

City of Zillah
Study Session Minutes
August 15, 2016

CALL TO ORDER

The meeting was called to order by Mayor Pro-tem Brian Williams at 6:07 p.m.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams and Councilmembers Dr. Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director Ardele Steele, Sergeant Tim Quantrell, Public Works Director John Simmons and City Attorney Jamie Carmody

Absent: Mayor Gary Clark, Councilmember Doug Stewart and Police Chief Dave Simmons

CONSENT AGENDA

New Agenda's were presented for approval. Ms. Bounds provided information about the changes explaining that the following two checks have been added: Fithco for \$222.00 and Schneider Water Service for \$7,094.43

- A. Review minutes of Study Session dated August 1, 2016.
- B. Review minutes of Council Meeting dated August 1, 2016.
- C. Review claim voucher numbers 46933 to 46999 dated August 15, 2016 in the amount of \$118,145.57.
- D. Review payroll voucher numbers 32467 to 32481 dated August 15, 2016 in the amount of \$69,077.34.
- E. Review Month-end Close-out Report dated July 31, 2016.

NEW BUSINESS

Zillah Skatepark status report: Steve Gay: Steve Gay provided a status report of the fundraising effort by the Zillah Skate Park group. He reported that the group has currently raised \$5,400 which exceeds their summer goal of raising \$5,000. Once school is open it will be easier to get everyone together to continue the process.

Review Resolution No. 2016-33/Surplus: Ms. Bounds explained that the police department recently submitted items to be surplussed. They are included on the resolution.

Review Resolution No. 2016-34/Close-out Street Project: Ms. Bounds explained that this street project has not been completed and the necessary paperwork needs to be filed so that the retainage can be released to the contractor.

Review Ordinance No. 1417/Infrastructure Improvement Program: Ms. Steele explained that the legislature enacted law for cities to adopt a deferral system for the collection of impact/developer fees for new single-family residential construction. That change has been made to the current ordinance.

COMMITTEE/COMMISSION REPORTS

YVCOG: Ms. Gonzales reported that she recently attended an executive board meeting and it looks as though the 2017 assessment from YVCOG will increase very minimally. She also announced that there will be a transportation symposium this week and encouraged attendance.

COUNCIL/STAFF REPORTS

Public Works: Mr. John Simmons reported that they are making headway on the well project. They just took video of the Third Avenue well and that provided helpful information that will be used to evaluate it.

Mr. Simmons also explained that there were a lot of burials in the cemetery during July. It's kept staff very busy. He gave kudos to his staff and Todd Lunning for the great job he's doing in overseeing that work.

Administration: Ms. Bounds explained that an amendment needs to be made to the agreement with DOH for the well grant to extend the timeframe. Since the information was not available for this meeting a special meeting will need to be held prior to the end of the month to consider approval of the amendment.

ADJOURNMENT

Mayor Pro-tem Brian Williams adjourned the meeting at 6:43 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

City of Zillah
City Council Minutes
August 15, 2016

CALL TO ORDER

The meeting was called to order by Mayor Pro-tem Brian Williams at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pro-tem Brian Williams led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams and Councilmembers Dr. Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Planning & Community Development Director Ardele Steele, Police Chief Dave Simmons, Fire Chief Paul Stonemetz, Public Works Director John Simmons and City Attorney Jamie Carmody

Absent: Mayor Gary Clark, Councilmember Doug Stewart and Police Chief Dave Simmons

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session dated August 1, 2016.
- B. Approve minutes of Council Meeting dated August 1, 2016.
- C. Approve claim voucher numbers 46933 to 46999 dated August 15, 2016 in the amount of \$118,145.57.
- D. Approve payroll voucher numbers 32467 to 32481 dated August 15, 2016 in the amount of \$69,077.34.
- E. Approve Month-end Close-out Report dated July 31, 2016.

NEW BUSINESS

Vote on Resolution No. 2016-33/Surplus: *Ms. Gonzales moved, seconded by Dr. Carmack to approve Resolution No. 2016-33 declaring certain items of personal property as surplus. Motion carried unanimously.*

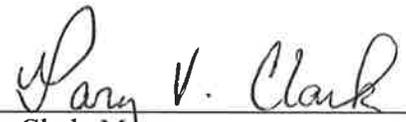
Vote on Resolution No. 2016-34/Close-out Street Project: *Dr. Carmack moved, seconded by Mr. Miles to approve Resolution No. 2016-34 accepting the Glen Drive Vicinity and 4th Street Resurfacing Improvements Project as complete. Motion carried unanimously.*

Vote on Ordinance No. 1417/Infrastructure Improvement Program: *Mr. Miles moved, seconded by Ms. Gonzales to approve Ordinance No. 1417 amending and adding Chapter 13.38 to the Zillah Municipal Code. Motion carried unanimously.*

ADJOURNMENT

Ms. Gonzales moved, seconded by Dr. Carmack to adjourn the meeting at 7:02 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor