

**City of Zillah  
Study Session Minutes  
July 17, 2017**

**CALL TO ORDER**

Mayor Pro-tem Brian Williams called the meeting to order at 6:03 p.m.

**ROLL CALL**

The following were:

Present: Mayor Pro-tem Brian Williams, Councilmembers Doug Stewart, Janice Gonzales (arrived at 6:05 p.m.) and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons and Police Chief Tim Quantrell

Absent: Mayor Gary Clark, Council member Dr. Scott Carmack, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session dated July 5, 2017.
- B. Review minutes of Council Meeting dated July 5, 2017.
- C. Review claim voucher numbers 48299 to 48311 dated July 17, 2017 in the amount of \$54,908.15.
- D. Review payroll voucher numbers 32896 to 32917 dated July 14, 2017 in the amount of \$69,997.53.
- E. Review Voided Checks 32896 to 32906

**NEW BUSINESS**

**Review Resolution No. 2017-30/Surplus:** Ms. Bounds provided information about the Resolution to surplus items.

**Review Resolution No. 2017-31/Contract for Emergency Repairs:** Ms. Bounds explained that A-Line Paving LLC was selected as the lowest bidder on the Emergency Repairs and is being recommended for approval.

**Review Resolution No. 2017-32/Vacation-Fox Hill Addition:** Ms. Steele explained that a public hearing date is set through this resolution for September in order to invite public input about the vacation.

**COUNCIL STAFF REPORTS**

**Police Department:** Chief Quantrell reported that he and the Sergeant attended FBI leadership academy last week. He also shared information about the Movie in the Park event that the police department will sponsor on the National Night out date of August 1<sup>st</sup>.

**Public Works:** Mr. Simmons reported that the constructions workers will be rubblizing on First Avenue Street Project tomorrow.


**Planning Department:** Ms. Steele reported on the recent code enforcement and building activity. She also gave kudos to Nancy Danko for the work she did with property owners in the effort to have weeds eliminated prior to July 4<sup>th</sup>. They had quite a bit of success with compliance because of the efforts that were made.

**Administration:** Ms. Bounds provided a status report on the Veteran's Project.

### ADJOURNMENT

Mayor Pro-tem Brian Williams adjourned the meeting at 6:20 p.m.

  
Sharon Bounds, City Administrator

  
Brian Williams, Mayor Pro-tem

**City of Zillah  
City Council Minutes  
July 17, 2017**

**CALL TO ORDER**

Mayor Pro-tem Brian Williams called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Pro-tem Brian Williams led the Pledge of Allegiance

**ROLL CALL**

The following were:

Present: Mayor Pro-tem Brian Williams, Councilmembers Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds,

Absent: Mayor Gary Clark, City Councilmember Dr. Scott Carmack, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Public Works Director John Simmons, Police Chief Tim Quantrell and City Attorney Jamie Carmody

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:*

- A. Approve minutes of Study Session dated July 5, 2017.
- B. Approve minutes of Council Meeting dated July 5, 2017.
- C. Approve claim voucher numbers 48299 to 48311 dated July 17, 2017 in the amount of \$54,908.15.
- D. Approve payroll voucher numbers 32896 to 32917 dated July 14, 2017 in the amount of \$69,997.53.
- E. Approve Voided Checks 32896 to 32906

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on Resolution No. 2017-30/Surplus:** *Ms. Gonzales moved, seconded by Mr. Stewart to approve Resolution No. 2017-30 declaring certain items of personal property as surplus. Motion carried unanimously.*

**Vote on Resolution No. 2017-31/Contract for Emergency Repairs:** *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2017-31 awarding construction contract for 2017 Emergency Pavement Repair-Frost Boil Project Schedules A & B. Motion carried unanimously.*

**Vote on Resolution No. 2017-32/Vacation-Fox Hill Addition:** *Mr. Stewart moved, seconded by Ms. Gonzales to approve Resolution No. 2017-32 setting a public hearing date to vacate two recorded and undeveloped alley ways on Fox Hill Addition. Motion carried 3 yes (Gonzales, Stewart, Williams) – 1 abstained (Miles).*

#### ADJOURNMENT

*Mr. Miles moved, seconded by Ms. Gonzales to adjourn the meeting at 7:03 p.m. Motion carried unanimously.*

  
Sharon Bounds, City Administrator

  
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Brian Williams, Mayor Pro-tem