

**City of Zillah
Study Session Minutes
July 5, 2017**

CALL TO ORDER

Mayor Clark called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack (arrived at 6:10 p.m.), Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons, Police Chief Tim Quantrell and City Attorney Jamie Carmody

Absent: Councilmember Brian Williams and Fire Chief Paul Stonemetz

EXECUTIVE SESSION

Mayor Clark asked to move the Executive Session up on the agenda. Mayor Clark called for Executive Session at 6:02 p.m. for 15 minutes to discuss issues related to RCW 42.30.140(4)(a). Executive Session ended at 6:15 p.m. and Regular session began.

CONSENT AGENDA

- A. Review minutes of Study Session dated June 19, 2017.
- B. Review minutes of Council Meeting dated June 19, 2017.
- C. Review claim voucher numbers 48233 to 48297 dated July 5, 2017 in the amount of \$257,858.70.
- D. Review payroll voucher numbers 32876 to 32895 dated June 28, 2017 in the amount of \$128,818.08.

NEW BUSINESS

Review Resolution No. 2017-28 Approving Service Agreement with YCCS: Ms. Bounds provided information about the collections services agreement with YCCS for Zillah Municipal Court.

Review Resolution No. 2017-29 Approving ILA with City of Sunnyside: Chief Quantrell reported that he recently discussed jail contracts with both Wapato and Sunnyside. He recommends Sunnyside because they will offer a contract charging us only for the beds we use. Wapato offered a contract at a daily rate whether we house prisoners there or not.

Review Ordinance No. 1444 / Vacation of Seventh Street and Railroad Avenue: Ms. Steele provided information related to vacation and answered questions.

Review Ordinance No. 1445 / Vacation of Third Street: Ms. Steele provided information related to vacation and answered questions.

Field Trip to Zillah Community Skate Park: Council members and staff toured the new Skate Park facility.

COUNCIL STAFF REPORTS

Planning Department: Ms. Steele reported that the Comprehensive Plan has been completed and DOC has been notified. It will soon be on the city website. Several fencing permits have been issued recently and the former Stewarts New and Used building will be demolished soon. The road may be closed partially during the demolition.

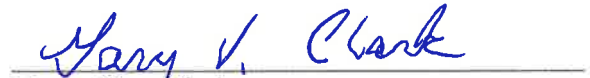
Police Department: Chief Quantrell reported that the Fourth of July was relatively quiet with no fires within city limits.

Public Works: Mr. Simmons reported that he is in the process of working on a contract for the Frost Boil Repair work and should have it ready for the next meeting. Pacific Power expect to finish their work on Baker Drive July 17th and 18th. The recycle bins were full over the weekend and as of today have been dumped. Dr. Carmack stated that the blue bins need to go. Mr. Simmons will continue to call them.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:02 p.m.


Sharon Bounds, City Administrator


Mayor Gary Clark

**City of Zillah
City Council Minutes
July 5, 2017**

CALL TO ORDER

Mayor Clark called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community Development Director Ardele Steele, Public Works Director John Simmons, Police Chief Tim Quantrell and City Attorney Jamie Carmody

Absent: Councilmember Brian Williams and Fire Chief Paul Stonemetz,

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to add item 13A to the Agenda "Executive Session to discuss issues related to RCW 42.30.140(4)(a)." Motion carried unanimously.

CONSENT AGENDA

Mr. Miles moved, seconded by Dr. Carmack to approve the Consent Agenda items A through D as follows:

- A. Approve minutes of Study Session dated June 19, 2017.
- B. Approve minutes of Council Meeting dated June 19, 2017.
- C. Approve claim voucher numbers 48233 to 48297 dated July 5, 2017 in the amount of \$257,858.70.
- D. Approve payroll voucher numbers 32876 to 32895 dated June 28, 2017 in the amount of \$128,818.08.

Motion carried unanimously.

PUBLIC HEARING

Vacation – Seventh Street and Railroad Avenue: Mayor Clark opened the public hearing at 7:04 p.m. Ms. Steele provided information related to the vacation and answered questions. No public comment was given. The public hearing closed at 7:07 p.m.

Vacation – Third Street: Mayor Clark opened the public hearing at 7:07 p.m. Ms. Steele provided information related to the vacation and answered questions. No public comment was given. The public hearing closed at 7:09 p.m.

NEW BUSINESS

Vote on Resolution No. 2017-28 Approving Service Agreement with YCCS: *Dr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2017-28 approving a service agreement with YCCS for collection services for the Zillah municipal court. Motion carried unanimously.*

Vote on Resolution No. 2017-29 Approving ILA with City of Sunnyside: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2017-29 approving an Interlocal Agreement with City of Sunnyside for housing of inmates. Motion carried unanimously.*

Vote on Ordinance No. 1444 / Vacation of Seventh Street and Railroad Avenue: *Mr. Miles moved, seconded by Ms. Gonzales to approve Ordinance No. 1444 vacating portions of Seventh Street and Railroad Avenue. Motion carried unanimously.*

Vote on Ordinance No. 1445 / Vacation of Third Street: *Ms. Gonzales moved, seconded by Dr. Carmack to approve Ordinance No. 1445 vacating portions of third Street between Second and Third Avenue. Motion carried unanimously.*

MAYOR'S REPORT

Mayor Clark reported that Vet Project is turning out very nice.

EXECUTIVE SESSION

Mayor Clark called for Executive Session at 7:18 p.m. for 15 minutes to discuss issues related to RCW 42.30.140(4)(a). Executive Session ended at 7:32 p.m. and Regular session began.

ADJOURNMENT

Ms. Goznales moved, seconded by Dr. Carmack to adjourn the meeting at 7:35 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Gary Clark