

City of Zillah
Study Session Minutes
July 18, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 6:01 p.m.

ROLL CALL

The following were:

- Present:** Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles
- Also Present:** City Administrator Sharon Bounds, Police Chief Dave Simmons and Public Works Director John Simmons
- Absent:** City Attorney Jamie Carmody, Planning & Community Development Director Ardele Steele and Fire Chief Paul Stonemetz

CONSENT AGENDA

- A. Review minutes of Study Session dated July 5, 2016.
- B. Review minutes of Council Meeting dated July 5, 2016.
- C. Review WA ST Liquor License for La Canasta Meat Market LLC.
- D. Review claim voucher numbers 46819 to 46883 dated July 18, 2016 in the amount of \$77,882.49
- E. Review payroll voucher numbers 32427 to 32442 dated July 15, 2016 in the amount of \$69,400.08.

NEW BUSINESS

Review Ordinance No. 1414 amending ZMC 2.64: Ms. Bounds explained that the city approved an ordinance in the 90's establishing a small works roster. At the time, the ordinance reflected the applicable RCW. The budget threshold has since changed in the RCW so city ordinance is being changed to reflect that.

COUNCIL/STAFF REPORTS

Police Department: Chief Simmons reported that the National Night Out will be held this year on August 2nd in Stewart Park. He also reported that his department has been working with Zillah Lakes folks in forming a community watch program.

Public Works: John Simmons reported that the WWTP is running well and his first two weeks at the city have been busy. October will be a busy month for them.


Administration: Ms. Bounds reported that the senior management team that runs the civic center would like to purchase a digital sign. They are in the process of discussing it with the City, Chamber and the

Lions Clubs. She also reported that staff is working on a proposal for a fall soccer program within the city Parks & Recreation program and information will be brought back to the next meeting.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:30 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

City of Zillah
City Council Minutes
July 18, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons and Public Works Director John Simmons

Absent: Planning & Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated July 5, 2016.
- B. Review minutes of Council Meeting dated July 5, 2016.
- C. Review WA ST Liquor License for La Canasta Meat Market LLC.
- D. Review claim voucher numbers 46819 to 46883 dated July 18, 2016 in the amount of \$77,882.49
- E. Review payroll voucher numbers 32427 to 32442 dated July 15, 2016 in the amount of \$69,400.08.

Motion carried unanimously.

NEW BUSINESS


Vote on Ordinance No. 1414 amending ZMC 2.64: *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1414 amending ZMC 2.64. Motion carried unanimously.*

ADJOURNMENT

Ms. Gonzales moved, seconded by Dr. Carmack to adjourn the meeting at 7:01 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Gary Clark, Mayor