

**City of Zillah**  
**Study Session Minutes**  
July 5, 2016

**CALL TO ORDER**

The meeting was called to order by Mayor Clark at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Public Works Director John Simmons, Planning & Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Councilmember Brian Williams

**CONSENT AGENDA**

- A. Review minutes of Study Session dated June 20, 2016.
- B. Review minutes of Council Meeting dated June 20, 2016.
- C. Review voided claim voucher number 46817 (sequence issue) & voided payroll voucher #32420 dated June 30, 2016 in the amount of \$50.00.
- D. Review claim voucher number 46754 in the amount of \$1,286.20.
- E. Review claim voucher numbers 46755 to 46818 dated July 5, 2016 in the amount of \$143,179.44.
- F. Review payroll voucher numbers 32406 to 32426 dated June 30, 2016 in the amount of \$110,035.02.

**NEW BUSINESS**

**Review Resolution No. 2016-31/Loan Agreement with PWB:** Justin Bellamy of HLA Engineering provided information and answered questions about the well upcoming project.

**Review Resolution No. 2016-32/Support for Affordable Housing:** Lowell Krueger from the Housing Authority explained that he has clients who want to purchase the senior apartments on Third Avenue. The purchase will take place with USDA funding and it is necessary for them to have city support.

**Skate Park Proposal:** Officer Gay provided updated information about the Skate Park proposal and answered questions. He explained the costs and that facebook and gofundme accounts have been set up. So far, apx. \$2,000 has come in towards the project. Their fundraising goal for this summer is \$5,000. They are also holding a yard sale on July 23<sup>rd</sup> at the Zillah Middle School to raise funds for the project.

## COMMITTEE/COMMISSION REPORTS

**City Revitalization Committee:** Dr. Carmack reported that the committee recently painted the back of some of the buildings in the alleyway and that it looks much better.

## COUNCIL/STAFF REPORTS

**Police Department:** Chief Simmons reported that the 4<sup>th</sup> of July event at Cemetery Park went well and that there were 3 grass fires in the city.

**Public Works:** Ms. Steele reported that the dust abatement has been done on Cutler Way.

**Administration:** Ms. Bounds asked council if they were favorable of the city putting together a fall soccer program through the city parks and recreation program. She said that the costs would be minimal and she would bring a proposal back to them in the near future.

## ADJOURNMENT

Mayor Clark adjourned the meeting at 6:59 p.m.

  
Sharon Bounds, City Administrator

  
Gary Clark, Mayor

**City of Zillah**  
**City Council Minutes**  
July 5, 2016

**CALL TO ORDER**

The meeting was called to order by Mayor Clark at 7:04 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Clark led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Gary Clark and Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Public Works Director John Simmons, Planning & Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Councilmember Brian Williams

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Dr. Carmack to approve the Consent Agenda, items A through F as follows:*

- A. Approve minutes of Study Session dated June 20, 2016.
- B. Approve minutes of Council Meeting dated June 20, 2016.
- C. Approve voided claim voucher number 46817 (sequence issue) & voided payroll voucher #32420 dated June 30, 2016 in the amount of \$50.00.
- D. Approve claim voucher number 46754 in the amount of \$1,286.20.
- E. Approve claim voucher numbers 46755 to 46818 dated July 5, 2016 in the amount of \$143,179.44.
- F. Approve payroll voucher numbers 32406 to 32426 dated June 30, 2016 in the amount of \$110,035.02.

*Motion carried unanimously.*

**NEW BUSINESS**

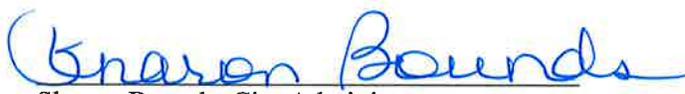
**Administer Oath of Office/Jacob Olivas:** *Ms. Bounds administered the Oath of Office to Jacob Olivas. Congratulations were extended.*

**Vote on Resolution No. 2016-31/Loan Agreement with PWB:** Ms. Gonzales moved, seconded by Dr. Carmack to approve Resolution No. 2016-31 approving a Capital Loan Agreement with Washington State Public Works Board, Contract No. DM16-952-012. Motion carried unanimously.

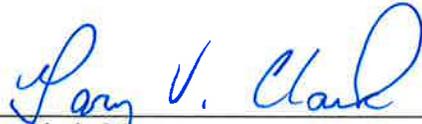
**Vote on Resolution No. 2016-32/Support for Affordable Housing:** Dr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2016-31 supporting affordable housing. Motion carried unanimously.

#### ADJOURNMENT

Mr. Stewart moved, seconded by Mr. Miles to adjourn the meeting at 7:12 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Gary Clark, Mayor