

**City of Zillah
Study Session Minutes
August 20, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: Councilmember Beth Husted, Fire Chief Paul Stonemetz and City Attorney James C. Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated August 6, 2018.
- B. Review minutes of Council Meeting dated August 6, 2018.
- C. Review WA ST Liquor License for Lep-re-Kon Harvest Foods #6
- D. Review claim voucher number 50002 to 50057 dated August 20, 2018 in the amount of \$359,097.73.
- E. Review payroll voucher numbers 33361 to 33372 dated August 15, 2018 in the amount of \$74,513.42.

NEW BUSINESS

Oath of Office-Reserve Officer: Ms. Bounds administered the Oath of Office to Reserve Officer Audra-Jien Fuller. Congratulations were extended.

Review Resolution No. 2018-31/Street Lighting Agreement-PacifiCorp: Ms. Bounds explained that this agreement with PacifiCorp is for work to be done to convert the street lights to LED.

Review Ordinance No. 1469/City Rates: Ms. Bounds explained that the fee for Tennis was added to the ordinance as tennis instructions will be added to the Parks & Rec Program this fall.

Review Resolution No. 2018-32/Agreement for Public Defense Services-Polage: Ms. Bounds explained that the attached agreement with Daniel Polage is for Conflict Defense Services for the Court.

Review Ordinance No. 1470 Adopting Amendments to City Comprehensive Plan: Ms. Steele provided information about the amendments to the comp plan and stated that a public hearing will be held during the council meeting.

VISITOR'S COMMENTS

Jason McCormich asked Ms. Steele who withdrew their zoning request from the Comp Plan amendments. Ms. Steele said it was Lori Steinmetz

COMMITTEE/COMMISSION REPORTS

Planning Commission draft minutes dated 8/7/18. Ms. Steele provided information about the last Planning Commission meeting.

YVCOG: Ms. Gonzales reported that she serves on the budget committee for YVCOG and that they are currently working on their budget. The increase they will send to Zillah will be a 1% increase. It was also stated that Zillah is hosting the YVCOG meeting on September 19th and invited council to attend that meeting.

MAYOR'S REPORT

Mayor Carmack reported that the Columbia River has been shut down for salmon fishing.

COUNCIL/STAFF REPORTS

Planning Department: Ms. Steele provided information about land use, code enforcement and building activity. She also stated that the DRYVE meeting will be in Zillah on Thursday.

Police Department: Chief Quantrell reported that thefts have decreased recently because they have incarcerated a person alleged to be responsible for a lot of the criminal activity in Zillah.


Public Works: Mr. Simmons reported that the 3rd/G Street project is almost complete. The Well Project is still underway and he recently hired Mark Nelson on the public works crew.

Administration: Ms. Bounds explained that staff has been working on their budgets and will submit them by Friday this week for review.

ADJOURNMENT

The meeting was adjourned at 6:32 p.m.


Sharon Bounds, City Administrator


Dr. Scott Carmack, Mayor

**City of Zillah
City Council Minutes
August 20, 2018**

CALL TO ORDER

Mayor Carmack called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Carmack led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Carmack, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Community and Development Director Ardele Steele, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: Councilmember Beth Husted, Fire Chief Paul Stonemetz and City Attorney James C. Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through E as follows:

- A. Review minutes of Study Session dated August 6, 2018.
- B. Review minutes of Council Meeting dated August 6, 2018.
- C. Review WA ST Liquor License for Lep-re-Kon Harvest Foods #6
- D. Review claim voucher number 50002 to 50057 dated August 20, 2018 in the amount of \$359,097.73.
- E. Review payroll voucher numbers 33361 to 33372 dated August 15, 2018 in the amount of \$74,513.42.

Motion carried unanimously.

PUBLIC HEARING

Comprehensive Plan Text and Future Land Use Map Amendments & City-wide Rezone: Mayor Carmack opened the public hearing at 7:02 p.m. Ms. Steele provided information about the amendments and the areas being proposed for rezone. Jason McCormich – 505 Second Avenue spoke in opposition of the R3 rezone designation for his property and he provided information to support his opposition. He stated that the surrounding properties have a historic element because of their age and he doesn't think the multifamily designation is appropriate for the area. He also stated that the assessed value of his lots vs. the neighboring lots should be considered rather than just considering that size of the properties involved constitutes a majority of the vote.

Discussion was held about the options and direction to go. At 7:44 p.m. Mayor Carmack continued the public hearing to the next meeting on September 4, 2018 and item 8D was removed from the Agenda under New Business and will be considered at the next meeting.

NEW BUSINESS

Vote on Resolution No. 2018-31/Street Lighting Agreement-PacifiCorp: *Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2018-31 Approving a Street Lighting Agreement between City of Zillah and PacifiCorp. Motion carried unanimously.*

Vote on Ordinance No. 1469/City Rates: *Ms. Gonzales moved, seconded by Mr. Stewart to approve Ordinance No. 1469 establishing City Rates. Motion carried unanimously.*

Vote on Resolution No. 2018-32/Agreement for Public Defense Services-Polage: *Mr. Stewart moved, seconded by Mr. Miles to approve Resolution No. 2018-32 approving an agreement for Public Defense Conflict Services between City of Zillah and Daniel B. Polage. Motion carried unanimously.*

ADJOURNMENT

Mr. Williams moved, seconded by Mr. Miles to adjourn the meeting at 7:50 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Dr. Scott Carmack, Mayor