

**City of Zillah
Study Session Minutes
August 21, 2017**

CALL TO ORDER

Mayor Gary Clark called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Tim Quantrell and Public Works Director John Simmons

Absent: Councilmember Dr. Scott Carmack, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

CONSENT AGENDA

- A. Review minutes of Study Session dated August 7, 2017.
- B. Review minutes of Council Meeting dated August 7, 2017.
- C. Review WA ST Liquor License for Lep-Re-Kon Harvest Foods #6
- D. Review claim voucher numbers 48402 to 48454 dated August 21, 2017 in the amount of \$142,912.45.
- E. Review payroll voucher numbers 32938 to 32949 dated August 15, 2017 in the amount of \$73,380.63.
- F. Review Voided Checks No. 48322 and 48412.

NEW BUSINESS

Review Ordinance No. 1447 Establishing Cash Drawer: Ms. Bounds explained that a cash drawer has now been assigned to the Police Department so they can make change when receiving in payment for miscellaneous items such as copies, CPL, etc.

Review Resolution No. 2017-34 Approving Professional Service Contract: Ms. Bounds explained that the Civil Service Commission recently reviewed an issue that came before them and asked for an attorney to review and write up their determination. Mr. Cuillier was selected and the attached agreement is for those services.

COUNCIL/STAFF REPORTS

Public Works Department. John Simmons gave a status update on the current street project.

Administration: Ms. Bounds reported that the next few months will be very busy with budget, union negotiations and the audit beginning.

ADJOURNMENT

Mayor Clark adjourned the meeting at 6:15 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

**City of Zillah
City Council Minutes
August 21, 2017**

CALL TO ORDER

Mayor Gary Clark called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds,

Absent: Councilmember Dr. Scott Carmack, Community Development Director Ardele Steele, Fire Chief Paul Stonemetz, Police Chief Tim Quantrell, Public Works Director John Simmons and City Attorney Jamie Carmody

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda items A through F as follows:

- A. Approve minutes of Study Session dated August 7, 2017.
- B. Approve minutes of Council Meeting dated August 7, 2017.
- C. Approve WA St Liquor License for Lep-Re-Kon Harvest Foods #6
- D. Approve claim voucher numbers 48402 to 48454 dated August 21, 2017 in the amount of \$142,912.45.
- E. Approve payroll voucher numbers 32938 to 32949 dated August 15, 2017 in the amount of \$73,380.63.
- F. Approve Voided Checks No. 48322 and 48412.

Motion carried unanimously.

NEW BUSINESS

Vote on Ordinance No. 1447 Establishing Cash Drawer: *Mr. Williams moved, seconded by Ms. Gonzales to approve Ordinance No. 1447 establishing a cash drawer for the Police Department. Motion carried unanimously.*

Vote on Resolution No. 2017-34 Approving Professional Service Contract: Ms. Gonzales moved, seconded by Mr. Stewart to approve Resolution No. 2017-34 approving a professional services contract for the Zillah Civil Service Commission with Gary Cuillier. Motion carried unanimously.

ADJOURNMENT

Mr. Williams moved, seconded by Mr. Stewart to adjourn the meeting at 7:02 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor