOG: Larry Matson from YVCOG was present and stated that he dropped in just to visit.

COMMITTEE/COMMISSION REPORTS

City Revitalization Committee: Dr. Carmack reported that the City Revitalization Committee met last week and have decided to meet on June 14th to paint in the alley between 6th and 7th Street.

COUNCIL/STAFF REPORTS

Fire Department: Chief Stonemetz reported that the fire department just received a grant for \$2,000 for the purchase of a thermal imaging camera and 6 sections of hose.

Planning/Public Works: Ms. Steele reported that the Events Center in the Zillah Lakes Development is now open. She also mentioned that the lift station near Chevron is having problems and they have received complaints about the cemetery due to not being able to water it over the holiday. The grind and overlay project will begin on Wednesday.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

City of Zillah
City Council Minutes
June 6, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 7:09 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director/Interim Public Works Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Police Chief Dave Simmons

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Ms. Gonzales that City Council remove item 8C under New Business and Add item 13A under Executive Session "Discuss issues related to RCW 42.30.110(g) & RCW 42.30.110(I)(i)(iii). Motion carried unanimously.

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda items A through H as follows:

- A. Approve minutes of Study Session dated May 16, 2016.
- B. Approve minutes of Council Meeting dated May 16, 2016.
- C. Approve WA ST Liquor License for the Old Warehouse.
- D. Approve WA ST Liquor License for Victoria's.
- E. Approve voided claim voucher number 46587 dated May 16, 2016 in the amount of \$216.32.
- F. Approve claim voucher number 46618 dated May 31, 2016 in the amount of \$1,599.27.
- G. Approve claim voucher numbers 46619 to 46703 dated June 6, 2016 in the amount of \$44,022.23.
- H. Approve payroll voucher numbers 32366 to 32387 dated May 31, 2016 in the amount of \$88,911.93.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2016-27 Approving Fireworks Stand Permit: Ms. Gonzales moved, seconded by Dr. Carmack to approve Resolution No. 2016-27 approving Fireworks Stand Permit submitted by J&M LLC and authorize the Mayor to sign it. Motion carried unanimously.

Vote on Resolution No. 2016-28 Awarding Construction Contract: Dr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2016-28 Awarding Construction Contract for the Vintage Valley Lift Station Improvements Project to Culbert Construction, Inc. Motion carried unanimously.

COMMITTEE/COMMISSION REPORTS

City Revitalization Committee: Dr. Carmack reported that the City Revitalization Committee met last week and have decided to meet on June 14th to paint in the alley between 6th and 7th Street.

Memorial Day Weekend: Mr. Miles reported that Memorial Day Weekend went well and that the Legion placed over 800 flags in the Zillah Cemetery.

COUNCIL/STAFF REPORTS

Planning/Public Works: Ms. Steele reported that a new seasonal employee was just hired to replace someone who quit.

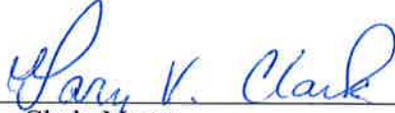
EXECUTIVE SESSION

Mayor Clark called for Executive Session at 7:16 p.m. for 20 minutes in order to discuss items related to RCW 42.30.110(g) & RCW 42.30.110(I)(i)(iii). Executive session ended at 7:35 p.m. and regular session began.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:39 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor