

City of Zillah
Study Session Minutes
September 21, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:03 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales (arrived at 6:13 p.m.), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons, Public Works Director Tim Tilley and City Attorney Jamie Carmody

Absent: Councilmember Skyler Bower and Planning & Community Development Director Ardele Steele

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles asked that item 5B "Review application letter to DOH for Source Well Improvements" be added to the agenda under New Business

CONSENT AGENDA

- A. Review minutes of Study Session dated September 8, 2015.
- B. Review minutes of Council Meeting dated September 8, 2015.
- C. Review payroll voucher numbers 31999 to 32012 dated September 15, 2015 in the amount of \$66,439.29.
- D. Review claim voucher number 45532 to 45576 dated September 21, 2015 in the amount of \$81,878.71.
- E. Review voided claim voucher 45487 to 45531 (printing error).
- F. Review Month-end Close-out Report for August 2015.

NEW BUSINESS

School Bond-Kevin McKay: Mr. McKay was not able to attend. Mayor Clark explained that the school made the decision to go out to ballot for a bond for a new Intermediate School. It was planned to be on the November ballot. After going through the process, the school was notified that they were not eligible for the matching funds (over 5M) for the project. Because of that, the school is not planning to move forward with the project. They are working to get that news out to the voters prior to the election.

Review application letter to DOH for Source Well Improvements: Ms. Bounds explained that the engineer is almost done with the application to DOH for the Source Well Improvements that's been discussed prior. These type of funding applications are normally brought to council for review prior to submission. She was informed today that the applications are due prior to the next council meeting but

the application is not ready yet for council review. She asked that city council authorize the engineer to submit the application to DOH for Source Well Improvements. If there is any issue with the application then staff will not submit it.

VISITOR'S COMMENTS

Mayoral Candidate for Granger: Charles Weaton (Granger Mayoral Candidate) was present. He stated that he is running for Mayor of Granger and he is visiting to see how other cities run their meetings. He complimented Zillah on their positive working relationships.

COUNCIL/STAFF REPORTS

ZPD: Chief Simmons mentioned that he would like to draft an ordinance in dealing with trucks on Maple Way and Fox Blvd. listing those roads as restricted from trucks. There is an issue with the trucks taking an alternate route through that area because of bad GPS information and the city needs to deal with it. He said he'd also like to explore the possibility of restricting a left turn off Fox onto First Avenue.

Public Works: Mr. Tilley reported that the Second Avenue Project is complete and the contractor is completing the punch list items.

Administration: Ms. Bounds shared that the Full Experience event which is sponsored by Zillah Chamber, is taking place on Thursday evening from 5-8 p.m. on First Avenue. She said that she, the Mayor, and department heads will be there and she invited council members to also attend.


EXECUTIVE SESSION

Mayor Clark called for Executive Session at 6:38 p.m. for 20 minutes in order to discuss an item related to RCW 42.30.110 (c). Executive Session ended at 6:58 p.m.

ADJOURNMENT

Mayor Clark adjourned the meeting at 7:00 p.m.


Sharon Bounds, City Administrator


Mayor Gary Clark

City of Zillah
City Council Minutes
September 21, 2015

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:04 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Public Works Director Tim Tilley and City Attorney Jamie Carmody

Absent: Council member Skyler Bower, Police Chief Dave Simmons and Planning & Community Development Director Ardele Steele

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Mr. Williams that City Council add item 8A "Vote to Authorize Submission of Application DOH for Source Well Improvements. Motion carried unanimously.

CONSENT AGENDA

Mr. Williams moved, seconded by Mr. Stewart that City Council approve the Consent Agenda items A through F as follows:

- A. Review minutes of Study Session dated September 8, 2015.
- B. Review minutes of Council Meeting dated September 8, 2015.
- C. Review payroll voucher numbers 31999 to 32012 dated September 15, 2015 in the amount of \$66,439.29.
- D. Review claim voucher number 45532 to 45576 dated September 21, 2015 in the amount of \$81,878.71.
- E. Review voided claim voucher 45487 to 45531 (printing error).
- F. Review Month-end Close-out Report for August 2015.

Motion carried unanimously.

NEW BUSINESS

Vote to Authorize Submission of Application to DOH: *Mr. Miles moved, seconded by Ms. Gonzales that City Council authorize the engineer to submit the application to DOH for Source Well Improvements. Motion carried unanimously.*


COUNCIL/STAFF REPORTS

Public Works: Mr. Tilley announced that the Fallen Firefighter Memorial Project is completed and invited people to visit the site.

ADJOURNMENT

Mr. Williams moved, seconded by Mr. Stewart that City Council adjourn the meeting at 7:15 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Mayor Gary Clark