

**City of Zillah
Study Session Minutes
September 19, 2016**

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:06 p.m.

ROLL CALL

The following were:

Present: Mayor Pro-tem Brian Williams, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales and Jeff Miles

Also Present: City Administrator Sharon Bounds & Community Development Director Ardele Steele

Absent: Mayor Gary Clark, Police Chief Dave Simmons, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

Ms. Bounds explained that item 4C, Review WA State Liquor License for El Porton was added to the Consent Agenda as it just came into the office today. The other items were moved down on the agenda sequentially.

CONSENT AGENDA

- A. Review minutes of Study Session dated September 6, 2016.
- B. Review minutes of Council Meeting dated September 6, 2016.
- C. Review WA State Liquor license for El Porton
- D. Review claim voucher number 47073 dated August 31, 2016 in the amount of \$3,084.85.
- E. Review claim voucher numbers 47074 to 47136 dated September 19, 2016 in the amount of \$92,671.84.
- F. Review voided check number 46636 dated June 6, 2016 in the amount of \$1,095.20.
- G. Review payroll voucher numbers 32506 to 32519 dated September 15, 2016 in the amount of \$68,614.32.
- H. Review Month-end Close-out Report dated August 31, 2016.

NEW BUSINESS

Review Resolution No. 2016-37/Surplus: Ms. Bounds explained that the police department recently submitted a list of items that need to be surplussed. Those items are included on the Resolution.

COMMITTEE/COMMISSION REPORTS

Planning Commission Minutes dated September 7, 2016: Dr. Carmack asked Ms. Steele about the discussion that was held at the Planning Commission meeting about city code relating to digital signs within the city. She explained the discussion points and council discussed the issue briefly.

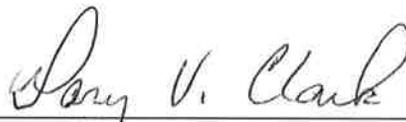
COUNCIL/STAFF REPORTS

Administration: Ms. Bounds reported that council would see the 2017 budget at the next meeting.

ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6: 25 p.m.


Sharon Bounds, City Administrator



Brian Williams, Mayor Pro-tem

City of Zillah
City Council Minutes
September 19, 2016

CALL TO ORDER

The meeting was called to order by Mayor Pro-tem Brian Williams at 7:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Pro-tem Williams led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Pro-tem Williams, Councilmembers Doug Stewart, Dr. Scott Carmack, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds Planning & Community Development Director Ardele Steele

Absent: Mayor Gary Clark, Police Chief Dave Simmons, Public Works Director John Simmons, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

During Study Session, Ms. Bounds explained that an item WA State Liquor License for El Porton was added to the Consent Agenda since it just came into the office today and that the other items were moved down on the agenda sequentially.

Mr. Miles moved, seconded by Ms. Gonzales to add item 5C to the Consent Agenda, Approve WA State Liquor License for El Porton. Motion carried unanimously.

CONSENT AGENDA

Ms. Gonzales moved, seconded by Dr. Carmack to approve the Consent Agenda items A through G as follows:

- A. Review minutes of Study Session dated September 6, 2016.
- B. Review minutes of Council Meeting dated September 6, 2016.
- C. Review WA State Liquor License for El Porton.
- D. Review claim voucher number 47073 dated August 31, 2016 in the amount of \$3,084.85.
- E. Review claim voucher numbers 47074 to 47136 dated September 19, 2016 in the amount of \$92,671.84.
- F. Review voided check number 46636 dated June 6, 2016 in the amount of \$1,095.20.
- G. Review payroll voucher numbers 32506 to 32519 dated September 15, 2016 in the amount of \$68,614.32.
- H. Review Month-end Close-out Report dated August 31, 2016.

Motion carried unanimously.

NEW BUSINESS

Review Resolution No. 2016-37/Surplus: *Dr. Carmack moved, seconded by Mr. Stewart to approve Resolution No. 2016-37 Declaring certain items of personal property as surplus. Motion carried unanimously.*

COUNCIL/STAFF REPORTS

Planning: Ms. Steele announced there is a YVCOG meeting on Wednesday night at 6:30 p.m. and invited everyone to attend.

ADJOURNMENT

Ms. Gonzales moved, seconded by Dr. Carmack to adjourn the meeting at 7:03 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor