

City of Zillah
Study Session Minutes
August 17, 2015

CALL TO ORDER

The meeting was called to order by Mayor Pro tem Brian Williams at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Pro tem Brian Williams, Councilmembers Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Public Works Director Tim Tilley, Planning & Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Mayor Gary Clark and Councilmember Skyler Bower

CONSENT AGENDA

- A. Review minutes of Study Session dated August 3, 2015.
- B. Review minutes of Council Meeting dated August 3, 2015.
- C. Review WA ST Liquor License for El Ranchito De Villa.
- D. Review payroll voucher numbers 31947 to 31965 dated August 15, 2015 in the amount of \$65,522.06.
- E. Review claim voucher numbers 45360 to 45414 dated August 17, 2015 in the amount of \$269,909.37.

NEW BUSINESS

Special Presentation/Life Saving Award: This item will be moved to the Council Agenda.

Review Amended PSA with DNR: Mr. Carmody explained that after the city approved the PSA with DNR they sent back an amended agreement with minor housekeeping changes. Changes to the agreement were ok with him. He also stated that DNR sent a property disclosure statement indicating that they didn't know if there was contamination related to the Wastewater Treatment Plant.

Review Resolution No 2015-33/Surplus: Ms. Bounds explained that the departments have submitted their information and have updated their asset/inventory lists recently and the items within the resolution are those that are being declared surplus. Most of the items will be destroyed.

Review Resolution No 2015-34/2016 Fire Station Lease: Ms. Bounds provided information related to the lease. The only content change to the lease is the minimal increase to the cost of the lease. The increase is at 1.75%.

Review Revised Parks Plan: Ms. Bounds provided information related to the revised parks plan.

Review Resolution No 2015-35 Adopting Public Participation Plan: Ms. Steele explained that a second public hearing will be held during the council meeting. She also provided information about the plan.

VISITOR'S COMMENTS

Teapot: Betty Duncan complained that there needs to be more parking for the Teapot Park. She also complained that the people that rent the civic center are allowing their children to run free during their events and they are going down to the Teapot and doing damage. It was decided that Ms. Bounds will schedule a time for her and Chief Simmons to discuss this with the president of the Civic Center Management Team.

COUNCIL/STAFF REPORTS

Public Works: Mr. Tilley provided a status update on the Second Avenue Project.

Administration: Ms. Bounds shared information about an upcoming seminar being held by the WS Transportation Commission on September 9th from 9-5.

EXECUTIVE SESSION

Mayor Pro tem Williams called for Executive Session at 6:36 p.m. for 20 minutes in order to discuss an item related to RCW 42.30.110 (1)(i)(iii). Executive Session ended at 6:55 p.m. and Study Session began.

ADJOURNMENT

Mayor Pro tem Williams adjourned the meeting at 6:56 p.m.



Sharon Bounds, City Administrator



Mayor Pro tem Brian Williams

City of Zillah
City Council Minutes
August 17, 2015

CALL TO ORDER

The meeting was called to order by Mayor Pro tem Brian Williams at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pro tem Williams led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro tem Williams, Councilmembers Doug Stewart, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Public Works Director Tim Tilley, Planning & Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Absent: Mayor Gary Clark and Councilmember Skyler Bower

ADDITIONS/CORRECTOINS TO THE AGENDA

Mr. Miles moved, seconded by Ms. Gonzales that City Council add item 8A "Special Presentation: Life Saving Award" to the Agenda and move the other items down. Motion carried unanimously.

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Approve minutes of Study Session dated August 3, 2015.
- B. Approve minutes of Council Meeting dated August 3, 2015.
- C. Approve WA ST Liquor License for El Ranchito De Villa.
- D. Approve payroll voucher numbers 31947 to 31965 dated August 15, 2015 in the amount of \$65,522.06.
- E. Approve claim voucher numbers 45360 to 45414 dated August 17, 2015 in the amount of \$269,909.37.

Motion carried unanimously.

PUBLIC HEARING

Public Participation Plan/2017 Comp. Plan Update: Mayor Pro tem Williams opened the Public Hearing at 7:02 p.m. Ms. Steele provided information relating to the Plan. No public comment was given. Mayor Pro tem Williams closed the Public Hearing at 7:03 p.m.

NEW BUSINESS

Special Presentation: Life Saving Award: Chief Simmons read a statement of events that took place recently on an emergency call, in which the efforts of Officer Josh Rosenow and Chief Stonemetz saved a life. Mr. Grenz (the recipient of that life saving measure) and his wife were present. Chief Simmons and Ms. Bounds presented life-saving awards to Josh Rosenow and Paul Stonemetz.

Vote on Amended PSA with DNR: *Mr. Stewart moved, seconded by Ms. Gonzales that City Council Ratify the Amended PSA between City of Zillah and DNR. Motion carried unanimously.*

Vote on Resolution No 2015-33/Surplus: *Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve Resolution No. 2015-33 declaring certain items as surplus. Motion carried unanimously.*

Vote on Resolution No 2015-34/2016 Fire Station Lease: *Mr. Stewart moved, seconded by Mr. Miles that City Council approve Resolution No. 2015-34 approving the Lease Agreement between City of Zillah and Fire District No. 5 for the continued use of the District's Zillah Station Facility for 2016. Motion carried unanimously.*

Vote on Revised Parks Plan: *Mr. Miles moved, seconded by Ms. Gonzales that City Council approve the Revised Parks Plan as attached. Motion carried unanimously.*

Vote on Resolution No 2015-35 Adopting Public Participation Plan: *Ms. Gonzales moved, seconded by Mr. Stewart that City Council approve Resolution No. 2015-35 adopting a Public Participation Plan. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

Planning: Ms. Steele reported that there is a Parks Committee meeting on August 20th at 5:30 p.m.

Public Works: Mr. Tilley reported that the recycle bins normally located at the grocery store are now in the vacant lot behind the Cherry Patch. Ms. Bounds pointed out that doing so was joint effort between Curt Vangstad, John Hill and the City.

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Stewart to adjourn the meeting at 7:15 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Mayor Pro tem Brian Williams