

**City of Zillah
Study Session Minutes
September 18, 2017**

CALL TO ORDER

Mayor Gary Clark called the meeting to order at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Fire Chief Paul Stonemetz, Public Works Director John Simmons, Police Chief Tim Quantrell and City Attorney Jamie Carmody

Absent: Community Development Director Ardele Steele

CONSENT AGENDA

- A. Review minutes of Study Session dated September 5, 2017.
- B. Review minutes of Council Meeting dated September 5, 2017.
- C. Review WA ST Liquor License for El Porton and Cherry Patch Mini Mart.
- D. Review claim voucher numbers 48514 dated September 8, 2017 in the amount of \$211.89.
- E. Review claim voucher numbers 48515 to 48570 dated September 18, 2017 in the amount of \$314,559.90.
- F. Review payroll voucher numbers 32970 to 32980 dated August 15, 2017 in the amount of \$75,164.54.
- G. Review August 2017 Monthly Close Out.

NEW BUSINESS

Lead Task Force Committee Presentation: Chief Albert Escalera provided information about the LEAD Task Force and their activity in the valley. He stated that their program is in financial duress as their funding sources will be cut by 20% in 2018. They roughly have a short fall of \$140,000 and are asking the non-participating members to contribute \$10,000 towards the program on an ongoing basis. He stated that they have investigated 13 cases since 2015 and explained the connection there is between a case in one town and how it affects another. Mayor Clark said that they will consider the request and will get back to them.

Little Free Libraries-Ann Harrison: Ann Harrison presented the idea of putting a little free library in one of the Zillah parks. She provided information about the program and said that if the city chooses to move forward with it, she would need to find a steward who will look after it. Once constructed and put into place, the city is responsible for the stand. Mayor Clark thanked Ms. Harrison and said that they will consider the request and will get back to her.

Yakima Waste-Keith Kovalenko: Keith Kovalenko proposed rate increases to council for the duration of the contract (2023) with the city. He based the increase of 80% of the CPI. Discussion was also held about the recycle bins at the west side of town. They are doing much better on dumping the bins but the city asked them to change their dumping to Monday and Friday. Keith stated he would do what he could to make that happen. Mayor Clark said they will consider the request and get back to him.

Review Resolution No. 2017-39/2017 Emergency Repair Project Close-out: Ms. Bounds explained that the Emergency Repair project has been completed and now the paperwork needs to be filed with the state.

Review Ordinance No. 1449/Vacation-Fox Hill Addition: Jamie Carmody provided information about the vacation and explained that there will be a public hearing during the council meeting to take in public comment.

Review Street Closure Request/First Avenue: Ms. Bounds provided information about the special events application and the street closure request. The Squeeze Inn folks will celebrate their 85th anniversary this year and they would like to hold an event with live music on October 14th.

COMMITTEE/COMMISSION REPORTS

~~**YVCOG Meeting:** Ms. Gonzales reported that a YVCOG meeting will be held this Wednesday at Mt. Adams Golf Course. They will be giving legislative updates and invited everyone to attend.~~

Revitalization Committee: Dr. Carmack reported that the Revitalization Committee met last week and heard a proposal from members of the Legion. They are proposing to clean, repair and paint the building.

COUNCIL/STAFF REPORTS

Public Works: Mr. Simmons reported that Stadelman's experienced a spill of hydraulic oil and washed it down the sewer. The Treatment Plant started getting the oil last week and found out where it came from. It's still unsure how much exactly came into the plant but the city treated it as a spill and the necessary agencies were contacted and the city has been working with them and with a contractor to remove the oil. As of today, it's under control. Stadelman's will be billed for labor and expenses incurred by the city.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:04 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor

**City of Zillah
City Council Minutes
September 18, 2017**

CALL TO ORDER

Mayor Gary Clark called the meeting to order at 7:04 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Fire Chief Paul Stonemetz, Public Works Director John Simmons, Police Chief Tim Quantrell and City Attorney Jamie Carmody

Absent: Community Development Director Ardele Steele

CONSENT AGENDA

Mr. Miles moved, seconded by Mr. Williams to approve the Consent Agenda, items A through G as follows:

- A. Approve minutes of Study Session dated September 5, 2017.
- B. Approve minutes of Council Meeting dated September 5, 2017.
- C. Approve WA ST Liquor License for El Porton and Cherry Patch Mini Mart.
- D. Approve claim voucher numbers 48514 dated September 8, 2017 in the amount of \$211.89.
- E. Approve claim voucher numbers 48515 to 48570 dated September 18, 2017 in the amount of \$314,559.90.
- F. Approve payroll voucher numbers 32970 to 32980 dated August 15, 2017 in the amount of \$75,164.54.
- G. Approve August 2017 Monthly Close Out.

Motion carried unanimously.

PUBLIC HEARING

Vacation-Fox Hill Addition: Mayor Clark opened the public hearing at 7:05 p.m. Mr. Carmody provided information about the vacation. No public comment was given. Mayor Clark closed the public hearing at 7:05 p.m.

NEW BUSINESS

Vote on Resolution No. 2017-39/2017 Emergency Repair Project Close-out: Mr. Williams moved, seconded by Ms. Gonzales to approve Resolution No. 2017-39 accepting the 2017 Emergency Pavement Repair Project as complete. Motion carried unanimously.

Vote on Ordinance No. 1449/Vacation-Fox Hill Addition: Ms. Gonzales moved, seconded by Dr. Carmack to approve Ordinance No. 1449 vacating two recorded and undeveloped alleyways in the Fox Hill Addition. Motion carried, 4 yes votes (Stewart, Carmack, Gonzales, Williams), 1 abstain (Miles). Mr. Miles abstained because he disclosed the vacation aligns with his property.

Vote on Street Closure Request/First Avenue: Dr. Carmack moved, seconded by Mr. Stewart to approve a street closure request on First Avenue between 6th and 7th Street on October 14, 2017 between 4-10 p.m. Motion carried unanimously.

COUNCIL/STAFF REPORTS

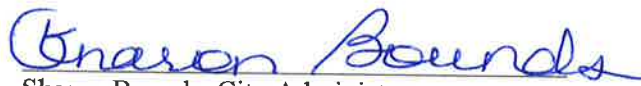
Public Works: Mr. Simmons continued his report on the WWTP. He explained that DOE was on site for two days, Yakama Nation also visited. The city continue to run tests and the chemistry is improving. ~~Mr. Simmons also reported that the lights for the First Ave Project will be delivered by November 30th.~~

Administration: Ms. Bounds explained that Council will receive the first copy of the budget at their next meeting on October 2nd and the motel tax applicants will be present.

Mr. Williams asked that staff provide input on the request for funds for the Lead Task Force.

ADJOURNMENT

Ms. Gonzales moved, seconded by Mr. Williams to adjourn the meeting at 7:16 p.m. Motion carried unanimously.



Sharon Bounds, City Administrator



Gary Clark, Mayor