

**City of Zillah  
Study Minutes  
ZOOM Meeting  
August 17, 2020**

*Due to the COVID-19 Coronavirus, Governor Inslee issued Proclamations waiving rules relating to the Open Public Meetings Act and prohibited in-person public meetings. Due to this, a ZOOM meeting was held.*

**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

**CONSENT AGENDA**

- A. Review minutes of Study Session Meeting dated August 3, 2020.
- B. Review minutes of Council Meeting dated August 3, 2020.
- C. Review claim voucher numbers 53277 to 53323 dated August 17, 2020 in the amount of \$310,605.66
- D. Review payroll voucher numbers 34026 to 34032 dated August 14, 2020 in the amount of \$78,775.25
- E. Review Voided Check No.'s 53144, 53154 and 53135
- F. Review Liquor License Applications for Lep-re-Kon Harvest Foods.
- G. Review Monthly Close-Out Report dated July 31, 2020.

**NEW BUSINESS**

**Review Resolution No. 2020-27 Authorizing Yakima Housing Authority:** Lowel Krueger from Yakima Housing Authority provided information about the organization and their efforts to locate in Zillah. Ms. Bounds explained that the Resolution had been amended to be site specific to the Rainier Vista building. Mr. Stewart asked if the city was going capture an amount for the property taxes. Ms. Bounds explained that if this is approved, she will be negotiating with them for that payment in lieu of taxes (PILOT).

**Review Resolution No. 2020-30 Approving PUD/Sainsbury:** Ms. Steele provided information about the application. Council members asked questions about whether the proposed use is consistent with the zoning in that area. Ms. Steele said that it is under a planned development. Ms. Gonzales stated that she

would like to have Jamie Carmody participate in the next meeting. She is concerned about loss of commercial property to residential development. Further discussion was held. It was decided that more information will be brought back to the next meeting and the public hearing will be continued to the next meeting. Mr. Williams was not able to participate by audio so Ms. Bounds relayed his comments he sent to her via text. He agreed it would be good to hear from Jamie Carmody on this as it might address the concerns of the commercial business to be located on the property.

**Review Resolution No. 2020-29 Approving Addendum 2 to Task Order No. 2017-04:** Ms. Steele provided information about the task order.

### MAYOR'S REPORT

Mayor Carmack brought up the question about what the city should do about allowing the trick or treating on Halloween this year. It will be further discussed in the future.

### COUNCIL/STAFF REPORTS

**Fire Department:** Chief Stonemetz said Yakima County was very busy with the fires this past weekend. He had not heard yet what the cause was.

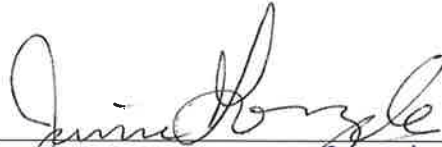
**Public Works Department:** Mr. Simmons reported on the recent projects and mentioned that Zillah Chamber is conducting their auction. Ms. Gonzales mentioned that she has walked on the pathway of Vintage Valley Project and commented that it is a great place to walk.

**Administration:** Ms. Bounds provided information about the Chamber Auction.

### AJOURNMENT

*The meeting was adjourned at 6:35 p.m.*

  
Sharon Bounds, City Administrator

  
~~Dr. Scott Carmack, Mayor~~ *Pro-tem*  
*Janice Gonzales*

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**City Council Minutes**  
**ZOOM Meeting**  
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**CALL TO ORDER**

Mayor Scott Carmack called the meeting to order at 6:36 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Carmack led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Scott Carmack, Councilmembers Doug Stewart, Beth Husted, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and Public Works Director John Simmons

Absent: City Attorney James Carmody

Ms. Bounds mentioned that Mr. Williams is unable to participate audibly so he won't make motions and he will text her and she will relay his voting.

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through G as follows:*

- A. Approve minutes of Study Session Meeting dated August 3, 2020.
- B. Approve minutes of Council Meeting dated August 3, 2020.
- C. Approve claim voucher numbers 53277 to 53323 dated August 17, 2020 in the amount of \$310,605.66
- D. Approve payroll voucher numbers 34026 to 34032 dated August 14, 2020 in the amount of \$78,775.25
- E. Approve view Voided Check No.'s 53144, 53154 and 53135
- F. Approve Liquor License Applications for Lep-re-Kon Harvest Foods.
- G. Approve Monthly Close-Out Report dated July 31, 2020.

*Motion carried unanimously.*

## PUBLIC HEARING

**Planned Unit Development (PUD)/Sainsbury:** Mayor Carmack opened the public hearing at 6:37 p.m. Cliff Sainsbury (the applicant) provided information about his project proposal and answered questions. Mayor Carmack explained that Council would like to keep the public hearing open and continue it at the next meeting so the Resolution will not be voted on tonight.

## NEW BUSINESS


**Vote on Resolution No. 2020-27 Authorizing Yakima Housing Authority:** Ms. Gonzales moved, seconded by Ms. Husted to approve Resolution No. 2020-27 authorizing the Housing Authority for City of Yakima to operate in Zillah. Motion carried unanimously.

**Vote on Resolution No. 2020-29 Approving Addendum 2 to Task Order No. 2017-04:** Ms. Husted moved, seconded by Mr. Stewart to approve Resolution No. 2020-29 Approving Addendum No. 2 to Task Order No. 2017-04 with HLA Engineering. Motion carried unanimously.

## AJOURNMENT

The meeting was adjourned at 6:45 p.m.

  
Sharon Bounds, City Administrator

  
Dr. Scott Carmack, Mayor *Pro-tem*  
*Janice Gonzales*