

City of Zillah
Study Session Minutes
August 1, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 6:05 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark and Councilmembers Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director Ardele Steele, Police Chief Dave Simmons, Public Works Director John Simmons and City Attorney Jamie Carmody

Absent: Councilmember Doug Stewart

CONSENT AGENDA

- A. Review minutes of Study Session dated July 18, 2016.
- B. Review minutes of Council Meeting dated July 18, 2016.
- C. Review claim voucher numbers 46884 to 46932 dated July 18, 2016 in the amount of \$54,927.55.
- D. Review payroll voucher numbers 32443 to 32466 dated July 29, 2016 in the amount of \$90,280.23.
- E. Review Month-end Close-out dated June 30, 2016.

NEW BUSINESS

Review Ordinance No. 1415/City Rates: Ms. Bounds provided information about the changes to this ordinance. Discussion was held about the parks & recreation program for soccer. Derrick Brown, who is going to run the program, was present and provided information and answered questions.

Review Ordinance No. 1416/2016 Budget Amendment: Ms. Bounds provided information about the changes to the budget.

Review TIB Funding Applications: Ms. Steele provided information about the TIB applications and answered questions.

Presentation – Zillah Splash Park: Due to technical difficulties, the presentation will be held during the city council meeting at 7:00 p.m.

COMMITTEE/COMMISSION REPORTS

Finance committee report: Mr. Miles reported that the finance committee met recently to review the June 2016 financial reports. Revenues and Expenses are tracking closely and the city seems to be mostly on target with the budget.

MAYOR'S REPORT

Mayor Clark reported that Victoria's is now open and that they serve a good taco. He encouraged everyone to visit them.

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele reported the following: LaCasinita is working towards opening soon. Stadelman's is working off a temporary c/o and are working to finalize their issues. The motel is working on a temporary c/o and are expected to finalize that very soon. There is a Taco place going into the old Doc's building and will open soon. The owner of Stewarts New and Used building has informed the city that they would like to gift the property to someone since the demolition costs are higher than anticipated.

Police Department: Chief Simmons reported that the Nite Out Against Crime will be tomorrow night at Stewart Park at 6:00 and invited everyone there. The PD has a vehicle with a transmission issue and they are hoping it is under warranty. There have been some major cases recently including an assault and a sex crime.

Public Works: Mr. John Simmons reported that there was a major water break last Friday. It's a very difficult fix and they are waiting on parts to repair it. He may need a future budget amendment of apx. \$4,000 for parts.

Administration: Ms. Bounds reported that she will send the budget call letter out to the department heads this week so the budget process will begin. She also announced that Ms. Steele was selected Planner of the month (June/July) by the APA. Congratulations was extended.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:40 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor Pro-tem
Brian Williams

City of Zillah
City Council Minutes
August 1, 2016

CALL TO ORDER

The meeting was called to order by Mayor Clark at 7:05 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

- Present: Mayor Gary Clark and Councilmembers Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles
- Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Public Works Director John Simmons and City Attorney Jamie Carmody
- Absent: Councilmember Doug Stewart and Planning & Community Development Director Ardele Steele

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session dated July 18, 2016.
- B. Approve minutes of Council Meeting dated July 18, 2016.
- C. Approve claim voucher numbers 46884 to 46932 dated July 18, 2016 in the amount of \$54,927.55.
- D. Approve payroll voucher numbers 32443 to 32466 dated July 29, 2016 in the amount of \$90,280.23.
- E. Approve Month-end Close-out dated June 30, 2016.

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1415/City Rates: *Mr. Williams moved, seconded by Ms. Gonzales that City Council approve Ordinance No. 1415 establishing City Rates. Motion carried unanimously.*

Vote on Ordinance No. 1416/2016 Budget Amendment: *Ms. Gonzales moved, seconded by Dr. Carmack that City Council approve Ordinance No. 1416/2016 Budget Amendment. Motion carried unanimously.*

Vote on TIB Funding Applications: *Mr. Miles moved, seconded by Dr. Carmack that City Council authorize the funding applications to TIB for street improvements. Motion carried unanimously.*

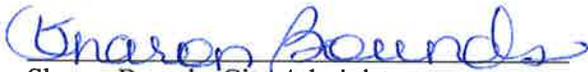
Presentation/Zillah Splash Park: Mr. John Simmons played a power-point presentation showing plans for a Zillah Splash Park. He also provided information about it. He stated that they are currently looking at grant funding for the project.

MAYOR'S REPORT

Mayor Clark encouraged everyone to mail in their voting ballots tomorrow.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales that City Council adjourn the meeting at 7:16 p.m.. Motion carried unanimously.


Sharon Bounds, City Administrator



Gary Clark, Mayor Pro-tem
Brian Williams