

**City of Zillah
Study Session Minutes
July 16, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Fire Chief Paul Stonemetz, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: City Attorney James C. Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated July 2, 2018.
- B. Review minutes of Council Meeting dated July 2, 2018.
- C. Review claim voucher number 49877 to 49927 dated July 16, 2018 in the amount of \$154,910.88.
- D. Review payroll voucher numbers 33309 to 33338 dated July 13, 2018 in the amount of \$70,961.64
- E. Review Month-end Close-out Report Date June 2018.

NEW BUSINESS

Video Training on Open Public Meeting Act (OPMA): Ms. Bounds explained that most of the council members had previously gone through the mandated OPMA training in October of 2014 so it's now time to take the training again. Two videos were showed during the study session meeting, OPMA and Appearance of Fairness Doctrine that meet the requirements of the mandate. A brief discussion was held after the videos.

COMMITTEE/COMMISSION REPORTS

Planning Commission draft minutes. Ms. Steele provided information about the last Planning Commission meeting.

MAYOR'S REPORT

Mayor Carmack shared that the Revitalization committee met and planned a BINGO night for Friday, August 3rd from 6:00-8:00 p.m. The Night Out Against Crime event starts on the same night at 8:30.

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele provided information about the current planning activity.

Public Works: Mr. Simmons reported that the current projects are moving along. The 3rd/G Street Project is going well.

Administration: Ms. Bounds reported that the changes to city hall are coming along.

ADJOURNMENT

The meeting was adjourned at 6:59 p.m.


Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor

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City Council Minutes
July 16, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Fire Chief Paul Stonemetz, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: City Attorney James C. Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda items A through E as follows:

- A. Approve minutes of Study Session dated July 2, 2018.
- B. Approve minutes of Council Meeting dated July 2, 2018.
- C. Approve claim voucher number 49877 to 49927 dated July 16, 2018 in the amount of \$154,910.88.
- D. Approve payroll voucher numbers 33309 to 33338 dated July 13, 2018 in the amount of \$70,961.64
- E. Approve Month-end Close-out Report Date June 2018.


Motion carried unanimously.

MAYOR'S REPORT

Bingo: Mayor Carmack reported that the Revitalization Committee will host a BINGO night on August 3rd from 6:00-8:00 p.m. Night Out Against Crime will start the same night at 8:30. They will have a movie in the Park featuring Coco.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:01 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor