

**CITY OF ZILLAH
PLANNING COMMISSION MEETING
March 6, 2018**

CALL TO ORDER

Planning Commission Chairman Jay Spurlock called the meeting to order at 7:01 p.m.

PLEDGE OF ALLEGIANCE

Planning Commission Chairman Jay Spurlock led the Pledge of Allegiance.

ROLL CALL

Present: Planning Commission Chairman Jay Spurlock, and Planning Commission members: Judith Boekholder, Carol Wane, Jim Koerner, and David Leary

Also Present: Planning and Community Development Director Ardele Steele, AICP, CFM, CBI

Absent: Planning Commissioner Vice Chairman Russ Redfield and Planning Commission member Arnie Schoenmoser

APPROVAL OF MINUTES

Motion made by Mrs. Carol Wane, SECONDED by Mr. Jim Koerner to approve minutes dated February 21, 2018.
Vote: 6-0 Motion carried.

OLD BUSINESS

A. ZMC 17.10 CONCURRENCY REVIEW

Ms. Steele provided an update on this section of the Zillah Municipal Code. She asked that if there were any suggestions to please send a note.

B. ZMC 17.14 ZONING DISTRICTS

Ms. Steele provided an update on this section of the Zillah Municipal Code. She asked that if there were any suggestions to please send a note.

NEW BUSINESS

Ms. Steele started with ZMC 17.18 Bulk and Dimension Standards. She provided a brief rundown of the contents and explained that this chapter sets the guidelines for how the lot sizing is done. She continued with a look at ZMC 17.22 Development Standards. Ms. Steele addressed that this chapter sets how the general standards are to be met such landscaping requirements. Ms. Steele addressed ZMC 17.23 Administrative Site Plan Review and how this chapter interconnects with the development standards chapter. She continued with ZMC 17.24 Boundary Line Adjustments and ZMC 17.25 Administrative Subdivision (Four or Fewer Lots). She asked that the Planning Commission review the materials and come with any suggestions or questions to the next meeting.

STAFF REPORTS

Ms. Steele gave a basic update on current building/remodel projects, planning applications, and code enforcement cases. She also addressed future city projects (new fencing at the Vet and Teapot parks) and grant applications the city is perusing.

ADJOURNMENT

Motion to adjourn the meeting made by Mrs. Judith Boekholder, SECONDED by Mrs. Carol Wane at 8:06 p.m.
Vote: 6-0

Ardele Steele, AICP, CFM, CBI, CSI
Planning and Community Development Director

Jay Spurlock, Planning Commission Chairman