

City of Zillah
Study Session Minutes
September 6, 2016

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 6:00 p.m.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales (arrived at 6:08 p.m.), Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons (arrived at 6:17 p.m.), Public Works Director John Simmons and Fire Chief Paul Stonemetz

Absent: Councilmember Dr. Scott Carmack, Planning & Community Development Director Ardele Steele and City Attorney Jamie Carmody

Mr. Miles asked that item 5B be removed from the Agenda.

CONSENT AGENDA

- A. Review minutes of Study Session dated August 15, 2016.
- B. Review minutes of Council Meeting dated August 15, 2016.
- C. Review minutes of Special Meeting dated August 27, 2016.
- D. Review WA ST Liquor License for La Placita Taqueria Y Antg Mex.
- E. Review claim voucher number 47000 dated August 31, 2016 in the amount of \$5,665.94.
- F. Review claim voucher numbers 47001 to 47072 dated September 6, 2016 in the amount of \$94,514.63.
- G. Review voided check #46867 dated July 18, 2016 in the amount of \$1,197.60 and voided check #46987 dated August 15, 2016 in the amount of \$2,093.20.
- H. Review payroll voucher numbers 32482 to 32505 dated August 31 2016 in the amount of \$97,379.17.

NEW BUSINESS

Since the representative from the Civic Center Management team was not present yet, it was decided to add discussion of the Zillah Skatepark to the agenda.

Zillah Skate Park: Steve Gay presented information to council for some new equipment he found that is less expensive than the prior equipment discussed. He will continue to talk to the company to assure that the quality is there. He said that the group has raised \$5,400 so far and expects their group to fund raise up to \$10,000 before the end of the year. Mr. Miles reported that the Parks Committee discussed purchasing some equipment for the skate park. Council will discuss the expenditure during the 2017 budget process. Discussion that was held was that the group fundraising effort will continue through the end of the year and the pieces being put in, in the spring of 2017.

Review Resolution No. 2016-36/Lease Agreement: Ms. Bounds explained that the current lease agreement with the Civic Center Management Team expires at the end of 2016. They would like to enter into another 2 year agreement. Changes to the agreement reflect that change.

Review Ordinance No. 1418/2016 Budget Amendment: Ms. Bounds shared that the civic center management team is still looking into the best price for a digital sign so the item relating to that will be removed. Another item being added to the amendment relates to the purchase of a pump or repair of a current pump for the WWTP in the amount of \$15,000. John Simmons provided information relating to that.

COUNCIL/STAFF REPORTS

Police Department: Chief Simmons reported that they have a person in custody for the home invasion that took place a couple of months ago and his department has just completed the radio update project.


Public Works: John Simmons provided information relating to the WWTP and problems they've been having. He explained that he's on top of the situation and is close to a resolve.

Administration: Ms. Bounds announced that the Not-Just-A-Farmer's-Market will be held this Saturday and invited everyone to attend.

ADJOURNMENT

Mayor Gary Clark adjourned the meeting at 6:59 p.m.


Sharon Bounds, City Administrator


Gary Clark, Mayor *Pro-tem*
Brian Williams

City of Zillah
City Council Minutes
September 6, 2016

CALL TO ORDER

The meeting was called to order by Mayor Gary Clark at 7:03 p.m.

PLEDGE OF ALLEGIANCE

Mayor Clark led the Pledge of Allegiance.

ROLL CALL

The following were:

Present: Mayor Gary Clark, Councilmembers Doug Stewart, Janice Gonzales, Brian Williams and Jeff Miles

Also Present: City Administrator Sharon Bounds, Police Chief Dave Simmons and Public Works Director John Simmons

Absent: Councilmember Dr. Scott Carmack, Planning & Community Development Director Ardele Steele, Fire Chief Paul Stonemetz and City Attorney Jamie Carmody

ADDITIONS/CORRECTIONS TO THE AGENDA

Mr. Miles moved, seconded by Mr. Williams that item 8B under New Business be removed from the Agenda. Motion carried unanimously.

CONSENT AGENDA

Mr. Williams moved, seconded by Ms. Gonzales to approve the Consent Agenda, items A through H as follows:

- A. Approve minutes of Study Session dated August 15, 2016.
- B. Approve minutes of Council Meeting dated August 15, 2016.
- C. Approve minutes of Special Meeting dated August 27, 2016.
- D. Approve WA ST Liquor License for La Placita Taqueria Y Antg Mex.
- E. Approve claim voucher number 47000 dated August 31, 2016 in the amount of \$5,665.94.
- F. Approve claim voucher numbers 47001 to 47072 dated September 6, 2016 in the amount of \$94,514.63.
- G. Approve voided check #46867 dated July 18, 2016 in the amount of \$1,197.60 and voided check #46987 dated August 15, 2016 in the amount of \$2,093.20.
- H. Approve payroll voucher numbers 32482 to 32505 dated August 31 2016 in the amount of \$97,379.17.

Motion carried unanimously.

NEW BUSINESS

Vote on Resolution No. 2016-36/Lease Agreement: Ms. Gonzales moved, seconded by Mr. Stewart to approve Resolution No. 2016-36 approving the Lease Agreement between City of Zillah and the Zillah Civic Center Management Team for the Civic Center. Motion carried unanimously.

Vote on Ordinance No. 1418/2016 Budget Amendment: Mr. Stewart moved, seconded by Mr. Miles to approve Ordinance No. 1418 / 2016 Budget Amendment with the following corrections: Remove item of \$1,000 out of the Hotel Motel Tax and add item in the Sewer Reserve Fund in the amount of \$15,000. Motion carried unanimously.

ADJOURNMENT

Mr. Williams moved, seconded by Ms. Gonzales to adjourn the meeting at 7:05 p.m. Motion carried unanimously.


Sharon Bounds, City Administrator


Gary Clark, Mayor Pro-tem
Brian Williams