

**City of Zillah**  
**Study Session Minutes**  
August 19, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Pro-tem Kevin Russell at 6:00 p.m.

**ROLL CALL**

The following were:

**Present:** Mayor Pro-tem Kevin Russell, Council members Doug Stewart, Janice Gonzales (arrived at 6:12 p.m.), Brian Williams and Jeff Miles

**Also Present:** Police Chief Dave Simmons, Fire Chief/Bldg. Inspector Dan Hargroves, Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele and City Attorney Jamie Carmody

**Absent:** Mayor Gary Clark and Public Works Director Tim Tilley

**CONSENT AGENDA**

- A. Review minutes of Study Session dated August 5, 2013.
- B. Review minutes of Council Meeting dated August 5, 2013.
- C. Review WA ST Liquor License for Lep-re-kon Harvest Foods.
- D. Review payroll voucher numbers 30887 to 30906 and Direct Deposit dated August 15, 2013, in the amount of \$62,352.77.
- E. Review claim voucher numbers 42670 to 42726 dated August 19, 2013 in the amount of \$437,827.92.
- F. Review Month-end Close-out Report for July 2013.

**NEW BUSINESS**

**Review Ordinance No. 1332/Garbage Rates:** Mayor Pro-tem Kevin Russell explained that this is being changed to reflect the new cart service.

**Review TIB Application for Vintage Valley Project:** Ms. Steele provided information about the application and answered questions.

**COUNCIL/STAFF REPORTS**

**National Night Out Event:** Chief Simmons reported that there were fewer attending this year but it went well.

**Carlsonia Street Project:** Chief Simmons reported that the traffic control during the project has been poor and that he has complained to the project manager on several occasions. Council asked who our contact person is for the city. It was mentioned that as Public Works Director, Mr. Tilley is. He was not present to respond.

**Training:** Ms. Bounds shared that there will be a training at the Zillah Civic Center from 6:30 to 9:30 p.m. on September 17<sup>th</sup>. It is a Regional Short Course on Local Planning. She invited everyone to attend.

#### EXECUTIVE SESSION

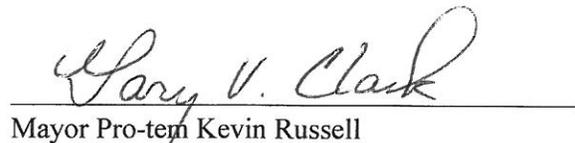
Mayor Pro-tem Kevin Russell called for Executive Session at 6:18 p.m. until 6:35 p.m. in order to discuss potential litigation. Executive Session was extended at 6:35 p.m. for 10 minutes. It ended at 6:45 p.m. and regular session began.

#### ADJOURNMENT

Mayor Pro-tem Kevin Russell adjourned the meeting at 6:46 p.m.



Clerk/Treasurer Sharon Bounds



Mayor Pro-tem Kevin Russell

**City of Zillah**  
**City Council Minutes**  
August 19, 2013

**CALL TO ORDER**

The meeting was called to order by Mayor Pro-tem Kevin Russell at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Pro-tem Russell led the Pledge of Allegiance.

**ROLL CALL**

The following were:

Present: Mayor Pro-tem Kevin Russell, Council members Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: Police Chief Dave Simmons, Fire Chief/Bldg. Inspector Dan Hargroves, Clerk/Treasurer Sharon Bounds, Associate Planner Ardele Steele and City Attorney Jamie Carmody

Absent: Mayor Gary Clark and Public Works Director Tim Tilley

**CONSENT AGENDA**

*Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, Items A through F as follows:*

- A. Approve minutes of Study Session dated August 5, 2013.
- B. Approve minutes of Council Meeting dated August 5, 2013.
- C. Approve WA ST Liquor License for Lep-re-kon Harvest Foods.
- D. Approve payroll voucher numbers 30887 to 30906 and Direct Deposit dated August 15, 2013, in the amount of \$62,352.77.
- E. Approve claim voucher numbers 42670 to 42726 dated August 19, 2013 in the amount of \$437,827.92.
- F. Approve Month-end Close-out Report for July 2013.

*Motion carried unanimously.*

**NEW BUSINESS**

**Vote on Ordinance No. 1332/Garbage Rates:** *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1332 establishing Garbage Collection Rates. Motion carried unanimously.*

**Vote on TIB Application for Vintage Valley Project:** *Mr. Stewart moved, seconded by Ms. Gonzales to approve the funding application to be submitted to TIB and authorize the Mayor Pro-tem to sign it. Motion carried unanimously.*

**ADJOURNMENT**

*Ms. Gonzales moved, seconded by Mr. Williams that the City Council meeting adjourn at 7:02 p.m.  
Motion carried unanimously.*

*Sharon Bounds*

Clerk/Treasurer Sharon Bounds

*Kevin V. Clark*

Mayor Pro-tem Kevin Russell